



Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

Job Title: School Groundskeeper

Division: Maintenance

Position Type: Part-Time
10 Month, 4 hours a day

Salary: \$16.65- \$21.50 Hourly

Job Summary:

As a School Groundskeeper, you will play a vital role in maintaining a clean, safe, and aesthetically pleasing environment for students, staff, and visitors. Your responsibilities will include the care and upkeep of the school grounds, including lawns, gardens, sports fields, walkways, and parking areas. You will work closely with the maintenance team to ensure the school campus remains an inviting and functional space for educational and recreational activities.

Supervision Received and Exercised

Receives direct or general supervision and/or technical and functional direction from the Lead Maintenance Worker or management personnel.

Key Responsibilities(Illustrative Only):

Landscape Maintenance:

Mow and trim lawns on a regular schedule.

Prune trees, shrubs, and bushes to maintain a tidy appearance and safe environment.

Plant and care for flowers, shrubs, and other decorative plants.

Weed control and mulching in flower beds and garden areas.

Monitor and maintain irrigation systems.

Sports Field Maintenance:

Prepare sports fields for various activities, including mowing, marking lines, and leveling surfaces.

Maintain sports equipment, such as soccer goals, basketball hoops and nets, and volleyball court and net.

Assist with setting up and taking down equipment for games and events.

Walkway and Parking Lot Maintenance:

Sweep and clean walkways, driveways, and parking areas.

Maintain parking lot signage and painting to ensure pedestrian and driver safety.

Ensure sidewalks are safe and free of obstacles.

Perform minor repairs and maintenance to outdoor structures, such as benches and fences.

Trash and Debris Removal:

Regularly empty trash receptacles across the school grounds.

Pick up litter and debris to maintain a clean appearance.



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Equipment Maintenance:

Perform routine maintenance on groundskeeping equipment, including lawnmowers, trimmers, and leaf blowers.

Report any equipment issues or needs to the Lead Maintenance Worker.

Safety Compliance:

Ensure all groundskeeping activities comply with safety guidelines and regulations.

Identify and address potential safety hazards on the school grounds.

Other duties may be required as assigned by the Lead Maintenance Worker.

Qualifications:

High school diploma or equivalent.

Proven experience in grounds maintenance or a related field.

Knowledge of landscaping and horticultural practices.

Familiarity with groundskeeping equipment, tools, and safety.

Strong attention to detail and a commitment to maintaining a clean and organized environment.

Ability to work independently and as part of a team.

Basic knowledge of school safety protocols.

Techniques for providing a high level of customer service to School Staff, Students, and School Families.

Preferred Qualifications:

Certification in landscaping or horticulture.

Experience working in an educational or institutional setting.

Physical Requirements:

Must possess mobility to work on school grounds; strength, stamina and mobility to perform medium to heavy physical work, to climb and descend ladders, to operate varied hand and power tools; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, on the phone and over the radio. The job involves fieldwork requiring frequent walking in operational area to identify problems or hazards. Employees in this classification bend, stoop, kneel, reach and climb to perform work and inspect work area.

Employee must possess the ability to lift, carry, push, and pull materials and objects necessary to perform job responsibilities.

Environmental Elements

Employees work outside and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, and mechanical and/or electrical hazards.