



# Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

## Board of Trustees Meeting Agenda

Monday, June 10, 2019 • 5:30 PM (Closed Session), 6:30 PM (Regular Session)

Hydesville School Library

3050 Johnson Road Hydesville, CA 95547

### 1.0 Call to Order

2.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

3.0 Convene to Closed Session *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5.*

- 3.1 Public Employee Discipline/Dismissal/Release (Govt. Code sec. 54957)
- 3.2 Collective Bargaining Negotiations (Cal. Gov. Code § 54957)
- 3.2 Personnel (Cal. Gov. Code § 54957)

### 4.0 Reconvene to Regular Session

- 4.1 Report Any Action Taken During Closed Session
- 4.2 Flag Salute and Reading of School Vision & Mission

### 5.0 Approval of Agenda Order

### 6.0 Student Report

### 7.0 Reports

- 7.1 Hydesville Parent Group
- 7.2 Hydesville Sports Booster Club
- 7.3 Athletic Director
- 7.4 Staff
- 7.5 Superintendent-Principal
- 7.6 Communications

### 8.0 Consent Agenda

- 8.1 Approval of Minutes May 13, 2019, Regular Board Meeting
- 8.2 Approval of Warrants

9.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

### 10.0 Public Hearing

- 10.1 2019-2020 Local Control Accountability Plan (LCAP)
- 10.2 2019-2020 Budget

## 11.0 Discussion/Action Items

### 11.1 Discussion Items:

- 11.1.1 Superintendent Priorities for the 2019-2020 School Year
- 11.1.2 Fundraising Policies
- 11.1.3 Highway 36 Safety Changes

### 11.2 Possible Action Items:

- 11.2.1 Consider Adoption of Annual Education Protection Account Resolution
- 11.2.2 Consider Approval of Updated CS-1 and CS-7
- 11.2.3 Consider Approval of Consolidated Application for Federal Funding and General Assurances
- 11.2.4 Consider Approval of Interdistrict Transfer Agreement and Updated Board Policy
- 11.2.5 Consider Approval of Preliminary Engineering Work for Solar Project

## 12.0 Board Member Comments

## 13.0 Announcements

- 13.1 A Special Board Meeting to adopt the 2019-2020 LCAP and budget will be held Tuesday, June 11, 2019, at 6:30 PM.
- 13.2 Next Regular Board Meeting is Monday, August 12, 2019. Closed session begins at 5:30 PM, reconvening to open session at 6:30 PM.
- 13.3 Recommended additions to the agenda can be submitted to the board president or superintendent seven days prior to the next regular meeting date.

## 14.0 Adjournment

*NOTICE: Any writing, not exempt from public disclosure under the California Public Records Act, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Hydesville Elementary School office.*

*NOTICE: Hydesville Elementary School adheres to the Americans with Disabilities Act. Should you require special accommodations or auxiliary aids and services in order to participate in the Board meeting, please contact the superintendent at least three (3) days prior to the meeting.*

**HYDESVILLE ELEMENTARY SCHOOL DISTRICT**  
**Agenda Summary**  
**June 10, 2019**

**10.0 Public Hearing**

**10.1 2019-2020 Local Control Accountability Plan (LCAP)**

This public hearing is an opportunity for the Board and the public to view and discuss the proposed 2019-2020 LCAP. An "LCAP At-a-Glance" summary page and quick guide to alignment of District goals and State priorities are included.

**10.1 2019-2020 Budget**

This public hearing is an opportunity for the Board and the public to discuss the proposed 2019-2020 budget. A budget summary created by our business is included.

**11.0 Discussion/Action Items**

**11.1.1 Superintendent Priorities for the 2019-2020 School Year**

The board will discuss priorities for the incoming superintendent-principal.

**11.1.2 Fundraising Policies**

This is an opportunity to continue the discussion from the last board meeting on District fundraising policies, guidelines, and goals.

**11.1.3 Highway 36 Safety Changes**

I will update the Board and public on some upcoming changes to Highway 36 shared with me by CalTrans.

**11.2.1 Consider Adoption of Annual Education Protection Account Resolution**

This resolution must be adopted annually to reflect our EPA funding expenditures, which are reflected in the report provided by our business office. *Adoption of the resolution for the Education Protection Account is recommended.*

**11.2.2 Consider Approval of Updated CS-1 and CS-7**

These forms are submitted to HCOE and will certify the incoming superintendent-principal has authorization for District warrants and payroll. *Approval of updated CS-1 and CS-7 forms to include Kevin Trone is recommended.*

**11.2.3 Consider Approval of Consolidated Application for Federal Funding and General Assurances**

The Consolidated Application (Con App) allows the District to apply for and receive Federal funds. Approval of the General Assurances and the Con App with all associated data collections and reporting requirements is recommended.

**11.2.4 Consider Approval of Interdistrict Transfer Agreement and Updated Board Policy**

Following the May interdistrict transfer (IDT) meeting of Humboldt County school districts it was agreed the current IDT agreement should be adopted for another year. No substantive changes were made to either the agreement or the IDT forms. The revised board policy and associated administrative regulation are part of the IDT agreement and have been reviewed by legal council. Approval of the Interdistrict Transfer Agreement and updated board policy (BP 5117) and administrative regulation (AR 5117) are recommended.

**11.2.5 Consider Approval of Preliminary Engineering Work for Solar Project**

Based on the presentation by Jennifer Butler (SiteLogiq) at last month's board meeting, the board must decide if the District wishes to move forward with a solar electric project. The District would commit \$4,300 to cover engineering fees, but only if the project does not move beyond the planning phase. Worst case scenario this is a zero sum project, with best case representing a substantial positive cash flow over the projected life of the project. The cash flow analysis presented at the May board meeting and the Letter of Agreement are included for further review. Approval is recommended.



# Hydesville Elementary School District

3050 Johnson Road • Hydesville, California • 95547-0551

## ENROLLMENT

As of May 31

	2016-17	2017-18	2018-19	2019-20 (Anticipated)
Transitional Kindergarten	--	--	3	1
Kindergarten	19	20	20	23
First	23	18	22	23
Second	21	25	22	21
Third	23	18	23	22
Fourth	19	21	19	23
Fifth	18	26	22	19
Sixth	23	20	26	23
Seventh	20	21	18	26
Eighth	24	20	15	16
<b>TOTAL</b>	<b>190</b>	<b>189</b>	<b>191</b>	<b>197</b>

## AVERAGE DAILY ATTENDANCE

May 1-31

2016-17	2017-18	2018-19
95.53%	93.38%	95.21%

## Enrollment



## ADA





# Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

## Board of Trustees Meeting Minutes

Monday, May 13, 2019 • 5:30 PM (Closed Session), 6:30 PM (Open Session)

Hydesville School Library

3050 Johnson Road Hydesville, CA 95547

### 1.0 Call to Order

**Meet called to order at 5:34pm. Roll Call: (Present) Thomas Valterria, Mandy Marquez, Dave Fisch, Mollie Holmgren, and Clint Victorine**

### 2.0 Public Comment

**No comments made.**

3.0 Convene to Closed Session *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5.*

3.1 Collective Bargaining Negotiations (Cal. Gov. Code § 54957)

3.2 Personnel- Public Employee Appointment/Employment (Cal. Gov. Code § 54957)

### 4.0 Reconvene to Open Session

4.1 Report Any Action Taken During Closed Session

**Board approved hiring of Nikolos Croinex (Resource Teacher) and Stephanie Floren (6th Grade Teacher). VOTE: 5 ayes / 0 noes.**

4.2 Flag Salute and Reading of School Vision & Mission

### 5.0 Approval of Agenda Order

**Moved/seconded to approve agenda order (Mollie/Clint). VOTE: 5 ayes / 0 noes. Motion carried.**

### 6.0 Student Report **No report**

### 7.0 Awards and Recognitions

7.1 Paul Holzberger

### 8.0 Reports

8.1 Hydesville Parent Group **Delivered by August**

8.2 Hydesville Sports Booster Club **Delivered by Nicole Genero**

8.3 Athletic Director **Delivered by August**

8.4 Staff **Delivered by Jackie Carter**

8.5 Superintendent-Principal **Delivered by August**

8.6 Communications **The board acknowledged receipt of an email from Bridget Chitedon regarding fundraising, and included the subject as a discussion item in the agenda.**

### 9.0 Consent Agenda

9.1 Approval of Minutes, April 8, 2019, Regular and April 10 and 11, 2019 Special Board Meetings

9.2 Approval of Warrants

*Moved/seconded to approve consent agenda (Mollie/Thomas). Mandy requested the addition of clarifying language to the April 8, 2019 minutes regarding the board's discussion of the business services contract. VOTE: 5 ayes / 0 noes. Motion carried.*

#### 10.0 Public Comment

*Nicole Genaro spoke regarding her want to see more unity among our staff, community, and fundraising organizations.*

#### 11.0 Discussion/Action Items

##### 11.1 Discussion Items:

###### 11.1.1 Solar Electric Project Proposal (Guest: Jennifer Butler, SiteLogiq)

*Jennifer presented on the possibility of a solar electric project at Hydesville, answering trustee questions along the way.*

###### 11.1.2 Second Trimester Student Assessment Report

*The board asked about the adequacy of intervention services (i.e. is there enough being offered?). A discussion was also had regarding how students are doing adjusting to computer testing in the younger grades. August will discuss with the faculty the best means to report future trimester assessment results to the board.*

###### 11.1.3 LCAP Update

*August reminded the board that the LCAP and budget will be brought before the board at the June 10th meeting as a public hearing and approved the following night at a special board meeting.*

###### 11.1.4 Fundraising Board Policy and AR

*The board reviewed the current BP and AR and discussed how best to facilitate parent and community groups effectively engaged in fundraising for school programs. The board requested this item be included on the June 10th agenda for further discussion.*

###### 11.1.5 Budget Special Meeting Follow-up/Requests

*August shared a streamlined version of the budget organized by object codes. The board also discussed the want for the incoming superintendent to work on a deferred maintenance/facilities plan.*

###### 11.1.6 Governance Calendar Additions

*The board added Brown Act review to the calendar and discussed the importance of viewing the governance calendar and handbook as "living" documents.*

###### 11.1.7 Superintendent-Principal Exit Interview

*Thomas and Dave were selected to conduct an exit interview with August. They will report to the board at the June meeting.*

###### 11.1.8 CSBA Board Self-Evaluation

*The board reviewed the results of their self evaluation.*

##### 11.2 Possible Action Items:

###### 11.2.1 Designation of Surplus Material

*Moved/seconded to approve the designation of a 2013 MacBook as surplus material for sale to Katie Briseño for \$500 (Mollie/Thomas). VOTE: 5 ayes / 0 noes. Motion carried.*

#### 12.0 Board Member Comments

*Mollie addressed the importance of confidentiality in the office and the challenges presented based on the layout of the office.*

*Mandy shared that Lemonade Day is June 1st and is a great opportunity for young entrepreneurs.*



***Clint mentioned the upcoming Taco Tuesday and that the media are visiting Hydesville School for the event.***

***Thomas recognized Dave for completing the entire five session CSBA Master in Governance training.***

**13.0 Announcements**

- 13.1 Next Regular Board Meeting is Monday, June 10, 2019. Closed session begins at 5:30 PM, reconvening to open session at 6:30 PM.
  
- 13.2 Recommended additions to the agenda can be submitted to the board president or superintendent seven days prior to the next regular meeting date.

**14.0 Adjournment**

***Meet adjourned at 8:27pm.***

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BUMBOLD COUNTY OFFICE OF EDUCATION  
 ACCOUNTS PAYABLE DISTRICT PRELIST  
 ALL BATCH TYPES

8J2455 05/14/2019  
 PAGE 1

BATCH: 0044

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO																1099					
REQ NO	REF NO	INV DATE	INV DRSC	DTL4	LN	Fu	Res	Y	Goal	Punc	Obj	Sch	Mgmt	AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	FLAG	
030099-01	AYALA, MARA																						
	PV-190790	05/08/19	SUPPLIES			01			81-1100-0-1110-1000-4310-000-0111					138.82	N					0.00		N	
									TOTAL PAYMENT AMOUNT					138.82 *						0.00 *			
002682-01	INDOOR ENVIRONMENTAL SERVICES																						
	PV-190795	05/01/19	PM34158			01			03-6210-0-1193-8110-5800-000-0000					4,197.00	N					0.00		N	
									TOTAL PAYMENT AMOUNT					4,197.00 *						0.00 *			
000975-01	MEMBER SUPPLY CO																						
	PV-190798	05/07/19	M169666			01			01-0000-0-1193-8100-4374-000-0000					365.35	N					0.00		N	
									TOTAL PAYMENT AMOUNT					365.35 *						0.00 *			
002166-01	P C & E																						
	PV-190788	05/03/19	6428751736-7			01			01-0000-0-1193-8100-5520-000-0000					1,553.12	N					0.00		N	
									TOTAL PAYMENT AMOUNT					1,553.12 *						0.00 *			
030053-01	PRESENCE LEARNING																						
	PV-190791	05/08/19	INV28223			01			01-6500-0-5770-1190-5800-000-0000					821.63	N					0.00		N	
	PV-190792	05/06/19	INV27977			01			01-6500-0-5770-1190-5800-000-0000					963.80	N					0.00		N	
									TOTAL PAYMENT AMOUNT					1,785.43 *						0.00 *			
002117-01	REVOLVING CASH FUND																						
	PV-190787	05/09/19	1061 CR TRACK			01			01-0035-0-1300-4200-4310-000-0000					25.00	N					0.00		N	
									TOTAL PAYMENT AMOUNT					25.00 *						0.00 *			
002465-01	ROGGER, KAREN																						
	PV-190793	05/06/19	SUPPLIES			01			01-6500-0-5770-1120-4310-000-0000					10.84	N					0.00		N	
									TOTAL PAYMENT AMOUNT					10.84 *						0.00 *			

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HUMBOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE DISTRICT PRELIST  
ALL BATCH TYPES

8J2455 05/14/2019  
PAGE 2

BATCH: 0044

<< Hold for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	FLAG								
REQ NO	REF NO	INV DATE	INV DEPT	DTLW	LN	Fa	Res	Y	Goal	Func	Obj	Sch	Mget						
=====																			
030124-01	SCHMITZBAUER BUILDING SUPPLY																		
	FV-190802	05/02/19	H34072			01		01-0000-0-1193-2100-4377-000-0000						167.25	N			0.00	N
								TOTAL PAYMENT AMOUNT						167.25	*			0.00	*
=====																			
030128-01	SHRKO AMARE																		
	FV-190709	05/08/19	22354			01		01-0000-0-1193-2110-5600-000-0000						958.30	N			0.00	N
								TOTAL PAYMENT AMOUNT						958.30	*			0.00	*
=====																			
030127-01	STEVE'S SEPTIC SERVICES																		
	FV-190801	05/01/19	23231			01		01-2150-0-1193-2110-5800-000-0000						950.00	N			0.00	N
								TOTAL PAYMENT AMOUNT						950.00	*			0.00	*
=====																			
002505-01	SYSCO FOODS OF SACRAMENTO																		
	FV-190800	05/06/19	231267865			01		01-0010-0-8500-5900-4310-000-4710						22.50	N			0.00	N
								TOTAL PAYMENT AMOUNT						22.50	*			0.00	*
=====																			
	TOTAL FUND PAYMENT													10,193.61	**			0.00	**

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HUMBOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE DISTRICT PRELIST  
ALL BATCH TYPES

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BATCH: 0044

<< Held for Audit >>

FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099																		
REQ NO	REP NO	INV DATE	INV DESC DTYPE LN	Pa	Res	Y	Goal	Purc	Obj	Sch	Mgmt	AMOUNT	UF	UT	OBJ	RATE	USE	TAX	AMT	FLAG	
=====																					
002541-01	CRYSTAL CREAMERY																				
	PV-190803	04/02/19	17378118	01	13-5310-0-0000-3700-4710-000-0000							151.01	N					0.00		N	
	PV-190804	04/09/19	17395187	01	13-5310-0-0000-3700-4710-000-0000							129.01	N					0.00		N	
	PV-190805	04/19/19	17420113	01	13-5310-0-0000-3700-4710-000-0000							46.77	N					0.00		N	
	PV-190806	04/23/19	17427994	01	13-5310-0-0000-3700-4710-000-0000							119.84	N					0.00		N	
	PV-190807	04/30/19	17444886	01	13-5310-0-0000-3700-4710-000-0000							160.80	N					0.00		N	
	TOTAL PAYMENT AMOUNT											607.43	*			0.00	*				
001711-01	FRANZ FAMILY BAKERIES																				
	PV-190796	04/22/19	049044211203	01	13-5310-0-0000-3700-4710-000-0000							60.06	N					0.00		N	
	TOTAL PAYMENT AMOUNT											60.06	*			0.00	*				
002505-01	SYSCO FOODS OF SACRAMENTO																				
	PV-190799	05/06/19	231267864	01	13-5310-0-0000-3700-4710-000-0000							451.00	N					0.00		N	
	PV-190799	05/06/19	231267864	01	13-5310-0-0000-3700-4396-000-0000							84.72	N					0.00		N	
	TOTAL PAYMENT AMOUNT											535.72	*			0.00	*				
TOTAL FUND PAYMENT												1,201.21	**			0.00	**				
TOTAL BATCH PAYMENT												11,596.02	***			0.00	***				
TOTAL ACCOUNTS PAYABLE												11,596.02	****			0.00	****				

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5/14/19

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HUMBOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE DISTRICT PRELIST  
ALL BATCH TYPES

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PAGE 1

BATCH: 0045

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR BIRTH NAME	TAX ID NO	1099																			
REQ NO	REF NO	INV DATE	INV DESC	DTLE LN	Fu	Res	Y	Goal	Fund	(Obj)	Sch	Qmnt	AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	FLAG	
010090-01	AT&T																					
	PV-190810	05/04/19	13997356		01				01-0000-0-1193-0100-5909-000-0000				75.74	N						0.00	N	
									TOTAL PAYMENT AMOUNT				75.74	*						0.00	*	
001079-01	DEPARTMENT OF JUSTICE																					
	PV-190808	05/03/19	371854		01				01-0000-0-0000-7200-5861-000-0000				32.00	N						0.00	N	
									TOTAL PAYMENT AMOUNT				32.00	*						0.00	*	
010087-01	DESHAIS, AUGUST																					
	PV-190816	05/14/19	ATTD INCENT/TEST	01					01-1100-0-1110-1000-0310-000-3330				26.09	N						0.00	N	
	PV-190816	05/14/19	ATTD INCENT/TEST	01					01-1100-0-1110-1000-0310-000-0000				26.04	N						0.00	N	
									TOTAL PAYMENT AMOUNT				52.13	*						0.00	*	
001041-01	EMPLOYMENT DEVELOPMENT DEPT.																					
	PV-190811	05/07/19	L1408209248		01				01-0000-0-1110-1000-3511-000-0000				67.50	N						0.00	N	
									TOTAL PAYMENT AMOUNT				67.50	*						0.00	*	
010096-01	EUREKA ACE HARDWARE																					
	PV-190818	05/15/19	061332-3		01				01-8150-0-1193-0100-0381-000-0000				7.03	N						0.00	N	
									TOTAL PAYMENT AMOUNT				7.03	*						0.00	*	
002120-01	HUMBOLDT LOCK & SAFE								544903163													
	PV-190817	03/27/19	10781		01				01-0150-0-1193-0100-0381-000-0000				95.68	N						0.00	N	
									TOTAL PAYMENT AMOUNT				95.68	*						0.00	*	
001622-01	REDWOOD MUSIC MART								901068116													
	PV-190813	05/09/19	41835		01				01-0015-0-1228-1000-0310-000-0000				7.54	N						0.00	N	
									TOTAL PAYMENT AMOUNT				7.54	*						0.00	*	

  
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HUNTSVILLE COUNTY OFFICE OF EDUCATION  
 ACCOUNTS PAYABLE DISTRICT PRELIST  
 ALL BATCH TYPES

834431 05/22/2019  
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BATCH: 0045

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR NAME	TAX ID NO	1099							
REQ NO	REP NO	INV DATE	INV DESC DTLA LN Fu Sss Y Goal Func Obj Sch Ngst	AMOUNT	UT	UT OBJ	RATE	USE TAX	AMT	PLAC
007145-01	HEINER									
PV-190809	04/30/19	742330	01	01-0210-0-1194-3600-4365-000-0000	237.64	N			0.00	N
				TOTAL PAYMENT AMOUNT	237.64 *				0.00 *	
001933-01	SPURR									
PV-190815	04/30/19	98669	01	01-0000-0-1193-0300-5511-000-0000	565.05	N			0.00	N
				TOTAL PAYMENT AMOUNT	565.05 *				0.00 *	
030127-01	STEVE'S SEPTIC SERVICES									
PV-190814	05/08/19	23715	01	01-8150-0-1193-0110-5000-000-0000	1,900.00	N			0.00	N
				TOTAL PAYMENT AMOUNT	1,900.00 *				0.00 *	
002690-01	U.S. BANK CORPORATE PAYMENT CTR									
PV-190820	04/09/19	AMAZON	01	01-0035-0-1340-4200-4310-000-0000	592.55	N			0.00	N
PV-190821	04/12/19	ROUNDTABLE PIZZA	01	01-1100-0-1310-1000-4310-000-3130	49.83	N			0.00	N
PV-190822	04/18/19	AMAZON	01	01-0000-0-1333-1000-4310-000-0000	236.80	N			0.00	N
PV-190823	04/22/19	USPS	01	01-0000-0-0040-7200-5950-000-0000	6.85	N			0.00	N
PV-190824	04/29/19	ADOBE	01	01-0030-0-1110-1000-4310-000-0000	9.99	N			0.00	N
PV-190825	05/03/19	SCHMIDHAUSER	01	01-0000-0-1193-0100-4377-000-0000	187.25	N			0.00	N
PV-190827	04/12/19	AMAZON	01	01-1100-0-1110-1000-4310-000-0119	15.99	Y	9560-00	7.750%	1.74	N
PV-190828	04/16/19	USPS	01	01-0000-0-0040-7200-5950-000-0560	117.35	N			0.00	N
PV-190829	04/23/19	AMAZON	01	01-0000-0-0040-7200-4351-000-0000	14.00	N			0.00	N
PV-190830	04/24/19	AMAZON	01	01-0010-0-8500-5000-4310-000-0000	215.69	N			0.00	N
PV-190831	04/26/19	AMAZON	01	01-0010-0-8500-5000-4310-000-0000	83.24	N			0.00	N
PV-190832	04/25/19	FITNESS FINDERS	01	01-0010-0-8500-5000-4310-000-1819	107.00	Y	9560-00	7.750%	11.15	N
PV-190833	04/29/19	AMAZON	01	01-0000-0-0000-7200-4392-000-0000	6.69	N			0.00	N
PV-190834	04/29/19	AMAZON	01	01-1100-0-1110-1000-4310-000-0119	3.20	Y	9560-00	7.750%	0.25	N
PV-190835	04/10/19	AMAZON	01	01-0000-0-0000-7200-4392-000-0000	487.02	N			0.00	N
PV-190837	05/01/19	AMAZON	01	01-0000-0-0000-7200-4351-000-0000	29.58	Y	9560-00	7.750%	2.20	N
				TOTAL PAYMENT AMOUNT	2,162.09 *				22.19 *	
030092-01	WILLIAMS, SCOTT									
PV-190819	05/15/19	SUPPLIES	01	01-1100-0-1330-1000-4310-000-0111	181.02	N			0.00	N
				TOTAL PAYMENT AMOUNT	181.02 *				0.00 *	
TOTAL FUND PAYMENT					5,384.22 **				22.19 **	

*[Handwritten Signature]*  
 5/22/19

APY500  
DORA  
24 HYDESVILLE

HEMLOCK COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE DISTRICT PRELIST  
ALL BATCH TYPES

\$24411 05/22/2019  
PAGE 1

BATCH: 0045

<< Held for Audit >>

FUND: 13 CAFETERIA FUND

-----  
VENDOR NO VENDOR REMIT NAME TAX ID NO 1000  
REQ NO REF NO INV DATE INV DESC DTL# LN Pa Res Y Goal Func Obj Sch Mgmt AMOUNT UT UT CRJ RATE (SEE TAB A) 91.50  
-----

002590-01 U.S. BANK CORPORATE PAYMENT CTR

PV-190818 05/01/19 AMAZON 01 11-5310-0-0000-3700-4395-000-0800 8.99 Y 9560-00 7.7508 0.70 7  
TOTAL PAYMENT AMOUNT 8.99 \* 0.70 \*

TOTAL FUND PAYMENT 8.99 \*\* 0.70 \*\*

TOTAL BATCH PAYMENT 5,393.21 \*\*\* 12.83 \*\*\*

TOTAL ACCOUNTS PAYABLE 5,393.21 \*\*\*\* 12.83 \*\*\*\*

*Paul J. [Signature]*  
5/22/19





APY500  
 DORA  
 34 HYDESVILLE

HERMOLDT COUNTY OFFICE OF EDUCATION  
 ACCOUNTS PAYABLE DISTRICT PRELIST  
 ALL BATCH TYPES

\$35560 05/29/2019  
 PAGE 2

BATCH: 0046

<< Held for Audit >>

FUND: 13 CAFETERIA FOND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099					
REQ NO	RESP NO	INV DATE	INV DISC DTL4 LN Fu Res Y Goal Func Obj Sch Mgmt	AMOUNT	UT	UT OBJ RATE	USE TAX AMT	FLAG
-----								
002327-01	CHE							
	PV-190842	05/20/19 19 SF-32246	01	13-5310-0-0000-3700-4710-000-0000	119.70	M	0.00	N
				TOTAL PAYMENT AMOUNT	119.70	*	0.00	*
001711-01	FRANZ FAMILY BAKERIES							
	PV-190839	05/01/19 049044212104	01	13-5310-0-0000-3700-4710-000-0000	62.92	M	0.00	N
	PV-190840	05/08/19 049044212805	01	13-5310-0-0000-3700-4710-000-0000	25.74	M	0.00	N
				TOTAL PAYMENT AMOUNT	88.66	*	0.00	*
002505-01	SYSCO FOODS OF SACRAMENTO							
	PV-190843	05/20/19 231287537	01	13-5310-0-0000-3700-4710-000-0000	549.10	M	0.00	N
				TOTAL PAYMENT AMOUNT	549.10	*	0.00	*
	TOTAL FUND PAYMENT				757.66	**	0.00	**
	TOTAL BATCH PAYMENT				2,571.00	***	2.17	***
	TOTAL ACCOUNTS PAYABLE				2,571.00	****	2.17	****

*ag msh*  
 5/29/19

APY500

HUMBOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE DISTRICT BULLET

436943

06/04/2019

24 HYDESVILLE

ALL BATCH TYPES

PAGE 1

BATCH: 0047

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR NAME	TAX ID NO	1099						
REQ NO	REF NO	INV DATE	INV DESC DTL# LM Fu Bas Y Goal Func Obj Sch Mgmt	AMOUNT	UT	UT OBJ RATE	USE TAX AMT FLAG		
030076-01	CITY CARDS								
	PV-190848	04/24/19	SMART FOODS	01	01-0000-0-1193-0100-4374-000-0000	9.73	N	0.00	N
			TOTAL PAYMENT AMOUNT			9.73 *		0.00 *	
001294-01	FORTUNA ACE HARDWARE								
	PV-190877	05/29/19	297572	01	01-8150-0-1193-0100-4381-000-0000	254.94	N	0.00	N
			TOTAL PAYMENT AMOUNT			254.94 *		0.00 *	
002635-01	FRIEND OF THE VAN DUZEN								
	PV-190876	05/20/19	ART INTNS SCHOOL	01	01-9034-0-1110-1000-5400-000-0000	100.00	N	0.00	Y
			TOTAL PAYMENT AMOUNT			100.00 *		0.00 *	
002166-01	P G & E								
	PV-190874	05/22/19	3662253047-3	01	01-0000-0-1193-0100-5520-000-0000	8.70	N	0.00	N
			TOTAL PAYMENT AMOUNT			8.70 *		0.00 *	
010122-01	SECURITY LOCK & ALARM								
	PV-190855	05/31/19	1185	01	01-0000-0-1193-0100-5800-000-0000	45.00	N	0.00	N
			TOTAL PAYMENT AMOUNT			45.00 *		0.00 *	
030110-01	VIA HEART PROJECT								
	PV-190854	04/26/19	2505	01	01-0000-0-0000-7200-4392-000-0000	1,633.35	N	0.00	N
			TOTAL PAYMENT AMOUNT			1,633.35 *		0.00 *	
002437-01	WELLS FARGO FINANCIAL LEASING								
	PV-190873	05/26/19	5096355255	01	01-0000-0-1110-1000-5637-000-5637	317.87	N	0.00	N
			TOTAL PAYMENT AMOUNT			317.87 *		0.00 *	
030123-01	KAMA, PAM								
	PV-190858	04/19/19	RITE AIDE	01	01-1100-0-1110-1000-4330-000-0119	11.29	N	0.00	N
	PV-190859	03/11/19	WALGREEN	01	01-1100-0-1110-1000-4330-000-0119	5.00	N	0.00	N
	PV-190860	03/22/19	WALMART	01	01-1100-0-1110-1000-4330-000-0119	16.96	N	0.00	N

A  
6/4/19

SUBSOLD COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE DISTRICT PRELIST  
ALL BATCH TYPES

BATCH: 0047

<< Held For Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR NAME	TAX ID NO	1099																			
REQ NO	WKP NO	INV DATE	INV DESC	DELE LN	Pa	Ses	Y	Goal	Func	Obj	Sch	Mqst	AMOUNT	UT	UT DDF	RATE	USE	TAX	AMI	FLAG		
030129-01 (CONTINUED)																						
PV-190861	06/01/19	COSTCO	01	01-1100-0-1110-1000-4310-000-0119									21.50	N				0.00		N		
PV-190862	06/03/19	DOLLARTREE	01	01-1100-0-1110-1000-4310-000-0119									6.34	N				0.00		N		
PV-190863	04/27/19	FORTUNA ACE	01	01-1100-0-1110-1000-4310-000-0119									16.86	N				0.00		N		
PV-190864	05/21/19	MALORENS	01	01-1100-0-1110-1000-4310-000-0119									11.90	N				0.00		N		
PV-190865	05/19/19	SAPENAT	01	01-1100-0-1110-1000-4310-000-0119									2.50	N				0.00		N		
PV-190866	05/07/19	DOLLARTREE	01	01-1100-0-1110-1000-4310-000-0119									4.34	N				0.00		N		
PV-190867	05/03/19	MICHEALS	01	01-1100-0-1110-1000-4310-000-0119									47.38	N				0.00		N		
PV-190868	04/19/19	RITE AIDE	01	01-1100-0-1110-1000-4310-000-0119									12.50	N				0.00		N		
PV-190869	05/28/19	DOLLAR TREE	01	01-1100-0-1110-1000-4310-000-0119									3.17	N				0.00		N		
PV-190870	04/01/19	COSTCO	01	01-1100-0-1110-1000-4310-000-0119									9.99	N				0.00		N		
TOTAL PAYMENT AMOUNT													170.81	*				0.00	*			
TOTAL FUND PAYMENT													2,540.44	**				0.00	**			

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6/4/19

HINGOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE DISTRICT PRELIST  
ALL BATCH TYPES

BATCH: 0047

<< Held for Audit >>

FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099																
REQ NO	REF NO	INV DATE	INV DESC DTLS LN	Pa Res	Y	Goal	Func	Obj	Sch	Wget	AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	FLAQ
030075-01 CITY CARDS																			
	PV-190847	04/24/19	SMART FOOD	01			13-5310-0-0000-3700-4710-000-0000				38.09	M						0.00	N
	PV-190847	04/24/19	SMART FOOD	01			13-5310-0-0000-3700-4396-000-0000				81.11	M						0.00	N
	PV-190849	05/01/19	SMART FOODS	01			13-5310-0-0000-3700-4710-000-0000				57.82	M						0.00	N
	PV-190849	05/01/19	SMART FOODS	01			13-5310-0-0000-3700-4396-000-0000				12.72	M						0.00	N
	PV-190850	05/01/19	COSTCO	01			13-5310-0-0000-3700-4710-000-0000				21.28	M						0.00	N
	PV-190850	05/01/19	COSTCO	01			13-5310-0-0000-3700-4396-000-0000				84.04	M						0.00	N
	PV-190851	05/17/19	SMART FOODS	01			13-5310-0-0000-3700-4710-000-0000				3.34	M						0.00	N
	PV-190852	05/13/19	COSTCO	01			13-5310-0-0000-3700-4396-000-0000				18.43	M						0.00	N
	TOTAL PAYMENT AMOUNT										323.43	*						0.00	*
001711-01 FRANZ FAMILY BAKERIES																			
	PV-190856	01/04/19	049044201409	01			13-5310-0-0000-3700-4710-000-0000				105.82	M						0.00	N
	PV-190857	12/10/18	049044234414	01			13-5310-0-0000-3700-4710-000-0000				51.48	M						0.00	N
	TOTAL PAYMENT AMOUNT										157.30	*						0.00	*
030062-01 HENDERSON, LINDSAY																			
	PV-190872	05/28/19	RAYS	01			13-5310-0-0000-3700-4710-000-0000				13.99	M						0.00	N
	TOTAL PAYMENT AMOUNT										13.99	*						0.00	*
TOTAL FUND PAYMENT											494.72	**						0.00	**
TOTAL BATCH PAYMENT											3,035.16	***						0.00	***
TOTAL ACCOUNTS PAYABLE											3,035.16	****						0.00	****

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6/4/19

**Hydesville Elementary School District**  
**2019-2020 LCAP “At-A-Glance”**

<b>Goal 1</b>		<b>Goal 2</b>	
Increase academic success for all students and subgroups.		Provide a safe, contemporary, and healthy learning environment for all students.	
Actions		Actions	
1.1	Provide a healthy, rigorous, and safe and engaging learning environment \$923,010	2.1	Maintain school counselor and Second Step Program, and involvement in MTSS Coalition Training \$50,800
1.2	Provide instructional aides to support the needs of unduplicated students \$17,357	2.2	Maintain or increase frequency of school-based family events and school-home communication See 1.1 & 1.4
1.3	Sustain certificated staffing levels to maintain small class sizes in grades 4-8 \$66,818	2.3	Supplement cafeteria service \$44,042
1.4	Purchase supplemental materials for implementation of standards-aligned programs \$106,875	2.4	Maintain transportation service \$17,902
1.5	Provide staff development to ensure academic alignment with standards \$16,192	2.5	Supplement transportation staffing \$17,971
1.6	Maintain staff training and collaboration time to support standards-aligned assessment and differentiation See 1.4 & 1.5	2.6	Maintain administrative assistant position \$60,442
1.7	Provide early intervention literacy program \$13,323	2.7	Maintain or grow programs that encourage student engagement (e.g. athletics, student government, yearbook club, field trips, GATE, after school program, and community partnerships) \$30,323
1.8	Maintain ELL and foster youth support \$2,876	2.8	Maintain and upgrade school facilities \$108,301
1.9	Maintain library staffing and HERC support \$19,691		
1.10	Maintain certificated and classified Special Education services \$145,320		
1.11	Maintain CoOp contract for school support services with HCOE \$2,038		

Hydesville Elementary  
School District

**2019-2020 LCAP**

**State Priorities & Goals**

**Goal 1**

Increase academic success for all students and subgroups.

**Goal 2**

Provide a safe, contemporary, and healthy learning environment for all students.

<b>Conditions of Learning</b>		
<p><b>State Priority 1</b> Basic</p> <ul style="list-style-type: none"> <li>Percentage of properly credentialed teachers</li> <li>Access to standards-aligned materials</li> <li>Facilities in good repair</li> </ul>	X	X
<p><b>State Priority 2</b> Standards Implementation</p> <ul style="list-style-type: none"> <li>Implementation of Common Core State Standards (CCSS) for ALL students</li> </ul>	X	
<p><b>State Priority 7</b> Course Access</p> <ul style="list-style-type: none"> <li>Access to all required areas of study, including language arts, math, social science, visual &amp; performing arts, physical education</li> </ul>	X	
<b>Pupil Outcomes</b>		
<p><b>State Priority 4</b> Student Achievement</p> <ul style="list-style-type: none"> <li>Performance on standardized and district tests</li> <li>Share of English Learners who become English proficient</li> </ul>	X	X
<p><b>State Priority 8</b> Other Student Outcomes</p> <ul style="list-style-type: none"> <li>Other indicators of student performance related to Priority 7 (examples: fitness assessment, visual &amp; performing arts participation)</li> </ul>	X	X
<b>Engagement</b>		
<p><b>State Priority 3</b> Parent Involvement</p> <ul style="list-style-type: none"> <li>Efforts to seek parent input</li> <li>Promotion of parent participation</li> </ul>		X
<p><b>State Priority 5</b> Student Engagement</p> <ul style="list-style-type: none"> <li>Attendance rates</li> <li>Chronic absenteeism rates</li> </ul>	X	X
<p><b>State Priority 6</b> School Climate</p> <ul style="list-style-type: none"> <li>Student suspension and expulsion rates</li> <li>Connectedness and sense of safety</li> </ul>	X	X

**HYDESVILLE SCHOOL DISTRICT**  
**2019-2020 Adoption**  
**Report to the Board**  
**GENERAL FUND**

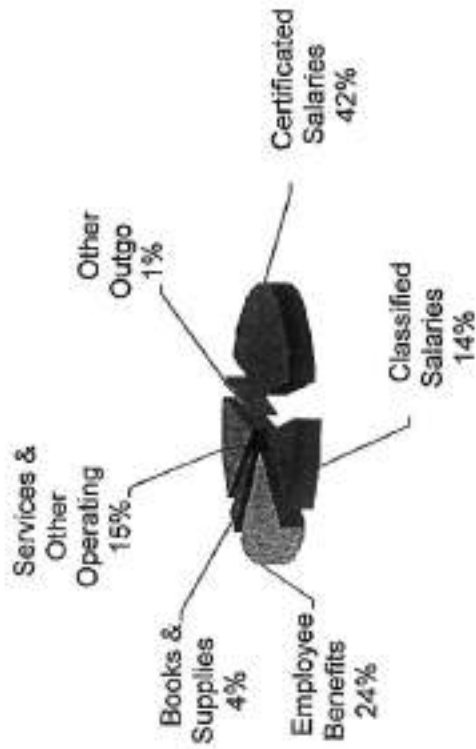
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
<b>A. REVENUES</b>			
LCFF Sources	1,576,798	1,621,131	1,669,127
Federal Sources	86,817	86,817	86,817
Other State Sources	106,453	106,453	106,453
Other Local Sources	69,188	69,188	69,188
<b>Total Revenue</b>	<b>1,839,256</b>	<b>1,883,599</b>	<b>1,931,585</b>
<b>B. EXPENDITURES</b>			
Certificated Salaries	783,759	797,364	810,961
Classified Salaries	253,458	258,148	252,932
Employee Benefits	444,179	464,908	474,861
Books & Supplies	71,451	56,451	56,451
Services & Other Operating	272,858	269,010	271,208
Other Outgo	20,801	20,801	20,801
<b>Total Expenditures</b>	<b>1,846,506</b>	<b>1,866,682</b>	<b>1,897,214</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>			
<b>D. OTHER FINANCING SOURCES/USES</b>			
Interfund Transfers In- Special Reserve	(7,250)	16,907	34,371
Interfund Transfers Out- Special Reserve	10,526	6,005	(8,459)
Interfund Transfers Out- Cafeteria	(7,741)	(7,741)	(7,741)
<b>Total Other Sources (Uses)</b>	<b>2,785</b>	<b>(1,736)</b>	<b>(16,200)</b>
<b>E. FUND BALANCE INCREASE(DECREASE)</b>			
<b>F. BEGINNING BALANCE</b>	(4,465)	15,171	18,171
<b>G. ENDING BALANCE</b>	85,798	81,333	96,504
	81,333	96,504	114,675
<b>SPECIAL RESERVE</b>			
<b>TOTAL GENERAL FUND EXPENDITURES, TRANSFERS OUT:</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b>RECOMMENDED MINIMUM RES CALC AT 5%:</b>	<b>1,854,247</b>	<b>1,874,423</b>	<b>1,913,414</b>
<b>ACTUAL RESERVE BALANCE:</b>	<b>92,712</b>	<b>93,721</b>	<b>96,671</b>
<b>ACTUAL RESERVE PERCENTAGE:</b>	<b>142,344</b>	<b>138,239</b>	<b>148,698</b>
	<b>7.68%</b>	<b>7.37%</b>	<b>7.77%</b>

\*Low Performing Block Grant take out

HYDESVILLE SCHOOL DISTRICT  
2019-2020 ADOPTION

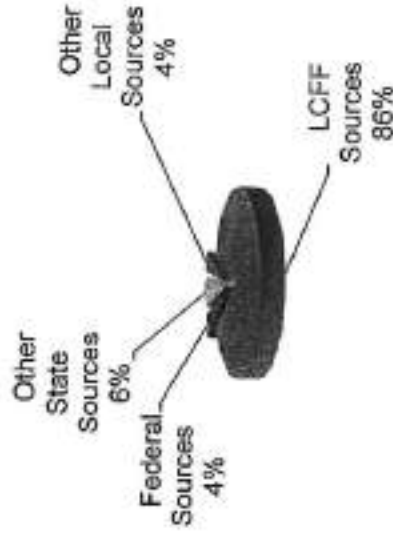
Expenditures

Description	Expenses	Percent
Certificated Salaries	783,759	42.45%
Classified Salaries	253,458	13.73%
Employee Benefits	444,179	24.06%
Books & Supplies	71,451	3.87%
Services & Other Operating	272,858	14.78%
Other Outgo	20,801	1.13%
<b>Total Expenditures</b>	<b>1,846,506</b>	<b>100.00%</b>



Revenues

Description	Revenues	Percent
LCFF Sources	1,576,798	85.73%
Federal Sources	86,817	4.72%
Other State Sources	106,453	5.79%
Other Local Sources	69,188	3.76%
<b>Total Revenue</b>	<b>1,839,256</b>	<b>100.00%</b>





## Superintendent/Principal Priorities for 2019/2020

Prioritize and define (as has come up at previous Board meetings and in no particular order);

Communication

Maintaining positive atmosphere of learning; working; cooperation

Personnel

Personnel – Updating duty statement to meet legal requirements (i.e. essential duties etc.)

Curriculum purchasing

Board Policies update (August 2019 workshop)

Facilities Management Plan (FMP)

Parking/Road (maybe separate than FMP)

Fundraising

Budget Auditor

Business Services

**HYDESVILLE ELEMENTARY SCHOOL DISTRICT**  
Resolution Regarding the Education Protection Account

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Hydesville School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Hydesville School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 10, 2019

\_\_\_\_\_  
Thomas Valterria, Board President

\_\_\_\_\_  
Mandy Marquez, Board Clerk

\_\_\_\_\_  
Dave Fisch, Trustee

\_\_\_\_\_  
Mollie Holmgren, Trustee

\_\_\_\_\_  
Clint Victorine, Trustee

2019-2020 Education Protection Account  
Program by Resource Report  
Expenditures by Function- Detail

Projected Expenditures for the period of July 1, 2019 through June 30, 2020  
For Fund 01, Resource 1400 Education Protection Account

Description		Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
	Object:	
Beginning Balance	8999	0.00
Revenue Limit Source	8012	236,119.00
Revenue Limit Source-Prior Year	8019	
Other Local Revenue	8600-8799	0.00
<b>TOTAL AVAILABLE</b>		<b>236,119.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
	Functions:	
Instruction	1000-1999	236,119.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3180	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>236,119.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>

AUTHORIZATION FOR FISCAL YEAR: \_\_\_\_\_

CS-1

DATE: \_\_\_\_\_, 20\_\_\_\_ SCHOOL DISTRICT \_\_\_\_\_

## WARRANT DISTRIBUTION AUTHORIZATION

*Please complete and return to Humboldt County Office of Education's Business Office.*

Please check appropriate box(es).

### PAYROLL

Will pick up when ready

Names of persons authorized to pick up payroll warrants:

\_\_\_\_\_  
\_\_\_\_\_

Please list an after hours emergency number: \_\_\_\_\_

Mail all payroll to: *Individual's Name* \_\_\_\_\_  
(Postage cost to be reimbursed to HCOE)

Other (specify) \_\_\_\_\_  
\_\_\_\_\_

### COMMERCIAL WARRANTS

Will pick up when ready

Please list emergency number: \_\_\_\_\_

Courier

Mail all APY warrants to: *Individual's Name* \_\_\_\_\_  
(Postage cost to be reimbursed to HCOE)

Mail all VOL DED warrants to: *Individual's Name* \_\_\_\_\_  
(Postage cost to be reimbursed to HCOE)

Other (specify) \_\_\_\_\_  
\_\_\_\_\_

### DISTRICT AUTHORIZATION

*Superintendent or Trustee* \_\_\_\_\_

*Return to HCOE Business Office*



# General Assurances 2019-20


General Assurances and Certifications required for grants supported by state or federal funds in 2019-20.

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1. Programs and services are and will be in compliance with Title VI and Title VII of the Civil Rights Act of 1964; the California Fair Employment Practices Act, Government Code §11135; and Chapter 1, Subchapter 4 (commencing with §30) of Division I of Title 5, California Code of Regulations (5 CCR).
2. Programs and services are and will be in compliance with Title IX (nondiscrimination on the basis of sex) of the Education Amendments of 1972. Each program or activity conducted by the local educational agency (LEA) will be conducted in compliance with the provisions of Chapter 2, (commencing with §200), Prohibition of Discrimination on the Basis of Sex, of Part 1 of Division 1 of Title I of the California Education Code (EC), as well as all other applicable provisions of state law prohibiting discrimination on the basis of sex.
3. Programs and services are and will be in compliance with the affirmative action provisions of the Education Amendments of 1972.
4. Programs and services are and will be in compliance with the Age Discrimination Act of 1975.
5. Programs and services for individuals with disabilities are in compliance with the disability laws. (Public Law (PL) 105-17; 34 Code of Federal Regulations (34 CFR) 300, 303; and Section 504 of the Rehabilitation Act of 1973)
6. When federal funds are made available, they will be used to supplement the amount of state and local funds that would, in the absence of such federal funds, be made available for the uses specified in the state plan, and in no case supplant such state or local funds. (20 United States Code (USC) §6321; PL 114-95, §1118(b)(1))
7. All state and federal statutes, regulations, program plans, and applications appropriate to each program under which federal or state funds are made available through this application will be met by the applicant agency in its administration of each program.
8. Schoolsite councils have developed and approved a School Plan for Student Achievement (SPSA) for schools participating in programs funded through the consolidated application process, and any other school program they choose to include, and that school plans were developed with the review, certification, and advice of any applicable school advisory committees. (EC §64001)
9. LEAs using their own school planning template in place of the SPSA have ensured that the content meets the statutory requirements of schoolwide programs and school improvement (comprehensive support and improvement, targeted support and improvement, and additional targeted support and improvement) under the Every Student Succeeds Act, as applicable. (EC §64001; 20 USC §6311; PL 114-95, §1111(d)(1)(2))



10. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement for state and federal funds paid to that agency under each program. (5 CCR, §4202)
11. The LEA will make reports to the state agency or board and to the Secretary of Education as may reasonably be necessary to enable the state agency or board and the Secretary to perform their duties and will maintain such records and provide access to those records as the state agency or board or the Secretary deems necessary. Such records will include, but will not be limited to, records which fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for three years after the completion of the activities for which the funds are used. (34 CFR 76.722, 76.730, 76.731, 76.760; 2 CFR 200.333)
12. The local governing board has adopted written procedures to ensure prompt response to complaints within 60 calendar days, and has disseminated these procedures to students, employees, parents or guardians, district/school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR, §4600 et seq.)
13. The LEA declares that it neither uses nor will use federal funds for lobbying activities and hereby complies with the certification requirements of 34 CFR Part 82.
14. The LEA has complied with the certification requirements under 34 CFR Part 84 regarding debarment, suspension and other requirements for a drug-free workplace. (34 CFR Part 84)
15. The LEA will provide the certification on constitutionally protected prayer. (20 USC §7904; PL 114-95, §8524(b))
16. The LEA administers all funds and property related to programs funded through the Consolidated Application. (20 USC §6320; PL 114-95, §1117(d)(1))
17. The LEA will adopt and use proper methods of administering each program including enforcement of any obligations imposed by law on agencies responsible for carrying out programs and correction of deficiencies in program operations identified through audits, monitoring or evaluation. (20 USC §7846; PL 114-95, §8306(a)(3)(A-B))
18. The LEA will participate in the California Assessment of Student Performance and Progress. (EC §60640, et seq.)
19. The LEA assures that classroom teachers who are being assisted by instructional assistants retain their responsibility for the instruction and supervision of the students in their charge. (EC §45344(a))
20. The LEA governing board has adopted a policy on parent involvement that is consistent with the purposes and goals of EC Section 11502. These include all of the following: (a) to engage parents positively in their children's education by helping parents to develop skills to use at home that support their children's academic efforts at school and their children's development as responsible future members of our society; (b) to inform parents that they can directly affect the success of their children's learning, by providing parents with techniques and

- strategies that they may utilize to improve their children's academic success and to assist their children in learning at home; (c) to build consistent and effective communication between the home and the school so that parents may know when and how to assist their children in support of classroom learning activities; (d) to train teachers and administrators to communicate effectively with parents; and (e) to integrate parent involvement programs, including compliance with this chapter, into the school's master plan for academic accountability. (EC §§11502, 11504)
21. Results of an annual evaluation demonstrate that the LEA and each participating school are implementing Consolidated Programs that are not of low effectiveness, under criteria established by the local governing board. (5 CCR §3942)
  22. The program using consolidated programs funds does not isolate or segregate students on the basis of race, ethnicity, religion, sex, sexual orientation or socioeconomic status. (United States Constitution, Fourteenth Amendment; California Constitution, Article 1, §7; California Government Code §§11135-11138; 42 USC §2000d; 5 CCR, §3934)
  23. Personnel, contracts, materials, supplies, and equipment purchased with Consolidated Program funds supplement the basic education program. (EC §62002; 5 CCR, §§3944, 3946)
  24. At least 85 percent of the funds for School Improvement Programs, Title I, Title VI and Economic Impact Aid (State Compensatory Education and programs for English learners) are spent for direct services to students. One hundred percent of Miller-Unruh apportionments are spent for the salary of specialist reading teachers. (EC §63001; 5 CCR, §3944(a)(b))
  25. State and federal categorical funds will be allocated to continuation schools in the same manner as to comprehensive schools, to the maximum extent permitted by state and federal laws and regulations. (EC §48438)
  26. Programs and services are and will be in compliance with Section 8355 of the California *Government Code* and the Drug-Free Workplace Act of 1988, and implemented at CFR Part 84, Subpart F, for grantees, as defined at 34 CFR Part 84, Sections 84.105 and 84.110.
  27. Federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email when driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership on Reducing Text Messaging while Driving," October 1, 2009.
  28. The Federal grant sub recipient has complied with the Federal Funding Accountability and Transparency Act, as defined in 2 CFR Part 25 (PL 109-282; PL 110-252) regarding the establishment of a Data Universal Numbering System (DUNS) number and maintaining a current/active registration in the System for Award Management web page at <https://www.sam.gov/SAM/> .

**2019-20 Application for Funding****CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/10/2019
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**District English Learner Advisory Committee Review**

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	LEA does not have 50 English learners.

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	No
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	No

**\*\*\*Warning\*\*\***

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**2019-20 Application for Funding**

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297

<b>Title IV, Part A (Student Support)</b> ESSA Sec. 1112(b) SACS 4127	No
<b>Title V, Part B Subpart 1 Small, Rural School Achievement Grant</b> ESSA Sec. 5211 SACS 5810	Yes
<b>Grants.gov confirmation code</b> If participating, then provide the required code (format: GRANT99999999)	GRANT12839292
<b>Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation</b>	Yes

**\*\*\*Warning\*\*\***

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**2019-20 Protected Prayer Certification**

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Franco Rozic, Title I Monitoring and Support Office, [frzic@cde.ca.gov](mailto:frzic@cde.ca.gov), 916-319-0289

**Protected Prayer Certification Statement**

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	August
Authorized Representative's Title	Deshais
Authorized Representative's Signature Date	<i>August</i> 5/22/19
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2019-20 Protected Prayer Certification**

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**CDE Program Contact:**

Franco Rozic, Title I Monitoring and Support Office, [franzic@cde.ca.gov](mailto:franzic@cde.ca.gov), 916-319-0269

**Protected Prayer Certification Statement**

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	August
Authorized Representative's Title	Deshais
Authorized Representative's Signature Date	05/22/2019
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2019-20 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca19assurancesdoc.asp>.

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	August Deshaiz
Authorized Representative's Signature	<i>August Deshaiz</i>
Authorized Representative's Title	Supr/Prin.
Authorized Representative's Signature Date	5/22/19

**\*\*\*Warning\*\*\***

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**2019-20 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca19assurancetoc.asp>.

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	August Deshais
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative's Signature Date	05/22/2019

**\*\*\*Warning\*\*\***

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**2019-20 LCAP Federal Addendum Certification**

**CDE Program Contact:**

Local Agency Systems Support Office, [LCFF@cde.ca.gov](mailto:LCFF@cde.ca.gov), 916-323-5233

To receive funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to apply for funds, the LEA must certify that the 2017/18–2019/20 LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification the LEA is agreeing to submit the LCAP Federal Addendum that has been approved by the local governing board or governing body of the LEA to the California Department of Education (CDE), and acknowledging that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

<p><b>County Offices of Education and School Districts Enter the original approval date of the county office of education or school district 2017/18–2019/20 LCAP</b></p> <p>Note: For districts, the date should be the day your county office of education (COE) approved your 2017/18–2019/20 LCAP. For COEs, it should be the date the CDE approved your 2017/18–2019/20 LCAP.</p>	<p>09/14/2017</p>
<p><b>Charter Schools Enter the adoption date of the charter school LCAP</b></p>	
<p>Authorized Representative's Full Name</p>	<p>August Deshais</p>
<p>Authorized Representative's Title</p>	<p>Superintendent/Principal</p>

**\*\*\*Warning\*\*\***

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**2018-19 Homeless Education Policy, Requirements, and Implementation**

The purpose of this data collection is to meet federal requirements specified in 42 U.S.C. 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the ESEA. This collection includes monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Regional Support and Awards Office, [lwheeler@cde.ca.gov](mailto:lwheeler@cde.ca.gov), 916-319-0383

**Homeless Education Certification**

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths
  
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
  - b) Includes a dispute resolution process;
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
  
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

**Homeless Liaison Contact Information**

Homeless liaison first name	August
Homeless liaison last name	Deshais
Homeless liaison title	Superintendent/Principal
Homeless liaison email address (Format: abc@xyz.zyx)	adeshais@hydesvilleschool.org
Homeless liaison telephone number (Format: 999-999-9999)	707-768-3610
Homeless liaison telephone extension	
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	0.01

**Homeless Liaison Training Information****\*\*\*Warning\*\*\***

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**2018-19 Homeless Education Policy, Requirements, and Implementation**

The purpose of this data collection is to meet federal requirements specified in 42 U.S.C. 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the ESEA. This collection includes monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Regional Support and Awards Office, [lwheeler@cde.ca.gov](mailto:lwheeler@cde.ca.gov), 916-319-0383

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

**Homeless Education Policy and Requirements**

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	06/20/2013
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

**Title I, Part A Homeless Expenditures**

2018-19 Title I, Part A allocation	\$20,555
2018-19 Title I, Part A direct or indirect services to homeless children reservation	\$100
Amount of 2018-19 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$0
Homeless services provided (Maximum 500 characters)	
No expenditures or encumbrances comment	No Homeless students. No expenditures needed.
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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## 2019-20 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

### IDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948  
Lina DeRose, Title I Policy and Program Guidance Office, LDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school in its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

### Private School's Believed Results of Consultation Allowable Codes

- (1): meaningful consultation occurred
  - (2): timely and meaningful consultation did not occur
  - (3): the program design is not equitable with respect to eligible private school children
  - (4): timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children
- Add non-attendance area school(s) No

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

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2019-20 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	School Added

\*\*\*Warning\*\*\*  
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**2017-18 Title II, Part A Fiscal Year Expenditure Report, 24 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2017 through June 30, 2019.

**CDE Program Contact:**

Maxine Wheeler, Standards Implementation Support Office, [mwheeler@cde.ca.gov](mailto:mwheeler@cde.ca.gov), 916-323-4746

2017-18 Title II, Part A entitlement	\$3,695
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**Professional Development Expenditures**

Professional development for teachers	
Professional development for administrators	
All other professional development expenditures	

**Recruitment, Training, and Retention Expenditures**

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

**Miscellaneous Expenditures**

Class size reduction	\$3,695
Administrative and indirect costs	
Total funds transferred out of Title II, Part A	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	
Total expenditures and encumbrances	\$3,695
2017-18 Unspent funds	\$0

**\*\*\*Warning\*\*\***

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**2018-19 Title II, Part A Fiscal Year Expenditure Report, 12 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2018 through June 30, 2019.

**CDE Program Contact:**

Maxine Wheeler, Standards Implementation Support Office, [mwheeler@cde.ca.gov](mailto:mwheeler@cde.ca.gov), 916-323-4746

2018-19 Title II, Part A entitlement	\$3,452
Transferred-in amount	\$0
Transferred-out amount	\$0
2018-19 Total allocation	\$3,452

**Professional Development Expenditures**

Professional development for teachers	
Professional development for administrators	
All other professional development expenditures	

**Recruitment, Training, and Retention Expenditures**

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

**Miscellaneous Expenditures**

Class size reduction	\$3,452
Administrative and indirect costs	
Title V, Part B, Subpart 1 Alternative Uses of Funds Authority Participation	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	
Total expenditures and encumbrances	\$3,452
2018-19 Unspent funds	\$0

**\*\*\*Warning\*\*\***

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**2019-20 Substitute System for Time Accounting**

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

**CDE Program Contact:**

John Miles, Financial Accountability and Info Srv Office, [jmiles@cde.ca.gov](mailto:jmiles@cde.ca.gov), 916-445-7289

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2019-20 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	No known deficiencies.

**\*\*\*Warning\*\*\***

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**INTERDISTRICT ATTENDANCE AGREEMENT**  
*Effective July 1, 2019*

This Multi-District Interdistrict Attendance Agreement (“Agreement”) is made and entered into by the school districts of Humboldt County listed in Attachment A to this Agreement, and is made pursuant to California Education Code section 46600. The parties agree to the terms of this Agreement through June 30, 2020. This Agreement affects student enrollment upon district board approval and through the 2020-21 school year.

**I. RECITALS:**

- A. California’s Education Code permits two or more school districts to enter into an agreement for a term not to exceed five (5) years to allow pupils to enroll in a school district that is not their district of residence through a process known as “interdistrict transfer.”
- B. California Education Code requires school districts to respond to a Parent’s request for an interdistrict transfer, if made in the current year, within thirty (30) calendar days of the request; and allows for Parents to appeal any denial of their request.
- C. California’s Education Code requires school districts to respond to “future year” requests for interdistrict transfers as soon as possible but no later than 14 calendar days after the commencement of instruction in the year for which the interdistrict transfer is sought.
- D. Humboldt County has a history of allowing pupils to attend school districts that are not the pupil’s district of residence where the capacity exists at the receiving district.
- E. This Agreement addresses the interdistrict transfer process for parent requests to transfer a pupil during the current year or to transfer a pupil in the future school year. Parents benefit from knowing if the student will attend their preferred district in the future school year. Districts benefit from knowing accurate student enrollment projections by early February for the upcoming school year, to determine if layoff notices are warranted in advance of the legally mandated March 15 deadline to issue teacher layoff notices. Districts need to analyze projected enrollment and school boards must consider taking action on teacher layoffs, usually at their February board meetings.
- F. This Agreement establishes deadlines for interdistrict transfers. To the degree that this is a departure from historic processes, the parties recognize that a county-wide information dissemination campaign will be critical to this Agreement’s success.

- G. Each district will maintain board policies and regulations that address acceptance, rejection, revocations and enrollment priorities; and operate in conformance with those policies and regulations. Examples of enrollment priorities may include, but are not limited to, the following: sibling(s) attend, children of staff member, older sibling previously attended the school, and others.
- H. The parties recognize that there are existing interdistrict transfer permits that have been approved for students. This Agreement will not change the terms of any previously approved permits.

## II. TERM OF AGREEMENT:

This Agreement shall take effect for each party on July 1, 2019 or upon its execution of the Agreement, whichever comes later, and shall expire on June 30, 2020. The parties understand that as to each party to the Agreement, the Agreement does not take effect unless that party's governing board approves the Agreement. This Agreement supersedes any past interdistrict agreements among the parties to this Agreement that are in conflict with this Agreement. Interdistrict transfer requests for the 2020-2021 school year shall be governed by this Agreement if the request was made within the timeframes a party was bound by this Agreement.

## III. DEFINITIONS:

**Capacity:** A district's determination of the space and resources it has available for students.

**Capacity Determination (for purposes of establishing a wait list):** A capacity determination is made by the District of Proposed Enrollment no later than 15 days after the close of the Priority One enrollment window. Approval of an interdistrict transfer requires that the receiving District of Proposed Enrollment have capacity for the student.

**Current year request:** A request for interdistrict transfer received beginning 15 calendar days before the commencement of instruction in the school year for which interdistrict transfer is sought and anytime thereafter for that school year.

**Denial:** For purposes of appealing to the county board of education, a "denial" is a written rejection of a request, but also includes a school district's failure to provide written notification of the school district's decision within the timelines prescribed in this Agreement. A "denial" shall not include any of the following:

1. A request that has been deemed abandoned, meaning the Parent has not met required timelines.
2. An existing interdistrict transfer permit that has been revoked or rescinded in accordance with the policy of the governing board of the school district.
3. A denial by the District of Proposed Enrollment when no permit has been first issued by the District of Residence.

**District of Proposed Enrollment or “DPE”:** A school district other than the school district in which the Parent of a pupil resides, but in which the Parent of the pupil nevertheless intends to enroll the pupil through an interdistrict transfer.

**District of Residence or “DOR”:** A school district in which the Parent of a pupil resides and in which the pupil would otherwise be required to enroll pursuant to the compulsory education requirements.

**Enrollment Window:** The period of time that interdistrict transfer requests for the upcoming year shall be considered by both the District of Residence and the District of Proposed Enrollment.

**Future year request:** A request for interdistrict transfer received up until 16 calendar days before the commencement of instruction in the school year for which interdistrict transfer is sought. A request received 15 calendar days before or thereafter is a “current year” request.

**Hardship:** Extreme difficulty or suffering.

**Interdistrict transfer or “IDT”:** Interdistrict transfer; the act of a student attending a school district that is not the student’s district of residence.

**IDT Permit:** The form which authorizes an individual interdistrict transfer, signed by the District of Residence, the District of Proposed Enrollment, and the Parent. Permits are good for one (1) school year. Parents must re-apply for each school year.

**IDT Request:** The formal process of a Parent seeking written permission from both the District of Residence and the District of Proposed Attendance for the child to attend a school district outside of his or her District of Residence. A District of Residence makes the initial determination as to whether an interdistrict transfer request shall be granted; the District of Proposed Enrollment then reviews the request and determines whether it will grant the request for the transfer to the District of Proposed Enrollment.

**New Sibling Requests:** Requests for a student to attend a District of Proposed Enrollment when the student’s sibling(s) will be enrolled at the District of Proposed Enrollment in the same year.

**Parent:** The natural or adoptive parent or guardian, the person having legal custody, or other educational rights holder.

**Reasonable Enrollment Activities:** Activities that a District of Residence may require a Parent to participate in to demonstrate the District of Residence’s ability to meet the student and/or Parent’s needs. “Reasonable enrollment activities” include a discussion with District of Residence’s school administration or their designees, attending an orientation meeting, a site visit, and/or review of informational literature.

**Renewals:** A renewal of a previously granted Interdistrict Transfer Permit. Renewals must be sought annually.

**School-level transitions:** Transitions from one grade span to another, based upon the District of Residence's transitions, e.g. elementary school to middle school, or middle school to high school.

**IV. INTERDISTRICT TRANSFER REQUESTS:**

Parents are advised that this Agreement establishes deadlines to apply for enrollment in a school district for the upcoming school year.

**A. Preferential Enrollment ("Priority One Open Enrollment Window"):  
Requests for an IDT for the Future School Year Received from December 1 through February 1**

1. The DOR will approve an IDT Request submitted by a Parent if it is received at the DOR between December 1st through February 1st at 4:00 p.m. each year if Parents have complied with the process described herein. If February 1st falls on a weekend, the deadline will be the next school day after February 1st. IDT Requests for the future school year may not be submitted prior to December 1.
2. The DOR will have 10 school days after the close of the enrollment window to approve the request and to forward the IDT Request to the DPE. The DOR may deny a Parent request for an IDT if the Parent does not participate in DOR Reasonable Enrollment Activities, absent good cause such as hardships due to medical conflicts, work schedule, child care, transportation, language barriers, etc. All other IDT Requests received within the Priority One Enrollment Window will be approved by the DOR, unless the Parent withdraws their IDT Request.
3. The DPE will have 15 school days after the close of the Priority One Open Enrollment Window (or 5 school days from receipt of the approved IDT Permit from the DOR, whichever is later) to approve or deny the IDT Request and to notify both the Parent and DOR of the DPE's decision.
4. Renewals and New Sibling Requests will be approved and will follow the same timelines listed within Priority One, above. A DOR may require a Parent to participate in Reasonable Enrollment Activities prior to granting a renewal when the student transfer involves a School Level Transition (defined above). Districts will honor existing approved multiyear IDT permits.

**B. Priority Two Enrollment Window – Requests for an IDT for the Future School Year Received After February 1 and for Requests Made In the Current School Year**

IDT Requests received from a Parent for the current school year and for the future year received after the February 1 enrollment window will be processed and approved by a DOR under the following circumstances:

1. Parent did not reside in Humboldt County school districts' boundaries prior to Priority One deadline.
2. Parent moved from one district to another district subsequent to the Priority One deadline.
3. Parent has a reasonable argument and a compelling reason, including hardship, such as medical conflicts, work schedule, child care, transportation, language barriers, for why the Priority One deadline was not met, or why the circumstance did not warrant a request for an IDT at the time of the Priority One deadline.
4. Parent has a reasonable explanation for not being able to participate in DOR Reasonable Enrollment Activity.

The DOR may require the Parent to participate in Reasonable Enrollment Activities as outlined in Subsection IV.A.2. (Priority One). If approved by the DOR, IDT Requests will be forwarded to the DPE for approval or denial.

**C. Wait Listed Students for the Upcoming Year**

If a DOR granted an IDT Request for the future year, that approval is valid until the commencement of the DPE's new school year. This is to allow time for school districts to determine if there is capacity for the student. Each DPE is limited to accepting the equivalent of two students per grade level from its wait list, or 7% of the school's total enrollment from the waitlist, whichever is greater. The wait list must be established at the time of the DPE's lottery or capacity determination.

**V. STATUTORY PREFERENCES:**

**A. Victims of Bullying**

Notwithstanding any other terms of this agreement, a pupil who has been determined by personnel of either the school district of residence or the school district of proposed enrollment to have been the victim of an act of bullying, as defined in subdivision (r) of Section 48900, committed by a pupil of the school district of residence shall, at the request of the Parent, be given priority for interdistrict attendance.

## **B. Children of Active Military Service Men and Women**

Notwithstanding any other terms of this agreement, a DOR shall not prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if the DPE approves the application for transfer. "Active military duty parent" means a parent with full-time military duty status in the active uniformed service of the United States, including members of the National Guard and the State Military Reserve on active duty orders pursuant to Chapter 1209 (commencing with Section 12301) and Chapter 1211 (commencing with Section 12401) of Part II of Subtitle E of Title 10 of the United States Code.

## **VI. APPEALS:**

Parents have a right to appeal to the Humboldt County Office of Education ("HCOE") when a school district denies an IDT Request. HCOE shall process these appeals in accordance with California Education Code section 46601, the terms of this Agreement, and HCOE's Board Policies and Regulations. Parents are entitled to notice of their right to appeal to HCOE. Failure to appeal within the required time is good cause for denial of an appeal.

Appeals must be filed by the Parent within thirty (30) days of a denial of a request. See "definitions" above for the definition of a denial.

\*\*\*

**Provisional Enrollment in DPE Pending Appeal:** The parties agree that no DPE will grant provisional enrollment of a pupil pending an appeal before Humboldt County Office of Education ("HCOE"), except that a DPE may provisionally enroll a student who has been attending a DPE school in the immediate past and who has been historically continuously enrolled. For example, a Parent moves from District A in April to District B, but wants her child to continue attending District A for continuity. A pupil shall be eligible for provisional attendance only upon providing reasonable evidence that a final decision for a request for interdistrict transfer is pending either with the DOR, the DPE, or HCOE. Where provisional enrollment is granted under these limited circumstances, and for a period not to exceed two school months, the governing board of a DPE may provisionally admit to the schools of the school district a pupil who resides in another school district, pending a decision of the governing boards of the two school districts, or by HCOE upon appeal, regarding the interdistrict attendance. The period of provisional attendance begins on the first day of the pupil's attendance in the school. If a decision by the school districts or HCOE has not been rendered by the conclusion of two school months, and the school districts or HCOE are still operating within the prescribed timelines, the pupil shall not be allowed to continue attendance at the DPE. If the pupil is subject to compulsory full-time education pursuant to Section 48200, he or she shall enroll in the DOR or in another educational program.

Provisional attendance shall not guarantee that a school district or HCOE will approve a request for interdistrict transfer.

**VII. REVOCATIONS:**

Neither a DOR nor DOA may revoke an IDT for a student after June 30 following the completion of grade 10, or for pupils in grades 11 or 12. Any other IDT Permit may be revoked pursuant to the policies and regulations of either the DOA or DOR, or as set forth on the IDT Permit itself, as permitted by law. If a school district revokes an IDT Permit, it will promptly provide written notice of the revocation to the other district.

**VIII. CHANGES IN LAW:**

If any law modifies or conflicts with a provision of this Agreement, the new law shall prevail as if written into the Agreement. A change in law, or a finding that one portion of this Agreement is not legally compliant, shall not invalidate the other terms of the Agreement.

**For Each Party:**

**School District Name:** \_\_\_\_\_

**Signature of Superintendent and Date:** \_\_\_\_\_

**Board Approval Date:** \_\_\_\_\_

ATTACHMENT A: LIST OF PARTIES

ATTACHMENT A: LIST OF PARTIES

Arcata School District  
Big Lagoon Union School District  
Blue Lake Union School District  
Bridgeville School District  
Cuddeback Union School District  
Cutten School District  
Eureka City Schools District  
Ferndale Unified School District  
Fieldbrook School District  
Fortuna Elementary School District  
Fortuna Union High School District  
Freshwater School District  
Garfield School District  
Green Point School District  
Hydesville School District  
Jacoby Creek School District  
Klamath Trinity Joint Unified School District  
Kneeland School District  
Loleta Union School District  
Maple Creek School District  
Mattole Unified School District  
McKinleyville Union School District  
Northern Humboldt Union High School District  
Orick School District  
Pacific Union School District  
Peninsula Union School District  
Rio Dell School District  
Scotia Union School District  
South Bay Union School District  
Southern Humboldt Unified School District  
Trinidad Union School District





# Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

## **Board Policy Interdistrict Attendance**

### **BP 5117 Students**

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

### **Agreement for Interdistrict Attendance**

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code § 46600)

In accordance with the Revised 2018 Humboldt County Multi-District Agreement ("Agreement") between the Governing Board and the other parties to the Agreement, a permit authorizing a student's attendance outside his/her district of residence may be issued upon approval of both the district of residence and the district of proposed enrollment. While the District is a party to the Agreement, the Board and Superintendent or designee shall not modify this board policy and/or associated administrative regulation without first referencing the Agreement, to ensure consistency between policies, regulations and the Agreement.

The Agreement specifies that parents/guardians must annually reapply for admission of a student from December 1 through February 1 (or the first school day thereafter if February 1 is on a weekend) to apply for continued attendance.

### **Interdistrict Attendance Permits**

Upon receiving a permit for transfer into the District that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a District student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of Agreement and, where no agreement exists between the two districts, in accord with Education Code. If a request for an interdistrict transfer is initiated at the district of proposed enrollment, the district of proposed enrollment will immediately transfer the request to the district of residence for the initial decision to approve or deny.

### **Revocation of Interdistrict Permits**

The Agreement specifies that individual permits may be revoked "pursuant to the policies and regulations of either the [district of proposed enrollment] or [district of residence], or as set forth on the interdistrict permit itself, as permitted by law."

Bases for revocation of an interdistrict transfer permit may be found in the associated administrative regulation and on individual permits.

Neither a district of residence nor district of proposed enrollment may revoke an interdistrict transfer permit for a student after June 30 following the completion of grade 10, or for pupils in grades 11 or 12 for the subsequent school year.

If a school district revokes an interdistrict permit, it will promptly provide written notice of the revocation to the district of residence.

### **Parent/Guardian Right to Notice and Appeal**

If the District denies a parent/guardian's request for an interdistrict transfer, the District shall advise the parent/guardian in writing of their right to appeal to the Humboldt County Board of Education within 30 days of the date of the final denial by the District.

Any written notice to parent/guardian regarding a school district's decision about a request for an interdistrict transfer shall conform to the translation requirements of Education Code Section 48985, and may be provided through any of the following methods:

1. Regular mail.
2. Electronic format, if parent provides an email address.
3. By any other method normally used to communicate with parents in writing.

### **Transportation**

The district shall not provide transportation beyond any school attendance area, unless otherwise required by law. Upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for an interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends if space is available.

### **Website Access**

The District shall post on its website the procedures and timelines, including a link to this policy and the associated administrative regulation, regarding an interdistrict transfer permit, in accord with Education Code section 46600.2 (AB 2826 [2019]).

#### **Legal Reference:**

##### **EDUCATION CODE**

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances

48915.1 Expelled individuals; enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional occupational center/program, enrollment of students, interdistrict attendance

##### **CALIFORNIA CONSTITUTION**

Article 1, Section 31 Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin

##### **ATTORNEY GENERAL OPINIONS**

87 Ops. Cal. Atty. Gen. 132 (2004)

84 Ops. Cal. Atty. Gen. 198 (2001)

##### **COURT DECISIONS**

*Walnut Valley Unified School District v. the Superior Court of Los Angeles County*, (2011) 192 Cal.App.4th 234

*Crawford v. Huntington Beach Union High School District*, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Administrative Regulation  
Interdistrict Attendance

**AR 5117**

Students

In accordance with the Revised 2018 Humboldt County Multi-District Agreement between the District's Governing Board and the other districts within the County that are parties to the agreement ("Agreement"), and in accord with the District's Board Policy, a permit authorizing an individual student's attendance outside of his/her district of residence may be issued upon approval of both the district of residence and the district of proposed enrollment. While the District is a party to the Agreement, the Board and Superintendent or designee shall not modify this administrative regulation without first referencing the Agreement, to ensure consistency between policies, regulations and the Agreement. Districts will honor existing approved multi-year interdistrict permits but will follow the Agreement for new permits or re-applications.

**Bases for Approval**

Bases for Approval When the District is Either the District of Residence or the District of Proposed Enrollment:

1. When the student has been determined by staff of either the district of residence or district of proposed enrollment to be a victim of an act of bullying as defined in Education Code section 48900(r), the student shall be given priority for interdistrict attendance or placed at the top of the wait list.
2. Renewals and New Sibling Requests for the future school year will be approved, so long as they are received from December 1 through February 1.

**Approval When the District is the "District of Residence"**

1. When acting as a district of residence, the District shall not prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if the district of proposed enrollment approves the application for transfer. "Active military duty parent" means a parent with full-time military duty status in the active uniformed service of the United States, including members of the National Guard and the State Military Reserve on active duty orders pursuant to Chapter 1209 (commencing with Section 12301) and Chapter 1211 (commencing with Section 12401) of Part II of Subtitle E of Title 10 of the United States Code.
2. When acting as a district of residence, the District may deny a parent/guardian request for an interdistrict permit received at any time of year if the parent/guardian does not

participate in the district of residence's Reasonable Enrollment Activities, absent good cause such as hardships due to medical conflicts, work schedule, child care, transportation, language barriers, or similar excuse. "Reasonable Enrollment Activities" include a discussion with the District's administration or their designees, attending an orientation meeting, a site visit, and/or review of informational literature.

3. When acting as a district of residence, the District will approve an interdistrict transfer request submitted by a parent/guardian if it is received at the district of residence between December 1st through February 1st at 4:00 p.m. (also known as "the Preferential Enrollment Period" or "the Priority One Open Enrollment Window"). If February 1st falls on a weekend, the deadline will be the next school day after February 1st. Interdistrict transfer requests for the future school year will not be considered prior to December 1.
4. Interdistrict attendance requests received from a parent/guardian for the current school year or requests to attend a school or district the following year, but received after the February 1 Priority One Enrollment Window, will be processed and approved by a district of residence under the following circumstances:
  - a. Parent/guardian did not reside in Humboldt County school districts' boundaries prior to the Priority One deadline.
  - b. Parent/guardian moved from one district to another district subsequent to the Priority One deadline.
  - c. Parent/guardian has a reasonable argument and a compelling reason, including hardship - such as medical conflicts, work schedule, child care, transportation, language barriers - for why the Priority One deadline was not met, or why the circumstance did not warrant a request for an interdistrict at the time of the Priority One deadline (i.e. February 1<sup>st</sup> or the first school day thereafter).
  - d. Parent/guardian has a reasonable explanation for not being able to participate in district of residence Reasonable Enrollment Activity.
5. Renewals for an interdistrict transfer must be sought annually if the student's district of residence is a signatory to the Agreement. A district of residence may deny a renewal for an interdistrict transfer if the parent/guardian failed to participate in required Reasonable Enrollment Activities prior to granting a renewal when the student transfer involves a School Level Transition and absent good cause. School Level Transitions are those transitions from one grade span to another, based upon the district of residence's transitions, e.g. elementary school to middle school, or middle school to high school. Where a district is not a signatory to the Agreement, students need not re-apply annually.

## **Approval When the District is Acting as the District of Proposed Enrollment**

1. When acting as the district of proposed enrollment, the District will approve an interdistrict transfer request if the District or desired school has capacity in the desired program. "Capacity" means space in school facilities and available resources, including staff to serve the student. The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited capacity.
2. The District may deny requests if the grade level or required program is impacted.
3. If a district of residence granted an interdistrict permit request for the future school year, that approval is valid until the commencement of the district of proposed enrollment's new school year. This is to allow time for the district of proposed enrollment to determine if there is capacity for the student. The district of proposed enrollment is limited to accepting the equivalent of two students per grade level from its wait list, or 7% of the school's total enrollment from the waitlist, whichever is greater. The wait list must be established at the time of the district of proposed enrollment lottery or capacity determination.

## **Processing Interdistrict Transfer Requests**

An individual permit will first be submitted to the district of residence for approval, and then will be sent to the district of proposed enrollment if the district of residence approved the interdistrict transfer. The district of proposed enrollment will then decide whether to grant or deny the request. The Superintendent or designee shall notify the parent/guardian of a student who is denied interdistrict attendance regarding the process for appeal to the Humboldt County Board of Education.

## **Requests for an Interdistrict Transfer for the Future School Year Received from December 1 through February 1, "the Priority One Enrollment Window"**

As a district of residence, the District will have 10 school days after the close of the Priority One Enrollment Window to approve the request and to forward the interdistrict permit request to the district of proposed enrollment. Alternatively, if the district of residence denies the request, the District has 10 school days to notify both the parent/guardian party and district of proposed enrollment of the decision.

As the district of proposed enrollment, the District will have 15 school days after the close of the Priority One Open Enrollment Window, or five school days from receipt of the approved interdistrict permit from the district of residence, whichever is later, to approve or deny the request and to notify both the parent/guardian party and district of residence of the district of proposed enrollment's decision.

## **Requests Made for an Interdistrict Transfer Outside of the Priority One Enrollment Window**

Future year requests: A "future year request" is a request for an interdistrict transfer received by the District up until fifteen calendar days before the commencement of instruction in the year for which the interdistrict transfer is sought. The District must respond to future year requests outside of the Priority One Enrollment Window as follows:

Requests for the following school year made prior to December 1 will be denied. Parent/guardian may apply within the Priority One Open Enrollment Window or thereafter.

Requests for the following school year made after February 1, or, if February 1 falls on a weekend, the first school day after February 1, must be approved or denied no later than the first 14 calendar days after the commencement of instruction in the school year for which the transfer is sought.

Current year requests: A "current school year request" is a request for an interdistrict transfer received by the District beginning fifteen calendar days before the commencement of instruction in the school year for which the interdistrict transfer is sought and thereafter within that school year. The district of residence and district of proposed enrollment have 30 calendar days to approve all current school year requests.

## **Appeals**

A parent/guardian has 30 calendar days from a denial of a request to appeal to the Humboldt County Board of Education. For purposes of appealing to the Humboldt County Board of Education, a "denial" includes a school district's failure to provide written notification of the school district's decision within the timelines prescribed in this administrative regulation.

A "denial" shall not include any of the following:

1. An abandoned appeal, i.e. the failure of a parent/guardian to meet timelines established by the District.
2. An existing interdistrict transfer permit that has been revoked or rescinded in accordance with the policy of the governing board of the school district.
3. A denial by the school district of proposed enrollment when no permit has been first issued by the school district of residence.
4. If the Humboldt County Board of Education determines on appeal that the student should be permitted to attend the district of proposed enrollment, the district of proposed enrollment shall admit the student without delay.

5. Students who are under consideration for expulsion or who have been expelled pursuant to Education Code sections 48915 and 48918 may not appeal interdistrict attendance denials while expulsion proceedings are pending or during the term of the expulsion.

### **Provisional Enrollment**

Generally, the District of proposed enrollment will not grant provisional enrollment of pupils pending an appeal before Humboldt County Board of Education, with the exception of students who have been attending the school in the immediate past and who have been historically and continuously enrolled. For example, a district of proposed enrollment may provisionally enroll a student when a parent/guardian moves from District A in April to District B, but wants her child to continue attending District A for continuity.

On the rare occasion a student is provisionally enrolled, the governing board of a school district of proposed enrollment may provisionally admit to the schools of the school district a pupil who resides in another school district, pending a decision of the governing boards of the two school districts, or by the county board of education upon appeal, regarding the interdistrict attendance for a period not to exceed two months. A pupil shall be eligible for provisional attendance only upon providing reasonable evidence that a final decision for a request for interdistrict transfer is pending either with the school district of residence, the school district of proposed enrollment, or the county board of education. The period of provisional attendance begins on the first day of the pupil's attendance in the school. If a decision by the school districts or the Humboldt County Board of Education has not been rendered by the conclusion of two school months, and the school districts or the Humboldt County Board of Education are still operating within the prescribed timelines, the pupil shall not be allowed to continue attendance at the school district of proposed enrollment. The pupil is subject to compulsory full-time education pursuant to Education Code section 48200 and shall enroll in the school district of residence or in another educational program.

### **Revocations**

Individual interdistrict transfer permits may stipulate bases for revocation of the permit. In addition to any bases listed on an interdistrict transfer permit, the District may revoke a permit for:

1. Behavior leading to suspension and/or expulsion;
2. Parent/guardian providing false of facts within interdistrict transfer request;
3. More than three unexcused pupil absences;
4. Unsatisfactory performance



5. Lack of capacity, such as a student requiring a program that the District does not offer; and/or
6. Any other lawful, non-arbitrary basis for the district to conclude it would be in the best interest of the student, the student's school, or the district for the interdistrict attendance permit to be revoked.

Hydesville  
Financed Cash Flow



Install ground mounted solar energy generation system

Year	Fiscal Year	Planting Expense (1)	IES Project Expense (2)	Financing (3)	Energy Manager (4)	Modernization Match (5)	Project Savings (6)	Cost Escalation (8-12%) Yr (7)	Annual Savings (8)	Cumulative Savings (9)
Yr 1:	2014	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,500	\$ -
Yr 2:	2015	\$ -	\$ -	\$ 16,188	\$ 7,500	\$ -	\$ 22,143	\$ -	\$ 22,500	\$ 22,500
Yr 3:	2016	\$ -	\$ -	\$ 16,188	\$ 7,500	\$ -	\$ 23,029	\$ -	\$ 16,591	\$ 21,841
Yr 4:	2017	\$ -	\$ -	\$ 16,188	\$ 7,500	\$ -	\$ 23,950	\$ -	\$ 262	\$ 22,103
Yr 4:	2018	\$ -	\$ -	\$ 16,188	\$ 7,500	\$ -	\$ 24,908	\$ -	\$ 1,220	\$ 23,322
Yr 5:	2019	\$ -	\$ -	\$ 16,188	\$ 7,500	\$ 110,000	\$ 25,904	\$ -	\$ 112,216	\$ 135,539
Yr 6:	2020	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 26,940	\$ -	\$ 10,752	\$ 146,291
Yr 7:	2021	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 28,018	\$ -	\$ 11,830	\$ 158,121
Yr 8:	2022	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 29,139	\$ -	\$ 12,951	\$ 171,072
Yr 9:	2023	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 30,304	\$ -	\$ 14,116	\$ 185,188
Yr 10:	2024	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 31,516	\$ -	\$ 15,328	\$ 200,516
Yr 11:	2025	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 32,777	\$ -	\$ 16,589	\$ 217,105
Yr 12:	2026	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 34,088	\$ -	\$ 17,900	\$ 235,006
Yr 13:	2027	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 35,452	\$ -	\$ 19,264	\$ 254,269
Yr 14:	2028	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 36,870	\$ -	\$ 20,682	\$ 274,951
Yr 15:	2029	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 38,345	\$ -	\$ 22,157	\$ 297,108
Yr 16:	2030	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 39,878	\$ -	\$ 23,690	\$ 320,798
Yr 17:	2031	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 41,473	\$ -	\$ 25,285	\$ 346,083
Yr 18:	2032	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 43,132	\$ -	\$ 26,944	\$ 373,028
Yr 19:	2033	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 44,858	\$ -	\$ 28,670	\$ 401,697
Yr 20:	2034	\$ -	\$ -	\$ 16,188	\$ -	\$ -	\$ 46,652	\$ -	\$ 30,464	\$ 432,161
Yr 21:	2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,518	\$ -	\$ 48,518	\$ 480,679
Yr 22:	2036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,459	\$ -	\$ 50,459	\$ 531,138
Yr 23:	2037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,477	\$ -	\$ 52,477	\$ 583,615
Yr 24:	2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,576	\$ -	\$ 54,576	\$ 638,191
Yr 25:	2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,759	\$ -	\$ 56,759	\$ 694,951
Totals		\$ -	\$ -	\$ 323,760	\$ 37,500	\$ 110,000	\$ 922,165	\$ -	\$ 694,951	\$ 694,951

NOTES  
(1) Escalation included at CEC rate of 4.0%. Utility savings taken as 0% the first year due to construction period. No maintenance savings projected.  
(2) Escalation included at DSA-estimated rate for market labor cost and equipment.

FINANCING		
PROJECT COST	\$	220,000
TERM		20
PARTS PER YEAR		1
RATE		4.00%

Considerations:

**PROPOSAL/AGREEMENT TO PROVIDE  
"LOA" (Letter of Agreement)**

for

**HYDESVILLE ELEMENTARY SCHOOL DISTRICT**

3050 Johnson Road  
Hydesville, California 95547-0551

August Deshais  
Superintendent

**Prepared by:**

Indoor Environmental Services  
1512 Silica Avenue  
Sacramento, CA 95815  
(916) 988-8808

## **PURPOSE OF PROJECT**

Indoor Environmental Services ("IES") is pleased to offer our assistance to Hydesville Elementary School District ("District"). IES will assist the District in leveraging facility programs including Government Code 4217.10 – 4217.18 to develop and implement a Power generation System.

## **PROJECT OBJECTIVES**

1. IES will perform an energy usage analysis and preliminary site surveys in order to identify the most cost-effective energy conservation and energy generation opportunities to be implemented throughout the District. These opportunities may include lighting, HVAC replacement, controls, renewable power generation, and other energy related scopes of work targeted toward reducing costs and increasing life cycle performance. This service will follow all state guidelines that enable this project to qualify for state modernization matching funds.
2. The District shall have final approval on all recommended scopes of work for the Project.
3. In addition, at the District's discretion, IES will evaluate and pursue a more comprehensive Project that will utilize alternative financing and procurement methods for the Project. This includes, but is not limited to, Tax Exempt Municipal Leases, Certificate of Participation Lending, and Power Purchase Agreements.
4. IES will investigate any and all additional grant and government incentive funding sources to assist in funding the Project.
5. IES will investigate all applicable utility-provided rebate program incentives.

## **CONTRACT DELIVERY METHOD FOR PROJECT IMPLEMENTATION**

IES will utilize California Government code Section 4217.10-4217.18 as it relates to implementing energy projects within Government facilities. The Project may be completed in phases as deemed appropriate by the District.

IES will assist the District with securing funding by completing the following required steps:

### **1. Electric and Gas Usage/Billing Data**

Obtain and analyze 12 months of energy consumption for school.

### **2. Benchmarking or Energy Rating System**

Determine the following benchmarking information:

- i. Total energy cost
- ii. Square footage of school
- iii. Annual total energy cost per square foot
- iv. Year to year comparison of energy bills

3. Energy Project Prioritization Considerations

Prioritize eligible projects by taking into consideration the 11 factors as referenced in Public Resources Code Section 26235(e)(1011).

4. Sequencing of Facility Improvements

Sequence projects based on the following:

- i. Maximize energy efficiency
- ii. Consider clean onsite energy generation
- iii. Consider nonrenewable projects

5. Energy Project Identification

Complete Energy Survey

6. Cost-Effectiveness Determination

Calculate Savings Investment Ratio (SIR) based on the following:

- i. Annual energy savings
- ii. Demand savings
- iii. Annual energy cost savings
- iv. Project installation cost
- v. Rebates
- vi. Other matching grants

**INVESTMENT CRITERIA**

Per Code Guidelines and Regulations, IES will complete the Planning Services (Steps 1-7) as structured below. IES will not perform additional services without prior District authorization. Payment will not be required until the District receives its allocation of planning funds.

Planning Services Investment Summary:

**Total FEMP Agreement Amount:** \$ 4,300

If IES is selected to implement the approved scope of work, then IES will invoice the District for the upfront engineering services, to exceed \$ 0.00

**This agreement is between Hydesville Elementary School District and Indoor Environmental Services.**

\_\_\_\_\_  
August Deshais  
Superintendent  
Hydesville Elementary School District

\_\_\_\_\_  
Stan Butts  
Vice President  
Indoor Environmental Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date