



Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

Board of Trustees Meeting Agenda

Monday, May 11, 2020 • 6:00 PM Closed Session; 6:30 PM (Regular Session)

HESD May School Board Meeting

Time: May 11, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/72402268070?pwd=bENxbnFXdWpFbXY0c0VoMUQ4TTJnUT09>

Meeting ID: 724 0226 8070

Password: 019632

1.0 Call to Order

2.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

3.0 Convene to Closed Session *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5.*

3.1 Collective Bargaining/Negotiations (Gov. Code §54957)

3.2 Public Employee Evaluation - Superintendent (Cal. Gov. Code § 54957)

4.0 Reconvene to Open Session

4.1 Report Action Taken During Closed Session

4.2 Reading of School Vision

5.0 Approval of Agenda Order *The Board of Trustees reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.*

6.0 Student Council Report

7.0 Awards and Recognition

7.1 Hannah Lewis

8.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

9.0 Consent Agenda

9.1 Approval of Minutes, April 13th, 2020 Regular Board Meeting

9.2 Approval of Warrants



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10.0 Community Comment Related to LCAP - Members of the community may provide input and discussion pertaining to the Local Control Accountability Plan in an effort to address State Priority 8 (increase opportunities for parents and families to be involved in school decision-making processes).

11.0 Reports

- 11.1 Superintendent-Principal
- 11.2 Staff
- 11.3 Hydesville Parent Group
- 11.4 Hydesville Sports Booster Club
- 11.5 Communications

12.0 Information Items

- 12.1 Budget forecast

13.0 Discussion/Possible Action Items

- 13.1 Consider approval of Business Services Agreement with NHUHSD
- 13.2 Consider Resolution Directing the use of ASB Funds for HESD 8th grade Students
- 14.3 Consider Resolution regarding Specifications of Election Order

14.0 Board Member Comments

15.0 Announcements

15.1 Upcoming Calendar of Events:

Monday May 18, 2020 10 am-12noon	Distance Learning packet pick-up
Tuesday May 26, 2020 10 am-12 noon	Distance Learning packet pick-up

15.2 Next Regular Board Meeting: Monday, May 11th, 2020. Closed session begins at 5:30 PM, reconvening to open session at 6:30 PM.

15.3 Recommended additions to the agenda can be submitted to the board president or Superintendent seven (7) days prior to the next regular meeting date.

16.0 Adjournment

NOTICE: Any writing, not exempt from public disclosure under the California Public Records Act, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Hydesville Elementary School office.



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NOTICE: Hydesville Elementary School adheres to the Americans with Disabilities Act. Should you require special accommodations or auxiliary aids and services in order to participate in the Board meeting, please contact the Superintendent.

ADDRESSING THE BOARD	REGULAR SESSION
<p><i>You may speak on a matter not on the agenda at the beginning of a regular meeting during the time reserved for public comment. After being recognized by the President, you will be allowed three minutes for your presentation. The Board will take no action on the matter at this meeting. You may speak on any item on the agenda when that item is being discussed.</i></p>	<p><i>In order to address the Board, please wait for recognition by the President. Speakers are expected to be courteous and to avoid any remarks that reflect adversely on the character or motives of any person or on his or her race, religion, or political or economic views.</i></p> <p><i>The Board will hear public testimony on any given topic for a maximum of twenty (20) minutes. Each speaker will be limited to three (3) minutes. The Board may, by consensus and at its discretion, extend the time limit.</i></p>
COMPLAINTS	CLOSED SESSION
<p><i>Complaints are to be addressed by first speaking with the person directly involved. If this does not resolve the issue, the complaint should be submitted in writing to the Superintendent. The Superintendent will investigate and respond in writing. Only after exhausting these levels can a written request be submitted asking that the issue be heard by the Board.</i></p>	<p><i>While school board meetings must be open to the public, California law provides for closed sessions which are not open to the public when the Board is considering expulsions, suspensions or disciplinary actions in connection with any pupil; the appointment, employment or dismissal of a public officer or employee; or when the Board is hearing complaints or charges brought against a public officer or employee. The individual may, however, request a public hearing. In addition, the Board may hold a closed session to discuss certain aspects of negotiations with employees.</i></p>
<p><u>BOARD OF TRUSTEES</u> Thomas Valterria, President Mandy Marquez, Clerk Mollie Holmgren, Member Dave Fisch, Member Clint Victorine, Member Kevin Trone, Superintendent</p>	



Hydesville Elementary School District

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Board of Trustees Meeting Minutes

Monday, April 13, 2020 • 5:30 PM Closed Session; 6:30 PM (Regular Session)

Topic: April School Board Meeting

Time: Apr 13, 2020 05:30/6:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/537727143?pwd=b2MvTmtEeDI1ejFMd3dmRWliOGJhZz09>

Meeting ID: 537 727 143

Password: 008369

1.0 Call to Order- Meeting called to order by Thomas at 5:30pm

2.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

3.0 Convene to Closed Session *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5. **Closed session convened at 5:31pm***

3.1 Collective Bargaining/Negotiations (Gov. Code §54957)

3.2 Public Employee Evaluation - Superintendent (Cal. Gov. Code § 54957)

3.3 Public Employee Appointment (Cal. Gov. Code § 54957)

4.0 Reconvene to Open Session Meeting reconvened to open session at 6:30pm

4.1 Report Action Taken During Closed Session- **Hired Lily MacMillan**

4.2 Reading of School Vision- **Thomas read the schools' vision**

5.0 Approval of Agenda Order *The Board of Trustees reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.- **Clint made a motion to approve the agenda order and Dave seconded the motion. Motion passed 5/0***

6.0 Student Council Report- **Report was made by Jace Reback. He stated that Student Council is trying to keep a positive school atmosphere. They are having spirit day and pet day. They also made signs for the packet pick up day on Monday. They have a Zoom meeting every Wednesday at 3:00. Thomas stated that he feels it's great that Student Council is still being an active group for the school.**

7.0 Awards and Recognition

7.1 **Certificated Staff-Certificated staff are doing an outstanding job. Great team work including Arlene going above and beyond during these times.**

8.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be*



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allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.- None

9.0 Consent Agenda

- 9.1 Approval of Minutes, March 9th, 2020 Regular Board Meeting
- 9.2 Approval of Minutes, March 16th, 2020 Special Board Meeting
- 9.3 Approval of Minutes, March 23rd, 2020 Special Board Meeting
- 9.4 Approval of Minutes, April 3rd, 2020 Special Board Meeting
- 9.5 Approval of Williams Quarterly Report
- 9.6 Approval of Warrants

10.0 Community Comment Related to LCAP - *Members of the community may provide input and discussion pertaining to the Local Control Accountability Plan in an effort to address State Priority 8 (increase opportunities for parents and families to be involved in school decision-making processes).- None*

11.0 Reports

11.1 Superintendent-Principal- **Kevin is focused on the closure and trying to do our best with the parents' concerns. We have great communication with families. Staff meetings are weekly. Trying to figure out what we are doing regarding graduation and the class trip.**

11.2 Staff- **None**

11.3 Hydesville Parent Group-**Shiloh reported that HPG have been meeting via Zoom to discuss how to proceed for the rest of the year. All HPG events have been cancelled for the remainder of the school year. They will be reaching out to staff to let them know that they are still able to take and vote on requests for funds. They are working on setting up a way to vote online.**

11.4 Hydesville Sports Booster Club- **Clint reported that all events have been cancelled and they have not met. Mollie asked if Bear River reimbursed for the fundraiser that got cancelled. Clint responded that he spoke with Joe and they were not sure if it was going to be rescheduled. The money can be used towards next year and they also received a \$500.00 donation.**

11.5 Communications

12.0 Information Items

12.1 Local Control Accountability Plan-**Kevin reported that this is a big unknown this year. Closure came at the time of the annual update. The LCAP is now due by Sept. or Oct. not June. There is a potential rollover and a 1 year pause. Everyone is trying to work on the annual update piece right now. Conversation will continue on the Annual Update next month.**

12.2 COVID-19 Distance Learning and Communication: Zoom, Letters, and Update- **Press release from the county office that Zoom has changed it's security measures and is very secure**



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at this time. Kevin Zooms weekly with the Hydesville community every Monday and there are about a dozen students and parents that attend. Thomas asked Kevin if he attends the Zoom meeting with the classes. Kevin responded that yes he does. Kevin stated that we are trying to improve distance learning. Parents' opinions vary too much, some say it's too much work while others say it's not enough. Clint stated that the number of cases are dying down in the state, and the state may be opening May 8th. Kevin stated that County Health would have to make the call to reopen schools. Clint stated that the High School is going to reassess and we should keep that in mind also. Thomas asked how often Kevin meets with the superintendents. Kevin said once a week with weekly ERVA Zoom meetings.

12.3 HESD COVID-19 FAQ-Kevin stated that Thomas did a lot of work on the FAQ. We should maybe put it on the website or in the packets. Thomas would like all minutes on the website. Shiloh stated that we need to make it clear to the 8th grade parents that there is no trip this year. Kevin stated that the 8th grade trip is off the table SF is too dangerous at this time. Thomas asked about graduation and we need to keep parents informed.

12.4 Budget forecast for remaining school year 2019/2020-Kevin stated that we are doing ok. Funding will be exactly as it was if we did not close, we shut off the heat to all classrooms, no school bus expense, not buying any food for the cafeteria, we changed garbage service. We are seeing savings in some areas, but will incur charges in other areas. Mollie asked if we were supplying lunches Kevin replied that we partnered with FUHS. Clint asked if we stay closed after the High School opens for the remainder of the year would we supply lunches. Kevin stated that we would like to provide lunches.

12.5 Attendance and Enrollment- Kevin stated that our attendance in February was 201 students and our ADA was 94+ it was just shy of 95%. We have only 2 students leaving at this time. We have 23 Kinder coming in. Mollie asked if any were TK Kevin responded yes, just a couple.

12.6 2020/2021 staffing -- organization chart projection-Kevin stated that we are sending out family letters and the only opening was 6th grade and a resource aide. Clint asked if the music aide was staying and Kevin said yes.

12.7 Bond Refinance Update-Kevin stated that the bond was refinanced 10 years ago, and he has not been able to take care of it; he is waiting to hear from the auditor.

13.0 Discussion/Possible Action Items

13.1 Consider approval of HESD Social Media Guidelines- Kevin asked the board to table this item till he has a chance to talk with the staff. Thomas motioned to table this item until June and Mollie seconded. Dave asked if we could edit it and Kevin replied that there are multiple items that need to be addressed. Motion passed 5/0

14.2 Consider ratification of COVID-19 MOU with Hydesville Teachers Association- Kevin bargained with the staff and they agreed on the packet Mollie motioned first and



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Dave Seconded. Thomas asked if the salary step up one level was normal. Kevin replied yes Motion passed 5/0

14.0 Board Member Comments- Dave wants to make sure that the Zoom meetings and closed session meetings are secure. Kevin replied that the FBI'S ideas were taken very seriously and that they are secure.

15.0 Announcements

15.1 Upcoming Calendar of Events:

Monday April 20, 2020 10 am-12noon	Distance Learning packet pick-up
Monday April 27, 2020 10 am-12 noon	Distance Learning packet pick-up

15.2 Next Regular Board Meeting: Monday, May 11th, 2020. Closed session begins at 5:30 PM, reconvening to open session at 6:30 PM.

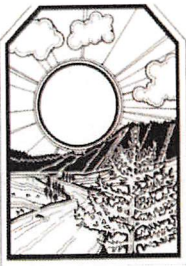
15.3 Recommended additions to the agenda can be submitted to the board president or Superintendent seven (7) days prior to the next regular meeting date.

16.0 Adjournment- Thomas adjourned the meeting at 7:06pm

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<p style="text-align: center;"><u>BOARD OF TRUSTEES</u> Thomas Valterria, President Mandy Marquez, Clerk Mollie Holmgren, Member Dave Fisch, Member Clint Victorine, Member Kevin Trone, Superintendent</p>	

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - TRANSMITTAL REPORT

24 Hydenville
 Transmittal: 20000038-0 AUDIT
 Description: DORA 4/8/20
 Status: APPROVED

Fiscal Year: 2020
 Created By: ddutra
 Created Date: 04/10/2020

Seq	Vendor Information	Reference	Invoice Date	Invoice #	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Amount	UT Rate	UT Amount	1099
01	030090-01 AT&T PO BOX 5025 CAROL STREAM CA 60197-5025	PV200629-001	03/25/2020	0824106111-03252	1	01-0000-0-1193-8100-5909-000-0000								834.94			
Total Vendor Amount														834.94			
02	030076-01 CITI CARDS PO BOX 78019 PHOENIX AZ 85062-8019	PV200631-001	02/26/2020	COSTCO 2/26/20	1	13-5310-0-0000-3700-4396-000-0000								33.14			
		PV200632-001	03/07/2020	SMART FOOD SERV	1	13-5310-0-0000-3700-4710-000-0000								7.90			
					1	13-5310-0-0000-3700-4396-000-0000								5.80			
					2	13-5310-0-0000-3700-4710-000-0000								130.87			
Total Vendor Amount														177.71			
03	001081-01 EMPLOYMENT DEVELOPMENT DEPT. P.O. BOX 2482 SACRAMENTO CA 95812-2482	PV200626-001	03/31/2020	1ST QUARTER 2020	1	01-0999-0-0000-0000-9540-000-								152.41			
Total Vendor Amount														152.41			
04	030100-01 FERNDALE TECH PO BOX 111 FERNDALE CA 95536	PV200633-001	04/01/2020	730547	1	01-0000-0-1133-1000-5800-000-0000								550.00			7
Total Vendor Amount														550.00			
05	001294-01 FORTUNA ACE HARDWARE 140 SOUTH FORTUNA BLVD. FORTUNA CA 95540-0000	PV200623-001	02/28/2020	310750	1	01-8150-0-1193-8100-4381-000-0000								150.13			
		PV200624-001	02/27/2020	310731	1	01-0023-0-1110-1000-4310-000-0000								19.00			
		PV200628-001	03/29/2020	312072	1	01-8150-0-1193-8100-4381-000-0000								77.23			
Total Vendor Amount														246.36			
06	001711-01 FRANZ FAMILY BAKERIES SPRINGFIELD DIVISION FILE 74829 PO BOX 742654 LOS ANGELES CA 90074-2654	PV200630-001	03/18/2020	040044207807	1	13-5310-0-0000-3700-4710-000-0000								29.50			
Total Vendor Amount														29.50			
07	002166-01	PV200625-001	02/21/2020	3662253047-9 FEB	1	01-0000-0-1193-8100-5520-000-0000								8.86			

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - TRANSMITTAL REPORT

24 Hydesville
 Transmittal: 20000038-0 AUDIT
 Description: DORA 4/8/20
 Status: APPROVED

Fiscal Year: 2020
 Created By: ddutra
 Created Date: 04/10/2020

Seq	Vendor Information	Reference	Invoice Date	Invoice #	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Amount	UT Rate	UT Amount	1099
	P G & E BOX 997300 SACRAMENTO CA 95899-7300	PV200627-001	03/23/2020	3662253047-9 MAR	1	01	0000	0	1193	8100	5520	000	0000	8.87			
Total Vendor Amount														17.73			
08	002673-01 RIGGS, RACHAEL P.O. BOX 5718 EUREKA CA 95502-0000	PV200634-001	04/02/2020	REIMBURSEMENT 4	1	01	1100	0	1110	1000	4310	000	0103	262.06			
					2	01	1100	0	1110	1000	4310	000	0103	8.99	7.7500	0.70	
Total Vendor Amount														271.05			
Fund 01 Total														2,072.49			
Fund 13 Total														207.21			
Transmittal Total														2,279.70			

Kevin Trone

Transmittal Warnings/Errors

WARNING: Cash is not sufficient for Fund 01. Balance is (102,535.01).
 WARNING: Cash is not sufficient for Fund 13. Balance is (10,105.46).

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - TRANSMITTAL REPORT

24 Hydesville
 Transmittal: 20000039-0 AUDIT
 Description: DORA 4/17/20
 Status: APPROVED

Fiscal Year: 2020
 Created By: ddutra
 Created Date: 04/17/2020

Seq	Vendor Information	Reference	Invoice Date	Invoice #	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Amount	UT Rate	UT Amount	1099	
01	002541-01	PV200638-001	02/04/2020	18128230	1	13	5310	0	0000	3700	4710	000	0000	193.93				
	CRYSTAL CREAMERY	PV200639-001	02/11/2020	18146461	1	13	5310	0	0000	3700	4710	000	0000	114.27				
	DEPT. 33369	PV200640-001	02/21/2020	18173397	1	13	5310	0	0000	3700	4710	000	0000	63.70				
	P.O. BOX 44000	PV200641-001	02/25/2020	18182454	1	13	5310	0	0000	3700	4710	000	0000	146.57				
	SAN FRANCISCO CA 94144-3369	PV200642-001	03/10/2020	18222005	1	13	5310	0	0000	3700	4710	000	0000	183.21				
														Total Vendor Amount				701.68
02	001201-01	PV200637-001	03/31/2020	020700 FEB/MARCH	1	01	0000	0	1193	8100	5530	000	0000	329.00				
	HYDESVILLE COUNTY WATER DIST.																	
	PO BOX 561																	
	HYDESVILLE CA 95547-0000																	
														Total Vendor Amount				329.00
03	002166-01	PV200635-001	04/02/2020	6428751736-7 APR	1	01	0000	0	1193	8100	5520	000	0000	1,251.52				
	P G & E																	
	BOX 997300																	
	SACRAMENTO CA 95899-7300																	
														Total Vendor Amount				1,251.52
04	001516-01	PV200636-001	03/31/2020	24721045	1	01	0000	0	1193	8100	5560	000	0000	434.54				
	RECOLOGY EEL RIVER																	
	PO BOX 266																	
	FORTUNA CA 95540-0000																	
														Total Vendor Amount				434.54
														Fund 01 Total				2,015.06
														Fund 13 Total				701.68
														Transmittal Total				2,716.74

Transmittal Warnings/Errors

WARNING: Cash is not sufficient for Fund 01. Balance is (104,607.50).
 WARNING: Cash is not sufficient for Fund 13. Balance is (10,312.67).

Kevin Trone

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - TRANSMITTAL REPORT

24 Hydesville
 Transmittal: 20000041-0 AUDIT
 Description: DORA 4/24/20
 Status: APPROVED

Fiscal Year: 2020
 Created By: ddutra
 Created Date: 04/24/2020

Seq	Vendor Information	Reference	Invoice Date Invoice #	Ln	Fu Rs	Y Goal Func Obj Sch Mgmt	Amount	UT Rate	UT Amount 1099
01	002511-01 AT&T/CALNET 2 PO BOX 9011 CAROL STREAM IL 60197-9011	PV200647-001	04/04/2020 14563909	1	01-0000-0-1193-8100-5909-000-0000		91.06		
Total Vendor Amount							91.06		
02	030039-01 COASTAL BUSINESS SYSTEMS INC PO BOX 660831 DALLAS TX 75266-0831	PV200646-001	04/08/2020 26833899	1	01-0000-0-1110-1000-5637-000-0000		1,135.29		
Total Vendor Amount							1,135.29		
03	002690-01 U.S.BANK CORPORATE PAYMENT CTR P.O. BOX 790428 ST LOUIS MO 63179-0428	PV200649-001 PV200650-001 PV200651-001	03/17/2020 USPS 3/17/20 03/18/2020 AMAZON 3/18/20 03/20/2020 AMAZON 3/20/20	1 1 1	01-0000-0-0000-7200-5950-000-0000 01-8150-0-1193-8100-4381-000-0000 01-0000-0-0000-7200-4351-000-0000		55.00 150.84 54.93		
		PV200652-001 PV200653-001 PV200654-001	03/26/2020 AMAZON 3/25/20 03/27/2020 USPS 3/27/20 03/31/2020 USPS 3/31/20	1 1 1	01-8150-0-1193-8100-4381-000-0000 01-0000-0-0000-7200-5950-000-0000 01-0000-0-0000-7200-5950-000-0000		53.86 51.43 21.00 57.80		
Total Vendor Amount							444.86		
04	030144-01 VALLEY PACIFIC PETROLEUM SERV PO BOX 1245 FRENCH CAMP CA 95231-1245	PV200648-001	03/31/2020 20-221573	1	01-0210-0-1194-3600-4365-000-0000		178.85		
Total Vendor Amount							178.85		
Fund 01 Total							1,850.06		
Transmittal Total							1,850.06		

Kevin Trone

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - TRANSMITTAL REPORT

24 Hydesville
 Transmittal: 20000042-0 AUDIT
 Description: DORA 5/4/20
 Status: APPROVED

Fiscal Year: 2020
 Created By: ddutra
 Created Date: 05/04/2020

Seq	Vendor Information	Reference	Invoice Date	Invoice #	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Amount	UT Rate	UT Amount	1099
01	030146-01 FERGUSON ENTERPRISES #3007 WOLSELEY INDUSTRIAL GROUP PO BOX 847411 DALLAS TX 75284-7411	PV200660-001	03/31/2020	SC437039	1	01-8150-0-1193-8100-4381-000-0000								2.00			
Total Vendor Amount														2.00			
02	002679-01 RICHTER CARTER, JACQUELINE 1499 WEBER ST FORTUNA CA 95540-0000	PV200659-001	04/22/2020	REIMBURSEMENT 04	1	01-7388-0-1110-1000-4310-000-6666								53.42			
Total Vendor Amount														53.42			
03	001933-01 SPURR P O BOX 45526 SAN FRANCISCO CA 94145-0526	PV200656-001	03/31/2020	105832	1	01-0000-0-1193-8100-5511-000-0000								739.18			
Total Vendor Amount														739.18			
04	002570-01 SUDDENLINK PO BOX 70340 PHILADELPHIA PA 19176-0340	PV200655-001	04/19/2020	4/20/20-5/19/20	1	01-0000-0-1193-8100-5909-000-0000								248.23			
Total Vendor Amount														248.23			
05	030092-01 WILLIAMS, SCOTT 4911 PATRICIA DR EUREKA CA 95503	PV200657-001	04/22/2020	DOCUMNET READER	1	01-7388-0-1110-1000-4310-000-6666								120.00			
		PV200658-001	04/22/2020	REIMBURSEMENT 4/	2	01-1100-0-1110-1000-4310-000-6666								102.43			
					1	01-1100-0-1110-1000-4310-000-6666								54.25			
					2	01-1100-0-1110-1000-4310-000-0111								155.86			
Total Vendor Amount														432.54			
Fund 01 Total														1,475.37			
Transmittal Total														1,475.37			

Transmittal Warnings/Errors

WARNING: Cash is not sufficient for Fund 01. Balance is (57,274.35).

Kevin Trae

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - TRANSMITTAL REPORT

24 Hydesville
 Transmittal: 2000043-0 AUDIT
 Description: DORA 5/8/20
 Status: APPROVED

Fiscal Year: 2020
 Created By: ddutra
 Created Date: 05/08/2020

Seq	Vendor Information	Reference	Invoice Date	Invoice #	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Amount	UT Rate	UT Amount	1099
01	030090-01 AT&T PO BOX 5025 CAROL STREAM CA 60197-5025	PV200667-001	04/25/2020	0824106111-04252	1	01-0000-0-1193-8100-5909-000-0000								834.94			
Total Vendor Amount														834.94			
02	030019-01 BARTLETT, MELISSA 3597 CLIFTON WAY FORTUNA CA 95540	PV200665-001 PV200666-001	04/30/2020 04/30/2020	INK FOR PRINTER REIMBURSEMENT 4/	1	01-7388-0-1110-1000-4310-000-6666								120.00			
Total Vendor Amount														505.12			
03	030076-01 CITI CARDS PO BOX 78019 PHOENIX AZ 85062-8019	PV200661-001	04/17/2020	FEES 4/17/20	1	01-0000-0-0000-7200-5886-000-0000								42.43			
Total Vendor Amount														42.43			
04	001294-01 FORTUNA ACE HARDWARE 140 SOUTH FORTUNA BLVD. FORTUNA CA 95540-0000	PV200664-001	05/05/2020	313484	1	01-0023-0-1110-1000-4310-000-0000								12.68			
Total Vendor Amount														12.68			
05	002166-01 P G & E BOX 997300 SACRAMENTO CA 95899-7300	PV200663-001	04/22/2020	3662253047-9 APR	1	01-0000-0-1193-8100-5520-000-0000								8.86			
Total Vendor Amount														8.86			
06	030130-01 VIA HEART PROJECT 1725 CLAY ST, SUITE 100 SAN FRANCISCO CA 94109	PV200662-001	05/05/2020	3018	1	01-0000-0-0000-7200-4392-000-0000								200.00			
Total Vendor Amount														200.00			
Fund 01 Total														1,604.03			
Transmittal Total														1,604.03			

Kevin Trone



Kevin Trone <ktrone@hydesvilleschool.org>

Governor's budget projections reduce Prop 98 by \$18 billion

1 message

Gerry Shelton <gerry@capitoladvisors.org>

Thu, May 7, 2020 at 9:48 AM

Reply-To: gerry@capitoladvisors.org

To: superintendent@hydesvilleschool.org

This morning the Governor's Department of Finance (DOF) provided a [Fiscal Update](#) that anticipates a drop in state revenue of \$54 billion and a corresponding reduction to the Proposition 98 guarantee for schools of \$18 billion.

The update also acts as a preview of the Governor's May Revision of his budget proposal, which is due to the Legislature by next week. The DOF document states that, "COVID-19 has caused a national recession, a precipitous decline in income, rapidly rising health and human services caseloads and substantial COVID-19 driven costs."

Specifically, DOF is projecting that General Fund (GF) revenues will decline by a total of \$41.2 billion below the projections provided in the January Governor's Budget, as follows:

- 2018-19: +\$0.7 billion
- 2019-20: -\$9.7 billion
- 2020-21: -\$32.2 billion

This amounts to a total \$33.4 decline in GF revenues below what was in the final budget for the current 2019-20 fiscal year. The bulk of this decline is due to a projected 25.5% decrease in personal income tax (PIT) revenues. Given that PIT generates almost 70% of GF revenues, it is no surprise that this decrease brings down the projected total for GF tax revenue.

In addition to the projected revenue declines, DOF is also citing a \$7.1 billion increase in costs associated with caseload increases supporting health and human services programs (these increases are driven by the COVID-19 induced recession), and other expenditures (primarily in response to the COVID-19 crisis) of approximately \$6 billion. In total this leads to a projected deficit over the three budget years (2018-19, 2019-20 and 2020-21) of \$54.3 billion.

There are some silver linings in that the state has over \$16 billion in its Proposition 2 Rainy Day fund (half of which can be used to mediate a budget crisis such as this in any one year), as well as smaller amounts in other reserve funds, and in that the state has and will be receiving some funding

relief from the federal government. However, the magnitude of the projected budget shortfall facing the state swamps those reserves and relief funds.

Proposition 98 Impact

Particularly concerning for the education community is that the projected decrease in GF revenues would likely generate roughly a \$18.3 billion decline in the Proposition 98 Guarantee (Prop 98) from what was proposed in the January budget (approximately \$15.9 less than Prop 98 in the current year). For context, Prop 98 declined by \$7.4 billion from 2007-08 to 2008-09 as we headed into the Great Recession. This is underlined by DOF when they state that, "The widespread economic interruption caused by the global pandemic is unprecedented in modern history."

It has been clear, and the DOF update makes it even clearer, that we are in for a couple of rough budget years. However, we have been told by the Governor's staff that the Governor acknowledges that K-14 schools cannot withstand cuts of that depth, and that he has a desire to make schools whole, at least for the current year. It is also clear, however, that staff at DOF, at the non-partisan Legislative Analyst's Office, and in the Legislature have been reviewing the use of every budget tool that has been used in the past, including deferrals, base funding reductions, inter-fund borrowing, reduced COLA used during the Great Recession.

We will continue to keep you advised as the May Revision is released next week, and as budget discussion progress through the Legislature. We will have some idea about next year when the Legislature passes its budget by June 15, but we also know that the June 15 budget will not be the last word. As happened in 2008-09, we expect to see later budget revisions as more information becomes available with respect to both revenues and costs. Stay tuned for more information over the coming months.

Please feel free to contact staff at Capitol Advisors if you have any questions on this information or any other issues that you are dealing with.

Thanks,
Gerry

Gerry Shelton
Partner
Capitol Advisors Group
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Sacramento, CA 95814
530.220.0071 mobile
916.557.9745 office
www.capitoladvisors.org

Capitol Advisors Group, LLC | 925 L Street, Suite 1200, Sacramento, CA 95814

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5/8/2020

Hydesville Elementary School Mail - Governor's budget projections reduce Prop 98 by \$18 billion

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Sent by gerry@capitoladvisors.org



Kevin Trone <ktrone@hydesvilleschool.org>

LAO Projects Smaller State Budget Deficit, Highlights Budget Uncertainties

1 message

Gerry Shelton <gerry@capitoladvisors.org>

Fri, May 8, 2020 at 2:28 PM

Reply-To: gerry@capitoladvisors.org

To: superintendent@hydesvilleschool.org

This morning, the Legislative Analyst's Office (LAO), the non-partisan budget advisor to the Legislature, released a [Spring Fiscal Outlook](#) looking ahead to the 2020-21 fiscal year. Although the LAO recognizes the dramatic economic impacts of the COVID-19 crisis, and corresponding deep budget deficits, their fiscal assessment is significantly less dire than the [Fiscal Update](#) that we wrote about yesterday, after it was released by the Governor's Department of Finance (DOF). DOF projected a \$54 billion budget shortfall, while the LAO projects the shortfall to be between \$18 and \$31 billion. It is important to note that these shortfalls assume no cuts to K-14 education – that is, continued funding at the 2019-20 level, adjusted for growth and COLA.

LAO acknowledges that we are in a deep recession, but also notes that we are facing large uncertainties about many factors – from how long the recession will last, and what its revenue effects will be, to the extent of federal relief aid. Because of this uncertainty, LAO approaches its estimates of the impending budget deficits by building two scenarios – a somewhat optimistic U-shaped recession scenario (where some recovery begins this summer, but faster recovery would begin in 14 months), and a somewhat pessimistic L-shaped recession (where gradual recovery doesn't begin for 14 months, and full recovery isn't until 2023).

Under the U-shaped scenario the state would have to address an \$18 billion budget shortfall, while under the L-shaped scenario that shortfall would be \$31 billion. In both cases those projected budget deficits fall mainly in the 2020-21 fiscal year. The LAO notes that California should have about \$9.5 billion of federal funding from the CARES Act to address the deficit in 2020-21. The LAO also points out that under each scenario, the budget problem persists into the future at least until 2023-24. Over that entire recession period the total deficits will amount to \$64 billion and \$126 billion for the U-shaped and L-shaped scenarios, respectively.

Under the U-shaped scenario the LAO projects a significant decline in the Proposition 98 Guarantee equal to \$13.3 billion lower over the three budget years (2018-19, 2019-20 and 2020-21) as compared to that projected in the Governor's January Budget. Under the L-shaped scenario that decline would be \$18.6 billion. In both cases these declines primarily occur in the 2020-21 fiscal year, which reflects the drop in General Fund revenues related to the recession.

LAO's projections are based on a number of assumptions and projections:

- 2020-21 revenues and other resources fall by \$26 billion and \$39 billion, under the two scenarios, respectively
- Direct COVID-19 costs amount to \$7 billion, 75% of which is covered by federal relief funds
- The state suspends deposits into the Rainy Day Fund for 2020-21
- No cuts are made to K-14 funding in the current year, and flat funds schools in 2020-21 at that 2019-20 level adjusted for growth and COLA
- Federal cost sharing for Medicaid programs saves the state \$6 billion in costs
- All discretionary funding proposals in the January budget are dropped

The LAO does enumerate additional actions that could be taken to reduce the size of the projected budget deficit, including:

- Securing additional federal funds
- Eliminating COLAs, including the K-12 statutory COLA
- Funding K-14 at the Proposition 98 Guarantee level in 2020-21, rather than flat funding from 2019-20
- Clawing back and reverting to the General Fund any funds appropriated in 2019-20 that have not been expended
- Revising baseline spending in some areas of the budget, though this could result in a reduction in services

As noted above, the DOF's release yesterday projected a much larger budget problem (a \$54.3 billion shortfall) than is reflected in the LAO's update. However, the primary reason for that is that DOF focused on gross changes in the budget as a result of revenue declines and cost increases, while the LAO projections focus more widely on the net effects of what we are facing. In addition, the LAO notes that the DOF is projecting:

- Slightly lower revenues than even the LAO L-shaped scenario
- Billions of dollars more in increased caseload-driven costs (e.g., social program costs related to the recession)
- That the budget continues to include all of the discretionary funding proposals that the Governor included in his January Budget
- That spending for Proposition 98 remains unchanged from the January Budget

The top take-aways from these two days of fiscal updates from LAO and DOF is that we are facing a budget year, and probably a series of years of budget deficits, where funding for K-12 education suffers to some degree as a result. However, it is also clear that we are facing an unprecedented level of uncertainty over the state's economy, tax revenues and budget circumstances, and that uncertainty falls on us as we are trying to craft budgets going forward.

We will continue to keep you advised as the May Revision is released next week, and as budget discussions progress through the Legislature. We will have some idea about next year when the Legislature passes its budget by June 15, but we also know that the June 15 budget will not be the last word. As happened in 2008-09, we expect to see later budget revisions as more information becomes available with respect to both revenues and costs. Stay tuned for more information over the coming months.

Please feel free to contact staff at Capitol Advisors if you have any questions on this information or any other issues that you are dealing with.

Thanks,
Gerry

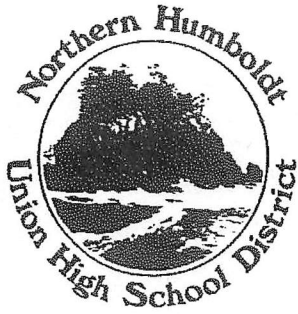
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[Unsubscribe superintendent@hydesvilleschool.org](mailto:superintendent@hydesvilleschool.org)

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Sent by gerry@capitoladvisors.org



Northern Humboldt Union High School District

2755 McKinleyville Avenue, McKinleyville, CA 95519-3400
TELEPHONE: (707) 839-6470 • FAX: (707) 839-6477
www.nohum.k12.ca.us

ROGER MACDONALD
District Superintendent

CINDY VICKERS
Director of Fiscal Services

MELANIE SUSAVILLA
Director of Student Services

May 6, 2020

Kevin Trone, Superintendent
Hydesville School District
3050 Johnson Road
Hydesville, CA 95547

Dear Kevin,

I have attached your contract renewal for business services. Due to the uncertainty of school funding in the coming years, the renewal contract is only for one year.

Multiple factors affect the contract prices, including ever changing regulations and salary and benefit costs. Health and Welfare costs continue to rise, with a 10.5% increase in Medical for 2020-2021. In addition, the PERS rate has increased from 15.53% in 2017-2018 to 22.68% in 2020-2021. We understand that all School Districts are experiencing financial uncertainty, along with the same increased costs as Northern Humboldt. But, in order to continue offering services, we have a duty to cover our costs.

Please review the contract, and if you have any questions or concerns give me a call. Once you are satisfied with the contract, take it to your Board for approval at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Cindy Vickers".

Cindy Vickers
Director of Fiscal Services

A handwritten signature in black ink, appearing to read "Carly Wallace".

Carly Wallace
Accounting Supervisor
Enc

**NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT
HYDESVILLE SCHOOL DISTRICT**

**FINANCIAL AND PAYROLL SERVICES AGREEMENT
2020-2021 SCHOOL YEAR**

THIS AGREEMENT is made and entered into by and between the **HYDESVILLE SCHOOL DISTRICT (“HYDESVILLE SD”)**, at its Board of Trustees meeting on _____, and the **NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT (“NHUHSD”)**, at its Board of Trustees meeting on May 12, 2020.

HYDESVILLE SD and **NHUHSD** hereby agree as follows:

1. **Description of Services:** **NHUHSD** agrees to provide the following services to **HYDESVILLE SD**:
 - A. Accounts Receivable Services
 - B. Accounts Payable Services
 - C. Budget Monitoring
 - D. Budget Development
 - E. Assistance with Collective Bargaining
 - F. Business/Financial Technical Assistance
 - G. Payroll Services
 - H. Absence Tracking
 - I. Revolving Cash Reconciliation
 - J. Year-End Closing

2. **Compensation:** As full compensation for all services contemplated by this Agreement, **HYDESVILLE SD** shall pay **NHUHSD** shall receive **\$38,000** per year, subject to the following:
 - A. Upon such notice, **HYDESVILLE SD** shall, no later than April 1, give **NHUHSD** written notice of whether it desires to continue to receive services for the subsequent school year at the proposed amount or to terminate this Agreement effective June 30 of the current school year.
 - B. This agreement may be terminated at any time by either party upon ninety (90) days prior written notice. Any notice of termination shall be transmitted via hand delivery, facsimile or U.S. mail.
 - C. Should costs to **NHUHSD** increase by more than five percent (5%) during the duration of this contract, **NHUHSD** reserves the right to re-negotiate the terms.

3. **Term of Agreement:** The term of this Agreement shall be for the 2020-2021 school year, subject to Section 2 above.

4. **Additional Conditions:**
 - A. While providing services under this Agreement, **NHUHSD** is an independent contractor and not an officer, agent, or employee of **HYDESVILLE SD**. **NHUHSD** shall not perform any services otherwise provided for under this Agreement if specifically not requested to do so by **HYDESVILLE SD**, nor interfere with the policy-making functions of **HYDESVILLE SD** unless expressly requested to do so. The parties also understand that some of the services to be performed under this Agreement may require additional express written authorization from **HYDESVILLE SD** and will not be performed unless and until such authorization is given.

**NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT
HYDESVILLE SCHOOL DISTRICT
FINANCIAL AND PAYROLL SERVICES AGREEMENT
2020-2021 SCHOOL YEAR**

page 2

Additional Conditions (continued):

- B. Indemnity. Each party shall hold the other party and its governing board, officers, agents, and employees harmless from, indemnify for, and defend from any liability for damages or claims for damages resulting or alleged to have resulted from personal injury, including death, as well as from liability for claims for property damages, including loss of the use thereof, which may arise or are claimed to arise or be occasioned in anyway, in whole or in part, from services performed pursuant to this Agreement, except where caused by the sole negligence or willful misconduct of the indemnifying party.
- C. Amendment and Waiver. This Agreement may be amended or modified only by a written agreement signed by both parties. No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by both parties.
- D. Notices. All notices herein required shall be in writing and delivered in person or sent by United States mail, postage prepaid.

Notices to Northern Humboldt Union High School District shall be addressed as follows:

Superintendent
Northern Humboldt Union High School District
2755 McKinleyville Avenue
McKinleyville, CA 95519

Notices to Hydesville School District shall be addressed as follows:

Superintendent
Hydesville School District
Address _____
City, State, Zip _____

- E. Inability to Perform. **NHUHSD** shall be excused from performing its obligations hereunder in the event it is prevented from so performing by reason of fire, flood, earthquake, storm, other acts of natural causes, explosion, strike, war, insurrection, riot, acts of any government, and/or other causes similar to the foregoing which are beyond the control of, and not the fault of **NHUHSD**; provided, however, **NHUHSD** shall, within five (5) days after it has notice of such cause or causes, present to **HYDESVILLE SD** written notice of the facts constituting such cause and claiming excuse of performance under this paragraph.

**NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT
HYDESVILLE SCHOOL DISTRICT
FINANCIAL AND PAYROLL SERVICES AGREEMENT
2020-2021 SCHOOL YEAR
page 3**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the days and year first written above.

FOR:

HYDESVILLE SCHOOL DISTRICT

President, Board of Trustees

Date: _____

Kevin Trone, Superintendent

Date: _____

FOR:

NORTHERN HUMBOLDT UNION HSD

Brian Gerving, President, Board of Trustees

Date: _____

Roger Macdonald, Superintendent

Date: _____



Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

RESOLUTION NO. 20-05-01

RESOLUTION OF THE BOARD OF TRUSTEES OF THE HYDESVILLE ELEMENTARY SCHOOL DISTRICT DIRECTING THE USE OF ASSOCIATED STUDENT BODY FUNDS FOR HYDESVILLE ELEMENTARY SCHOOL EIGHTH GRADE STUDENTS

WHEREAS, the Hydesville Elementary School District (“District”) implemented an extended closure of school facilities beginning on March 16, 2020 (“Closure”) and continuing through at least the conclusion of the 2019 – 2020 School Year due to the local, state, and national declared State of Emergency regarding the COVID-19 pandemic; and

WHEREAS, in addition to the Closures, the residents of the District and Humboldt County have been ordered to physically distance themselves from those individuals with whom they do not reside and to shelter-in-place; and

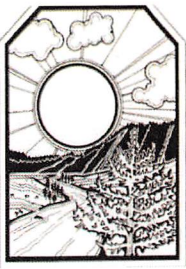
WHEREAS, the District’s Board has adopted Board Policy 3452, which authorizes student organizations to raise and spend funds to support activities that promote the general welfare, morale, and educational experiences of the student body; and

WHEREAS, the Associated Student Body (“ASB”) accounts for each middle school of the District carry balances due to cancelled events related to eighth grade graduation trips and are unable to expend those funds in the anticipated fashion due to the Closure; and

WHEREAS, the Fiscal Crisis and Management Assistance Team (“FCMAT”) provides authoritative accounting guidance on matters related to ASB fiscal processes; and

WHEREAS, in a recent Fiscal Alert dated April 2020, FCMAT opined that, absent applicable Board Policy or Education Code, a Board of Education may adopt a resolution that determines the use of any remaining funds; and

WHEREAS, there is a desire within the community and the District’s Board of Education to ensure that the spirit of the ASB laws are adhered to, which includes spending all funds to recognize and reward the student body which raised those funds.



Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE HYDESVILLE ELEMENTARY SCHOOL DISTRICT DOES HEREBY MAKE THE FOLLOWING DETERMINATION:

All eighth grade Associated Student Bodies may elect to spend their remaining funds for the 2019-2020 school year by providing a proportional share of the funds directly to each student who was eligible to participate in ASB-sponsored extracurricular graduation field trips as of March 13, 2020, in recognition of completing the school year in good standing and to allow graduating students to celebrate their graduation in a more individualized setting; and

FURTHERMORE, the District Superintendent and/or his designee(s) are directed to oversee such fund disbursement to assure that all funds are distributed to eligible students in accord with good fiscal management accounting practices, and to carry out all terms of this resolution before the end of the 2019-2020 school year.

PASSED AND ADOPTED this 11th day of May 2020 at a regularly scheduled meeting of the Governing Board of the Hydesville Elementary School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Thomas Valterria, Board President

Mandy Marquez, Clerk of the Board



Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

RESOLUTION NO. 20-05-02

On motion of _____ seconded by _____ the
resolution, set forth below, was adopted by the following vote:

Ayes:

Noes:

Absent:

SPECIFICATIONS OF THE ELECTION ORDER

Resolved, that pursuant to Education Code Section 5322, the authority for the specification of the election order, I hereby specify the following with respect to the governing board member election for the Hydesville Elementary School District.

Date of Election: November 3, 2020

Purpose of the Election: To elect **two (2)** members to the governing board of said district.

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a full true and correct excerpt from the Journal of the Governing Board of said school district, pertaining to the adoption of the foregoing resolution, for a (regular) or (special) meeting held on May 11th, 2020.

President/Clerk of the Board