



Hydesville Elementary School District

3050 Johnson Rd. • Hydesville, CA • 95547-0551

Board of Trustees Meeting Agenda

Monday, May 13, 2019 • 5:30 PM (Closed Session), 6:30 PM (Open Session)

Hydesville School Library
3050 Johnson Road Hydesville, CA 95547

1.0 Call to Order

2.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

3.0 Convene to Closed Session *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5.*

3.1 Collective Bargaining Negotiations (Cal. Gov. Code § 54957)

3.2 Personnel- Public Employee Appointment/Employment (Cal. Gov. Code § 54957)

4.0 Reconvene to Open Session

4.1 Report Any Action Taken During Closed Session

4.2 Flag Salute and Reading of School Vision & Mission

5.0 Approval of Agenda Order

6.0 Student Report

7.0 Awards and Recognitions

7.1 Paul Holzberger

8.0 Reports

8.1 Hydesville Parent Group

8.2 Hydesville Sports Booster Club

8.3 Athletic Director

8.4 Staff

8.5 Superintendent-Principal

8.6 Communications

9.0 Consent Agenda

9.1 Approval of Minutes, April 8, 2019, Regular and April 10 and 11, 2019 Special Board Meetings

9.2 Approval of Warrants

10.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

11.0 Discussion/Action Items

11.1 Discussion Items:

- 11.1.1 Solar Electric Project Proposal (Guest: Jennifer Butler, SiteLogiq)
- 11.1.2 Second Trimester Student Assessment Report
- 11.1.3 LCAP Update
- 11.1.4 Fundraising Board Policy and AR
- 11.1.5 Budget Special Meeting Follow-up/Requests
- 11.1.6 Governance Calendar Additions
- 11.1.7 Superintendent-Principal Exit Interview
- 11.1.8 CSBA Board Self-Evaluation

11.2 Possible Action Items:

- 11.2.1 Designation of Surplus Material

12.0 Board Member Comments

13.0 Announcements

13.1 Next Regular Board Meeting is Monday, June 10, 2019. Closed session begins at 5:30 PM, reconvening to open session at 6:30 PM.

13.2 Recommended additions to the agenda can be submitted to the board president or superintendent seven days prior to the next regular meeting date.

14.0 Adjournment

NOTICE: Any writing, not exempt from public disclosure under the California Public Records Act, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Hydesville Elementary School office.

NOTICE: Hydesville Elementary School adheres to the Americans with Disabilities Act. Should you require special accommodations or auxiliary aids and services in order to participate in the Board meeting, please contact the superintendent at least three (3) days prior to the meeting.

HYDESVILLE ELEMENTARY SCHOOL DISTRICT

Agenda Summary

May 13, 2019

11.0 DISCUSSION/ACTION ITEMS

11.1.1 Solar Electric Project Proposal

SiteLogiq, formally IES, performed our Prop 39 upgrades. The remaining Prop 39 money (which resulted from rebates throughout the energy upgrade process) paid for this solar evaluation. Jennifer Butler will give a presentation on some options for possible solar projects here at Hydesville School.

11.1.2 Second Trimester Student Assessment Report

Included are second trimester assessment results. TK-2 results are based on teacher administered assessments and recorded on CoreGrowth, the HCOE assessment program. Results for grades 3-8 are from the online STAR Reading and Math (now used in place of the MAP assessments).

11.1.3 LCAP Update

I will update the board on the LCAP process, including the need to hold an adoption meeting one day after the public hearing (held during our regular June board meeting).

11.1.4 Fundraising Board Policy and AR

Included at the request of the Board for review and discussion.

11.1.5 Budget Special Meeting Follow-up/Requests

Items included as a follow up to the special board meeting on April 10th include a "School Budget 101" description page from Thom McMahon, a reconfigured budget (by object), a Guide to Development of Long Range Facilities Plan, and the K-12 Education review form the Governor's May Budget Revision.

11.1.6 Governance Calendar Additions

"Brown Act Review" was added to the Governance Calendar for the month of August.

11.1.7 Superintendent-Principal Exit Interview

The Board will select two trustees and a date to hold an exit interview with the Superintendent-Principal.

11.1.8 CSBA Board Self-Evaluation

Included are the results of the board self evaluation performed in April.

11.2.1 Designation of Surplus Material

Katie Briseño has requested to purchase the 2013 MacBook Pro she used during her time at Hydesville. Per board policy (3270) items valued at no more than \$2,500 can be designated as surplus material by action of the board and sold without going out to bid. Based on a search of the same computer online, \$500 is both a fair market price and will allow us to purchase a replacement PC laptop when the need arises.



Hydesville Elementary School District

3050 Johnson Road • Hydesville, California • 95547-0551

ENROLLMENT

As of April 30

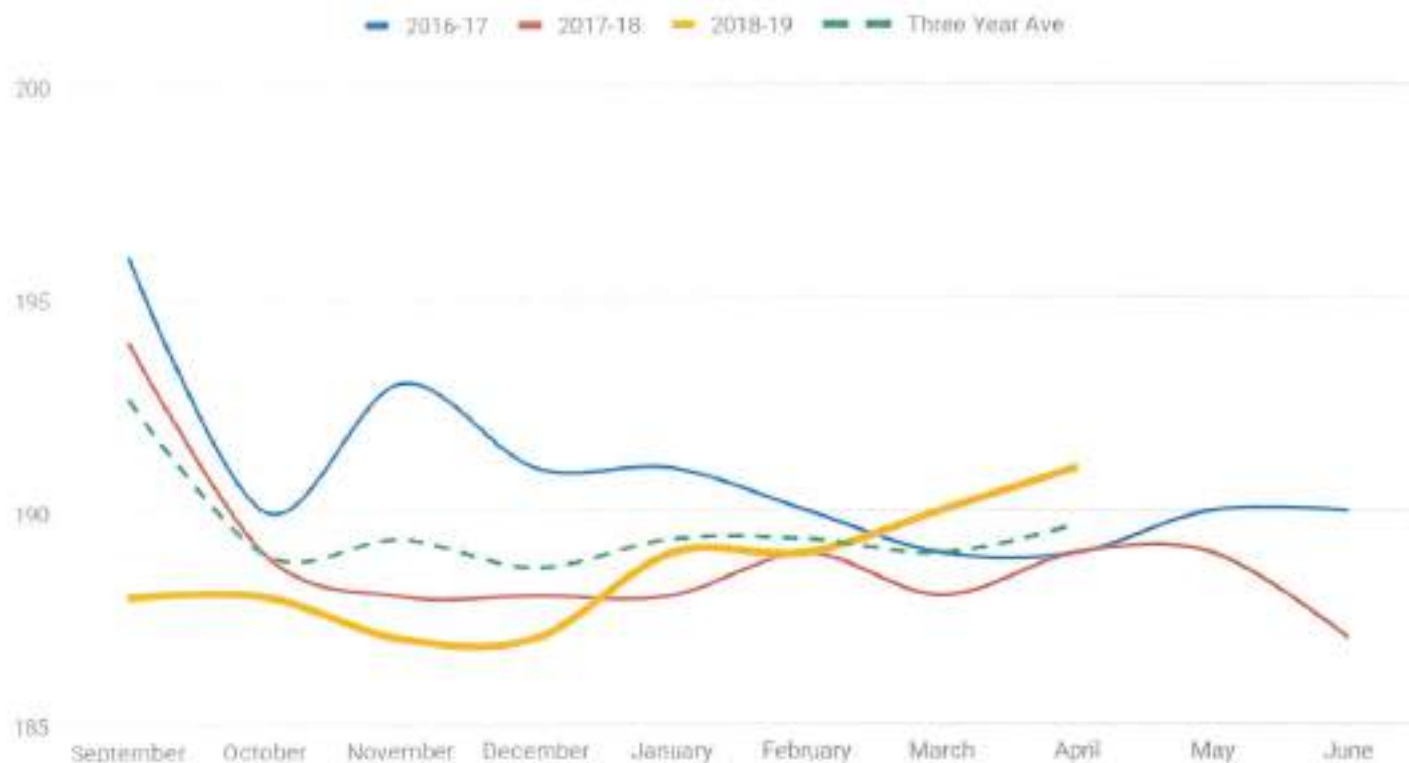
	2016-17	2017-18	2018-19	2019-20 (Anticipated)
Transitional Kindergarten	--	--	4	0
Kindergarten	19	20	20	23
First	23	18	22	22
Second	21	25	22	22
Third	22	18	23	21
Fourth	19	21	19	24
Fifth	18	26	23	19
Sixth	23	20	26	23
Seventh	20	20	17	26
Eighth	24	20	15	15
TOTAL	189	188	191	195

AVERAGE DAILY ATTENDANCE

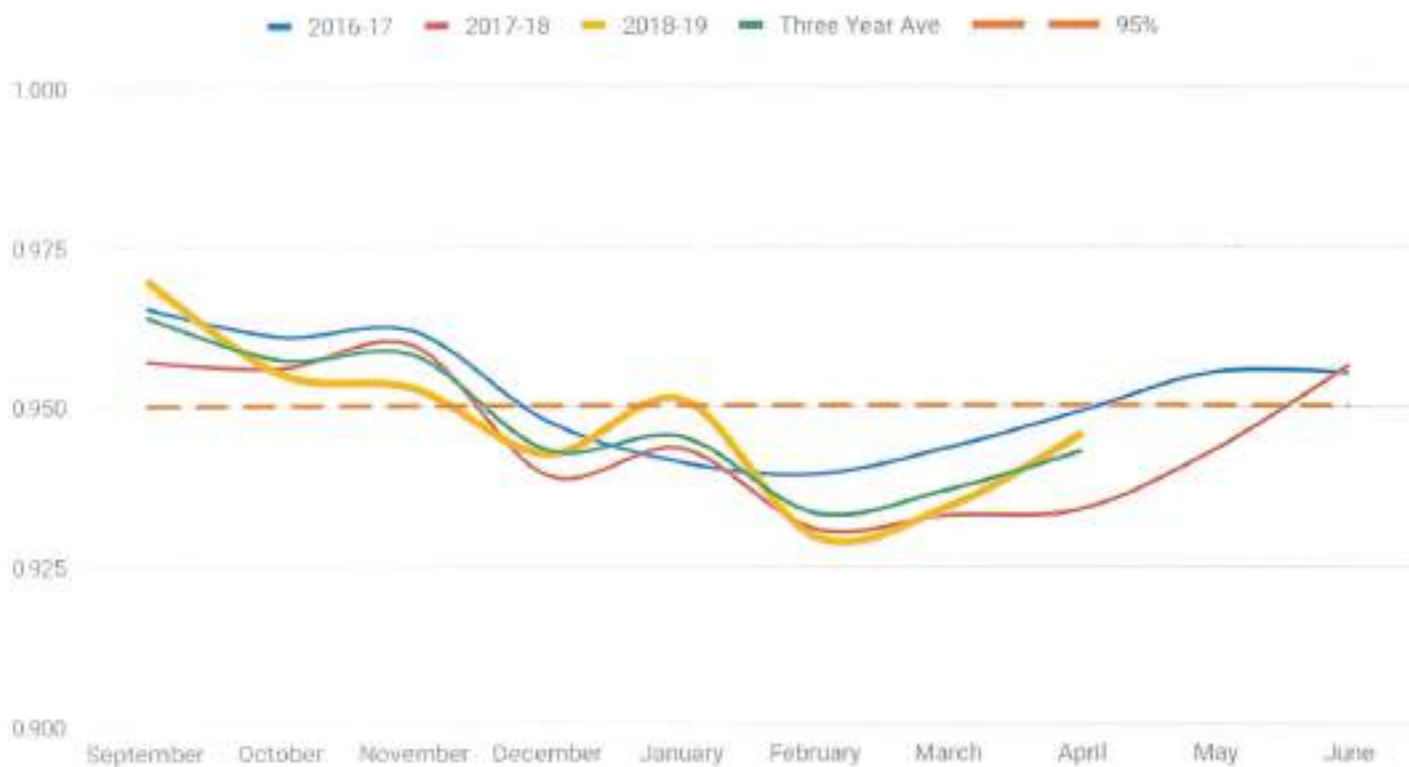
April 1-30

2016-17	2017-18	2018-19
94.92%	93.28%	94.56%

Enrollment



ADA





Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

Board of Trustees Meeting Minutes

Monday, April 8, 2019 • 5:30 PM (Closed Session), 6:30 PM (Open Session)

Hydesville School Library
3050 Johnson Road Hydesville, CA 95547

1.0 Call to Order

Meeting called to order at 5:30pm.

Roll Call: (Present) Thomas Valterria, Mandy Marquez, Dave Fisch, Mollie Holmgren, and Clint Victorine

2.0 Public Comment

No comments were made.

3.0 Convene to Closed Session *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5.*

3.1 Public Employee Discipline/Dismissal/Release (Govt. Code sec. 54957)

3.2 Collective Bargaining Negotiations (Cal. Gov. Code § 54957)

3.3 Personnel (Cal. Gov. Code § 54957)

4.0 Reconvene to Open Session

4.1 Report Any Action Taken During Closed Session

4.2 Flag Salute and Reading of School Vision & Mission

No action taken.

5.0 Approval of Agenda Order

Moved/seconded to approve agenda order (Mollie/Clint). VOTE: 5 ayes / 0 noes. Motion carried.

6.0 Student Report

No Report

7.0 Awards and Recognitions

7.1 Alex Olivera

8.0 Reports

8.1 Hydesville Parent Group *Delivered by Shiloh Mitten*

8.2 Hydesville Sports Booster Club *Delivered by Nicole Genaro*

8.3 Athletic Director *Delivered by Clint Victorine and August Deshais*

8.4 Staff Report *Delivered by Melissa Bartlett, Tessa Griffith and Ashlee Byrd*

8.5 Superintendent-Principal *Delivered by August Deshais*

8.6 Communications *Board acknowledged receipt of letter from Arlene Polansky, instructing August to look into the matter further.*

9.0 Consent Agenda

9.1 Approval of Minutes, March 11, 2019, Regular and March 21 and 30, 2019 Special Board Meetings

9.2 Approval of Warrants

9.3 Approval of Williams Quarterly Report

Moved/seconded to approve consent agenda (Mandy/Clint). VOTE: 5 ayes / 0 noes. Motion carried.

10.0 Public Comment

Shiloh mentioned the upcoming Pancake Breakfast/Egg Hunt on April 20, and a fundraiser for the Class of 2020 on May 3 called El Dia de la Fiesta.

11.0 Discussion/Action Items

11.1 Discussion Items:

11.1.1 California School Boards Association Trainings

Thomas talked about the value in the CSBA Master in Governance courses board members have taken so far. Dave concurred.

11.1.2 State Facilities Reimbursement Update

August reported that the District is likely 1½ - 2 years out from receiving matching fund reimbursements from the middle school wing modernization project.

11.1.3 LCAP Stakeholder Survey Results

August shared the results of the stakeholder survey which was open during the entire month of March. Nearly ½ of the Hydesville Elementary community participated. The final report will be posted on the school website.

11.2 Possible Action Items:

11.2.1 Consider Approval of Superintendent-Principal Contract

Moved/seconded to approve Superintendent-Principal contract (Mandy/Clint). Mollie asked about the number of PN days (12), which is due to the position being a 12 month position instead of a 10 month position. Mandy expressed she is pleased it is a 36 month contract. Kevin Trone shared he's excited to serve as the superintendent-principal at the school he attended as a child. VOTE: 5 ayes / 0 noes. Motion carried.

11.2.2 Consider Updating Governance Handbook and Calendar

Thomas talked about adding a "Superintendent-Principal Communication with the Board" section to address "red flag" situations. It was decided a line should be added stating communication with the board shall be consistent with legal council. No action taken.

11.2.3 Consider Approval of Comprehensive School Safety Plan

Moved/seconded to approve Comprehensive School Safety Plan (Mollie/Dave). VOTE: 5 ayes / 0 noes. Motion carried.

11.2.4 Consider Approval of High Efficiency Lighting Project

Moved/seconded to approve high efficiency lighting project (Mollie/Mandy). VOTE: 5 ayes / 0 noes. Motion carried.

11.2.5 Consider Approval of Contract for Audit Services

Moved/seconded to approve contract for audit services with Moonie & Co (Dave/Thomas). The board asked August to inquire why the cost increase was so great, and what similar sized schools are currently paying. Item tabled until Special Meeting on April 10, 2019.

11.2.6 Consider Approval of Contract for Business Services

Moved/seconded to approve contract for business services with Northern Humboldt Union School District (Clint/Thomas). Mandy wants the District to consider exploring services through Fortuna Union High School District in the future. Clint had questions about the contract length with Northern Humboldt (1 year). Kevin Trone offered his opinion on the quality of service provided to Rio Dell by FUHSD. VOTE: 5 ayes / 0 noes. Motion carried.

12.0 Board Member Comments

Thomas stated he felt the Board spent the right amount of time on the right things this month.

Clint shared he is excited to welcome Kevin on board and looks forward to the direction we're headed as a District- More stability and where students come first.

13.0 Announcements

13.1 Special Board Meeting (Budget Workshop), Wednesday, April 10, 2019. Open session begins at 6:00 PM.

13.2 Next Regular Board Meeting is Monday, May 13, 2019. Closed session begins at 5:30 PM, reconvening to open session at 6:30 PM.

13.3 Recommended additions to the agenda can be submitted to the board president or superintendent seven days prior to the next regular meeting date.

14.0 Adjournment

Meeting adjourned at 7:47pm.



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

Special Board of Trustees Meeting Minutes
Wednesday, April 10, 2019 • 6:00 PM
Hydesville School Library
3050 Johnson Road Hydesville, CA 95547

1.0 Call to Order

Meeting called to order at 6:00 PM.

Governance Roll Call: Thomas Valterria, Mandy Marquez, Dave Fisch, Mollie Holmgren, and Clint Victorine.

2.0 Approval of Agenda Order

Moved/seconded to approve agenda order (Clint/Thomas). VOTE: 5 ayes / 0 noes. Motion carried.

3.0 Public Comment

No comments were made.

4.0 Discussion/Action Items

4.1 Consider Approval of Contract for Audit Services

Moved/seconded to approve contract for audit services with David L. Moonie & Co. (Mollie/Mandy). The board wishes to examine other options for audit services next year. VOTE: 5 ayes / 0 noes. Motion carried.

5.0 Study Session- Budget Workshop

Guests- Cindy Vickers and Carly Wallace, Northern Humboldt Union High School District

Our guests presented a plethora of information and answered questions on school finances in general and our District budget in particular.

6.0 Board Member Comments

Mandy asked if the School Site Council can weigh in on how to make the cafeteria program more appealing to families and students. She also recommended surveying the students directly about their favorite meals.

Thomas asked to see some facility plans from other school districts to help the District make preemptive plans to address facilities needs. He also expressed concern over the special reserve level, and encouraged aiming to have one quarter (three months) worth in the special reserve.

7.0 Announcements

7.1 Next Regular Board Meeting is Monday, May 13, 2019. Closed session begins at 5:30 PM, reconvening to open session at 6:30 PM.

7.2 Recommended additions to the agenda can be submitted to the board president or superintendent seven days prior to the next regular meeting date.

8.0 Adjournment

Meeting adjourned at 7:49 PM



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

Special Board of Trustees Meeting Minutes
Thursday, April 11, 2019 • 7:00 AM
Hydesville School Library
3050 Johnson Road Hydesville, CA 95547

1.0 Call to Order

Meeting called to order at 7:00 AM.

Governance Roll Call: Thomas Valterria, Dave Fisch, Mollie Holmgren, and Clint Victorine.
Absent: Mandy Marquez

2.0 Public Comment on Open and Closed Session Items

No comments were made.

3.0 Consideration and Possible Action on Personnel Action Recommendation

4.0 Closed Session

4.1 Public Employee Discipline/Dismissal/Release (Cal. Gov. Code § 54957)

5.0 Reconvene to Open Session

5.1 Report Any Action Taken During Closed Session

The board approved the release of employee #259. VOTE: 4 ayes / 0 noes. Motion carried.

6.0 Adjournment

Meeting adjourned at 7:08 AM.

APPEND

HYDERSVILLE COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

\$7500

04/09/2019

24 HYDERSVILLE

PAGE 1

BATCH: 0039

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR NAME	TAX ID NO	REQ NO	REP NO	INV DATE	INV ORSC	OCLE LN	Fu	Res	Y	Obj	Func	Obj	Sec	Prgr	AMOUNT	UT	UT	OBJ	RATE	UORG	TAX	AMT	PLM
001201-01	HYDERSVILLE COUNTY WATER DIST.																							
	FV-190699	04/01/19	020700			01		01-0000-0-1191-8100-5530-000-0000								104.00	N					0.00		N
								TOTAL PAYMENT AMOUNT								104.00	*					0.00		*
000275-01	MENKES SUPPLY CO																							
	FV-190701	03/19/19	ML66666-00			03		01-0000-0-1191-8100-0374-000-0000								213.43	N					0.00		N
	FV-190702	03/27/19	ML67386-00			01		01-0000-0-1191-8100-0374-000-0000								25.36	N					0.00		N
	FV-190703	03/27/19	ML67195-00			01		01-0000-0-1191-8100-0374-000-0000								17.23	N					0.00		N
								TOTAL PAYMENT AMOUNT								256.02	*					0.00		*
001500-01	MURKIN'S HYDERSVILLE MARKET																							
	FV-190700	03/30/19	CATERING			01		01-0000-0-0000-7200-0301-000-0000								93.93	N					0.00		N
								TOTAL PAYMENT AMOUNT								93.93	*					0.00		*
001166-01	P G & E																							
	FV-190696	03/22/19	3662253047-9			01		01-0000-0-1191-8100-5520-000-0000								9.75	N					0.00		N
								TOTAL PAYMENT AMOUNT								9.75	*					0.00		*
001465-01	ROSSER, KAREN																							
	FV-190705	04/03/19	AMAZON			01		01-1100-0-1110-1000-0310-000-0100								190.33	N					0.00		N
								TOTAL PAYMENT AMOUNT								190.33	*					0.00		*
002342-01	SPORT & CYCLE (C)																							
	FV-190698	03/18/19	215963			01		01-1100-0-1300-4200-0110-000-0000								228.63	N					0.00		N
								TOTAL PAYMENT AMOUNT								228.63	*					0.00		*
003437-01	WELLS FARGO FINANCIAL LEASING																							
	FV-190695	01/27/19	5006089333			01		01-0000-0-1110-1000-5637-000-5637								117.87	N					0.00		N
								TOTAL PAYMENT AMOUNT								117.87	*					0.00		*

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4/10/19

APYS00

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

83500

04/09/2019

24 HYDESVILLE

PAGE 2

BATCH: 0039

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR NAME	TAX ID NO	1899												
REQ NO	REF NO	INV DATE	INV DSSC DTLA LN	Fu Rec	Y Goal	Fund-Obj	Sch	Mgmt	AMOUNT	UT	UT OBJ	RATE	USE TAX	AMT	PLAN
000752-01	HYCKOFF PLUMBING (C)	941501030													
	PV-190704	03/22/19	1903-168024	01		01-0000-0-1101-8100-5800-000-0000			664.70	N				0.00	0
						TOTAL PAYMENT AMOUNT			664.70	*				0.00	*
	TOTAL FUND PAYMENT								2,065.23	**				0.00	**

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4/10/19

APY500
 24 HYDERSVILLE

HEMLOCK COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE DISTRICT PRELIST
 ALL BATCH TYPES

87500 05/09/2019
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BATCH: 0019 << Held for Audit >> FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	AMOUNT	UT	UT OBJ	RATE	USE	TAX AMT	STAND
001711-01	FRANK FAMILY BAKERIES								
PV-190597	02/20/19 049044207907	01	62.92	B				8.00	B
			TOTAL PAYMENT AMOUNT					62.92	*
TOTAL FUND PAYMENT			62.92	**				8.00	**
TOTAL BATCH PAYMENT			2,128.15	***				8.00	***
TOTAL ACCOUNTS PAYABLE			2,128.15	****				8.00	****

Cynthia
 4/10/19

APY500
DORA
24 HYDESVILLE

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

821582 04/15/2019
PAGE 1

BATCH: 0040

<< Held for Audit >>

FUND: 01 GENERAL FUND

VISION NO	VENDOR REMIT NAME	TAX ID NO																	1099					
REQ NO	REF NO	INV DATE	INV DESC	STL4	LN	Pu	Res	Y	Goal	Fund	Obj	Sch	Mgmt	AMOUNT	UT	UT	DSJ	RATE	USE	TAX	AMT	FLAG		
030090-01	AT&T																							
	PV-190711	04/04/19	12855858							01-0000-0-1193-8100-5900-000-0000				76.13	M					0.00		M		
														TOTAL PAYMENT AMOUNT							76.13	*	0.00	*
030100-01	PERMDALE TECH																							
	PV-190720	04/04/19	727853							01-0000-0-1133-1000-5800-000-0000				975.00	M					0.00		Y		
														TOTAL PAYMENT AMOUNT							975.00	*	0.00	*
002063-01	HUMBOLDT STATE UNIVERSITY																							
	PV-190707	04/05/19	AR296S2							01-0000-0-0000-7200-5210-000-0000				60.00	M					0.00		M		
														TOTAL PAYMENT AMOUNT							60.00	*	0.00	*
002166-01	P O & E																							
	PV-190709	04/03/19	6428751736-Y							01-0000-0-1193-8100-5520-000-0000				1,576.16	M					0.00		M		
														TOTAL PAYMENT AMOUNT							1,576.16	*	0.00	*
030053-01	PRESENCE LEARNING																							
	PV-190712	04/04/19	INV27518							01-5500-0-5770-1190-5800-000-0000				1,294.60	M					0.00		M		
														TOTAL PAYMENT AMOUNT							1,294.60	*	0.00	*
002516-01	QUILL CORPORATION																							
	PV-190724	01/29/19	6223592							01-1100-0-1300-4200-4310-000-0000				14.30	M					0.00		M		
														TOTAL PAYMENT AMOUNT							14.30	*	0.00	*
003345-01	RENNER																							
	PV-190710	03/11/19	732709							01-0210-0-1194-3600-4365-000-0000				451.13	M					0.00		M		
														TOTAL PAYMENT AMOUNT							451.13	*	0.00	*
002679-01	RICHTER CARTER, JACQUELINE																							
	PV-190706	04/03/19	REIMBURSEMENT							01-1100-0-1110-1000-4310-000-0110				13.13	M					0.00		M		
	PV-190706	04/03/19	REIMBURSEMENT							01-1100-0-1110-1000-4310-000-0000				56.09	M					0.00		M		
														TOTAL PAYMENT AMOUNT							69.22	*	0.00	*

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4/17/19

AP2500
DCRA
24 HYDESVILLE

HEMMLOCK CURETY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

BJ1582 04/15/2015
PAGE 2

BATCH: 0040

<< Held for Audit >>

FUND: 01 GENERAL FUND

													1099								
VENDOR NO	VENDOR REMIT NAME	TAX ID NO											AMOUNT	DT	UT	OBJ	RATE	USE	TAX	AMT	FLAG
REQ NO	REP NO	INV DATE	INV DESC	DTL#	LN	Fu	Res	Y	Goal	Fund	Obj	Sch	Hqac								
=====																					
002411-01 SCOTLY'S CUTTERS EDGE																					
	PV-190721	03/18/19	12120		01	01-8150-0-1193-8160-4381-000-0000								17.95	N			0.00	N		
	PV-190722	03/26/19	12144		01	01-8150-0-1193-8160-4381-000-0000								223.49	N			0.00	N		
						TOTAL PAYMENT AMOUNT								261.44	*			0.00	*		
TOTAL FUND PAYMENT														4,878.08	**			0.00	**		

aj m d li
4/17/19

APYS00
 OCRA
 24 MARIETTA

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE DISTRICT PRELIST
 ALL BATCH TYPES

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04/15/2019

PAGE 1

BATCH: 0040

<< Held for Audit >>

FUND: 11 INFETERIA FUND

VENDOR NO	VENDOR NAME	TAX ID NO	1099															
REQ NO	RESP NO	INV DATE	INV DESC	QTY LN	Pa Res	T Goal	Func	Obj	Sch	Qmnt	AMOUNT	UT	UT OBJ	RATE	USE	TAX AMT	FLAG	

002541-01	CRYSTAL CREAMERY																	
	PV-190714	03/01/19	17301504	01		13-5310-0-0000-3700-4710-000-0000					31.20	N				0.00	N	
	PV-190715	03/05/19	17310460	01		13-5310-0-0000-3700-4710-000-0000					160.10	N				0.00	N	
	PV-190716	03/12/19	17327516	01		13-5310-0-0000-3700-4710-000-0000					121.67	N				0.00	N	
	PV-190717	03/19/19	17344165	01		13-5310-0-0000-3700-4710-000-0000					151.01	N				0.00	N	
	PV-190718	03/22/19	17352962	01		13-5310-0-0000-3700-4710-000-0000					10.74	N				0.00	N	
	PV-190719	03/26/19	17361026	01		13-5310-0-0000-3700-4710-000-0000					151.01	N				0.00	N	
						TOTAL PAYMENT AMOUNT					633.41 *					0.00 *		

001711-01	FRANZ FAMILY BAKERIES																	
	PV-190712	01/27/19	049064208609	01		13-5310-0-0000-3700-4710-000-0000					45.76	N				0.00	N	
						TOTAL PAYMENT AMOUNT					45.76 *					0.00 *		

002505-01	SYSCO FOODS OF SACRAMENTO																	
	PV-190708	04/08/19	231228235	01		13-5310-0-0000-3700-4396-000-0000					119.47	N				0.00	N	
	PV-190708	04/08/19	231228235	01		13-5310-0-0000-3700-4710-000-0000					327.70	N				0.00	N	
						TOTAL PAYMENT AMOUNT					447.17 *					0.00 *		

002057-01	TOWN & COUNTRY REFRIG. (C)	480481603																
	PV-190723	04/01/19	40317	01		13-5310-0-0000-3700-5800-000-0000					97.56	N				0.00	N	
						TOTAL PAYMENT AMOUNT					97.56 *					0.00 *		

	TOTAL FUND PAYMENT										1,223.88 **					0.00 **		
	TOTAL BATCH PAYMENT										6,101.96 ***					0.00 ***		
	TOTAL ACCOUNTS PAYABLE										6,101.96 ****					0.00 ****		

[Handwritten Signature]
 4/17/19

APY500
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 24 HYDESVILLE

HIMMEL COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE DISTRICT PRELIST
 ALL BATCH TYPES

8/24/22 04/20/2019

PAGE 1

BATCH: 0041

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu	Fee	Y	Cost	Func	Obj	Sch	Mjse	AMOUNT	UT	UT	OBJ	RATE	ISS	TAX	AMT	FLAG
010019-01	COASTAL BUSINESS SYSTEMS INC																								
	PV-190711	04/00/19	24590697						01				01-0000-0-1110-1000-5637-000-0000				997.50	N					0.00	N	
													TOTAL PAYMENT AMOUNT				997.50	*					0.00	*	
000994-01	CSRA																								
	PV-190733	04/03/19	45134-278881						01				01-0000-0-1192-7110-4310-000-0000				200.00	N					0.00	N	
													TOTAL PAYMENT AMOUNT				200.00	*					0.00	*	
002079-01	DEPARTMENT OF JUSTICE																								
	PV-190728	04/04/19	365813						01				01-0000-0-0000-7200-5061-000-0000				128.00	N					0.00	N	
													TOTAL PAYMENT AMOUNT				128.00	*					0.00	*	
010096-01	KURKA ACE HARDWARE																								
	PV-190732	04/15/19	058641/3						01				01-0000-0-1193-0100-4374-000-0000				38.76	N					0.00	N	
													TOTAL PAYMENT AMOUNT				38.76	*					0.00	*	
002536-01	QUILL CORPORATION																								
	PV-190730	04/08/19	6440520						01				01-0000-0-1228-1000-4310-000-0000				5.09	N					0.00	N	
													TOTAL PAYMENT AMOUNT				5.09	*					0.00	*	
002632-01	REDWOOD MUSIC MART																								
	PV-190734	04/10/19	41646						01				01-0000-0-1228-1000-5800-000-0000				648.25	N					0.00	N	
													TOTAL PAYMENT AMOUNT				648.25	*					0.00	*	
001933-01	SPURK																								
	PV-190726	03/31/19	9808E						01				01-0000-0-1193-0100-5511-000-0000				054.74	N					0.00	N	
													TOTAL PAYMENT AMOUNT				054.74	*					0.00	*	
002570-01	SUDDEMLINK																								
	PV-190735	04/19/19	04/20-05/19						01				01-0000-0-1193-0100-5909-000-0000				242.33	N					0.00	N	
													TOTAL PAYMENT AMOUNT				242.33	*					0.00	*	

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HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE DISTRICT PRELIST
 ALL BATCH TYPES

873422 04/23/2019

PAGE 2

BATCH: 0061

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENOR NO	VENOR	EMIT	NAME	TAX ID NO	REQ NO	REP NO	INV DATE	INV DESC	DTL	LN	Fa	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT	OSJ	RATE	USE	TAX	AMT	PLAC
002690-01	U.S.BANK	CORPORATE	PAYMENT	CYR																							
PV-190736	03/09/19	AMAZON	01	01-0000-0-0000-7200-4351-000-0000															9.57	N				0.00		N	
PV-190736	01/09/19	AMAZON	01	01-6500-0-5770-1120-4310-000-0000															79.48	N				0.00		H	
PV-190737	03/13/19	AMAZON	01	01-1100-0-1110-1000-4310-000-0119															83.25	N				0.00		H	
PV-190738	03/11/19	AMAZON	01	01-1100-0-1110-1000-4310-000-0118															9.69	N				0.00		H	
PV-190738	03/13/19	AMAZON	01	01-0022-0-1110-2420-4310-000-0000															58.17	N				0.00		H	
PV-190739	03/15/19	POSTAGE	01	01-0000-0-0000-7200-5950-000-0000															11.39	N				0.00		H	
PV-190740	03/19/19	AMAZON	01	01-0022-0-1110-2420-4310-000-0000															25.78	N				0.00		H	
PV-190741	03/11/19	VERSARE	01	01-1100-0-1110-1000-4310-000-0000															1,324.00	Y	9560-00	7.750%		103.10		H	
PV-190742	03/19/19	SIGNS.COM	01	01-0000-0-0000-7200-4351-000-0000															52.63	N				0.00		H	
PV-190744	03/21/19	AMAZON	01	01-1100-0-1110-1000-4310-000-0112															80.16	N				0.00		H	
PV-190745	03/27/19	ADOBE	01	01-0010-0-1110-1000-4310-000-0000															9.99	N				0.00		H	
PV-190746	03/29/19	CHBA HIG	01	01-0000-0-1190-7110-5210-000-0000															299.00	N				0.00		H	
PV-190747	04/02/19	AMAZON	IPADS	01	01-0228-0-1131-1000-4310-000-0000														581.80	N				0.00		H	
PV-190747	04/02/19	AMAZON	IPADS	01	01-0000-0-0000-7200-4351-000-0000														3.29	N				0.00		H	
PV-190750	04/04/19	POSTAGE	01	01-0000-0-0000-7200-5950-000-0000															7.60	N				0.00		H	
PV-190751	04/04/19	AMAZON	01	01-1100-0-1110-1000-4310-000-0119															55.80	Y	9560-00	7.750%		4.10		H	
				TOTAL PAYMENT AMOUNT															3,701.56	*				167.71	*		
				TOTAL FUND PAYMENT															3,816.33	**				167.71	**		

Angela
 4/23/19

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24 HYESVILLE

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

833482 04/23/2019
PAGE 3

BATCH: 0041

<< Held for Audit >>

FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099																
REQ NO	RES NO	INV DATE	INV DEPT	FILE LN	Fu Rec	Y	Goal	Penc	Obj	Sch	Mgmt	AMOUNT	UT	UT OBJ	RATE	USE	TAX	AMT	DISC
001711-01	FRANK FAMILY BAKERIES																		
	PV-190729	04/01/19	049044205100	01			11-5310-0-0000-1700-4710-000-0000					68.64	M				0.00		0
							TOTAL PAYMENT AMOUNT					68.64	*				0.00		*
	TOTAL FUND PAYMENT											68.64	**				0.00		**
	TOTAL BATCH PAYMENT											5,884.87	***				107.71		***
	TOTAL ACCOUNTS PAYABLE											5,884.87	****				107.71		****

Angie M. Smith
4/23/19

APTS00

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

835010

04/30/2019

24 HYDESVILLE

PAGE 1

BATCH: 0042

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR RIGHT NAME	TAX ID NO	1099																	
BEQ NO	BEP NO	INV DATE	INV DESC DTLN LN	Fu	Res	Y	Qual	Punc	Dirj	Sch	Wgmt	AMOUNT	UT	UT	QNT	RATE	USE	TAX	AMT	PLAU

00075-01 CITI CARDS

PV-190771	04/17/19	INTEREST	01	01-0000-0-0000-7200-5884-000-0000								7.35	N						0.00	N	
PV-190775	04/10/19	COSTCO	01	01-1100-0-1110-1000-4310-000-0000								87.18	N						0.00	N	
TOTAL PAYMENT AMOUNT												104.53	*				0.00	*			

001931-01 COUNTY OF HUMBOLDT

PV-190769	04/18/19	GENERAL ELECTION 01	01	01-0000-0-0000-7200-5821-000-0000								439.92	N						0.00	N	
TOTAL PAYMENT AMOUNT												439.92	*				0.00	*			

002509-01 GRIFFITH, TERESA

PV-190755	04/18/19	CROWN AWARDS	01	01-1100-0-1110-1000-4310-000-0000								76.66	N						0.00	N	
PV-190756	04/06/19	GROCERY OUTLET	01	01-1100-0-1110-1000-4310-000-0112								19.27	N						0.00	N	
PV-190757	12/09/18	DOLLAR TREE	01	01-1100-0-1110-1000-4310-000-0112								30.34	N						0.00	N	
PV-190758	10/08/18	AMAZON	01	01-1100-0-1110-1000-4310-000-0112								19.85	Y	9560-00	7.750%				1.55	N	
PV-190759	09/18/18	TPT	01	01-1100-0-1110-1000-4310-000-0112								48.99	Y	9560-00	7.750%				1.90	N	
PV-190760	01/10/19	WALGREENS	01	01-1100-0-1110-1000-4310-000-0112								28.82	N						0.00	N	
PV-190762	01/27/19	TPT	01	01-1100-0-1110-1000-4310-000-0112								19.45	Y	9560-00	7.750%				1.51	N	
PV-190763	01/11/19	AMAZON	01	01-1100-0-1110-1000-4310-000-0112								16.90	Y	9560-00	7.750%				1.31	N	
PV-190764	02/28/19	TPT	01	01-1100-0-1110-1000-4310-000-0112								8.99	Y	9560-00	7.750%				0.70	N	
PV-190765	11/28/18	TPT	01	01-1100-0-1110-1000-4310-000-0112								7.00	N						0.00	N	
PV-190766	02/24/19	TPT	01	01-1100-0-1110-1000-4310-000-0112								25.99	Y	9560-00	7.750%				2.01	N	
PV-190767	04/01/19	TPT	01	01-1100-0-1110-1000-4310-000-0112								8.00	Y	9560-00	7.750%				0.62	N	
TOTAL PAYMENT AMOUNT												310.44	*				11.50	*			

000275-01 MENDES SUPPLY CO

PV-190753	04/21/19	M168491-00	01	01-0000-0-1193-0100-4174-000-0000								329.30	N						0.00	N	
TOTAL PAYMENT AMOUNT												329.30	*				0.00	*			

030028-01 PERSONNEL CONCEPTS

PV-190754	04/30/19	2508213685	01	01-0000-0-0000-7200-4351-000-0000								40.22	N						0.00	N	
TOTAL PAYMENT AMOUNT												40.22	*				0.00	*			

001516-01 RECOLOGY ERL RIVER

942293478

PV-190770	04/30/19	APRIL 2019	01	01-0000-0-1193-0100-5560-000-0000								399.26	N						0.00	N	
TOTAL PAYMENT AMOUNT												399.26	*				0.00	*			

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MUNICIPAL COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

405019

04/30/2019

24 HYDESVILLE

PAGE 3

BATCH: 0042

<< Held for Audit >>

FUND: 01 GENERAL FUND

1899																																	
VENDOR NO	VENDOR NAME			TAX ID NO									AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	PLAC												
REQ NO	REP NO	INV DATE	INV DESC	DTL	LN	Fu	Res	Y	Deal	Func	Obj	Sch	Mgat																				
TOTAL FUND PAYMENT													1,623.67	**																		31.50	**

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5/1/19

BATCH: 0042

<< Held for Audit >>

FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1000																
REQ NO	REP NO	INV DATE	INV DESC DTL# LN	Fu Res	Y Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT	OBJ	RATE	USR	TAX	AMT	PLAN	
010076-01	CITI CARDS																		
	PV-190772 03/30/19 SMARTPODS	01	13-5310-0-0000-3700-4710-000-0000							31.42	N					0.00		N	
	PV-190773 03/30/19 COSTCO	01	13-5310-0-0000-3700-4710-000-0000							9.07	N					0.00		N	
	PV-190773 03/30/19 COSTCO	01	13-5310-0-0000-3700-4756-000-0000							18.10	N					0.00		N	
	PV-190774 04/10/19 COSTCO	01	13-5310-0-0000-3700-4710-000-0000							29.98	N					0.00		N	
	PV-190774 04/10/19 COSTCO	01	13-5310-0-0000-3700-4396-000-0000							20.84	N					0.00		N	
	TOTAL PAYMENT AMOUNT									117.41	*					0.00		*	
001711-01	FRANK FAMILY BAKERIES																		
	PV-190768 04/11/19 049044210005	01	13-5310-0-0000-3700-4710-000-0000							60.06	N					0.00		N	
	TOTAL PAYMENT AMOUNT									60.06	*					0.00		*	
002505-01	SYSCO FOODS OF SACRAMENTO																		
	PV-190752 04/22/19 211246403	01	13-5310-0-0000-3700-4710-000-0000							531.10	N					0.00		N	
	TOTAL PAYMENT AMOUNT									531.10	*					0.00		*	
	TOTAL FUND PAYMENT									708.57	**					0.00		**	
	TOTAL BATCH PAYMENT									2,332.24	***					11.50		***	
	TOTAL ACCOUNTS PAYABLE									2,332.24	****					11.50		****	

Cynthia
5/1/19

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24 HUBERVILLE

BERNOLLET COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

#3553 05/07/2019
PAGE 1

BATCH: 0043

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099																		
REQ NO	REF NO	INV DATE	INV DEGR DTLS LN	Pa	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	FLAG	
010010-01	BRISKENO, KATHERINE																				
	PV-190777	05/01/19	CLASS SUPPLIES	01				01-1100-0-1110-1000-4310-000-0117				71.31	N						0.00		N
			TOTAL PAYMENT AMOUNT									71.31	*						0.00	*	
030100-01	FERNDALE TECH	352258638																			
	PV-190783	05/01/19	328073	01				01-0000-0-1113-1000-5000-000-0000				822.00	N						0.00		Y
			TOTAL PAYMENT AMOUNT									822.00	*						0.00	*	
001294-01	FORTUNA ACE HARDWARE																				
	PV-190782	05/01/19	296170	01				01-4150-0-1193-0100-4381-000-0000				92.92	N						0.00		N
			TOTAL PAYMENT AMOUNT									92.92	*						0.00	*	
002166-01	P D & E																				
	PV-190780	04/23/19	3682253047-9	01				01-0000-0-1193-0100-5520-000-0000				8.69	N						0.00		N
			TOTAL PAYMENT AMOUNT									8.69	*						0.00	*	
002495-01	KOSBER, KAREN																				
	PV-190776	04/29/19	CLASSROOM SUPP	01				01-1100-0-1110-1000-4310-000-0106				280.72	N						0.00		N
			TOTAL PAYMENT AMOUNT									280.72	*						0.00	*	
010122-01	SECURITY LOCK & ALARM																				
	PV-190784	04/18/19	781	01				01-0000-0-1193-0100-5000-000-0000				446.25	N						0.00		N
	PV-190785	05/01/19	900M	01				01-0000-0-1193-0100-5000-000-0000				62.00	N						0.00		N
	PV-190786	05/01/19	900	01				01-0000-0-1193-0100-4381-000-0000				96.98	N						0.00		N
			TOTAL PAYMENT AMOUNT									605.33	*						0.00	*	
002437-01	WELLS FARGO FINANCIAL LEASING																				
	PV-190781	04/25/19	5006218473	01				01-0000-0-1110-1000-5633-000-5633				317.87	N						0.00		N
			TOTAL PAYMENT AMOUNT									317.87	*						0.00	*	

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5/7/19

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24 STINEVILLE

HEMLOCK COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT CHECKLIST
ALL BATCH TYPES

47563

05/07/2019

PAGE 2

BATCH: 0043

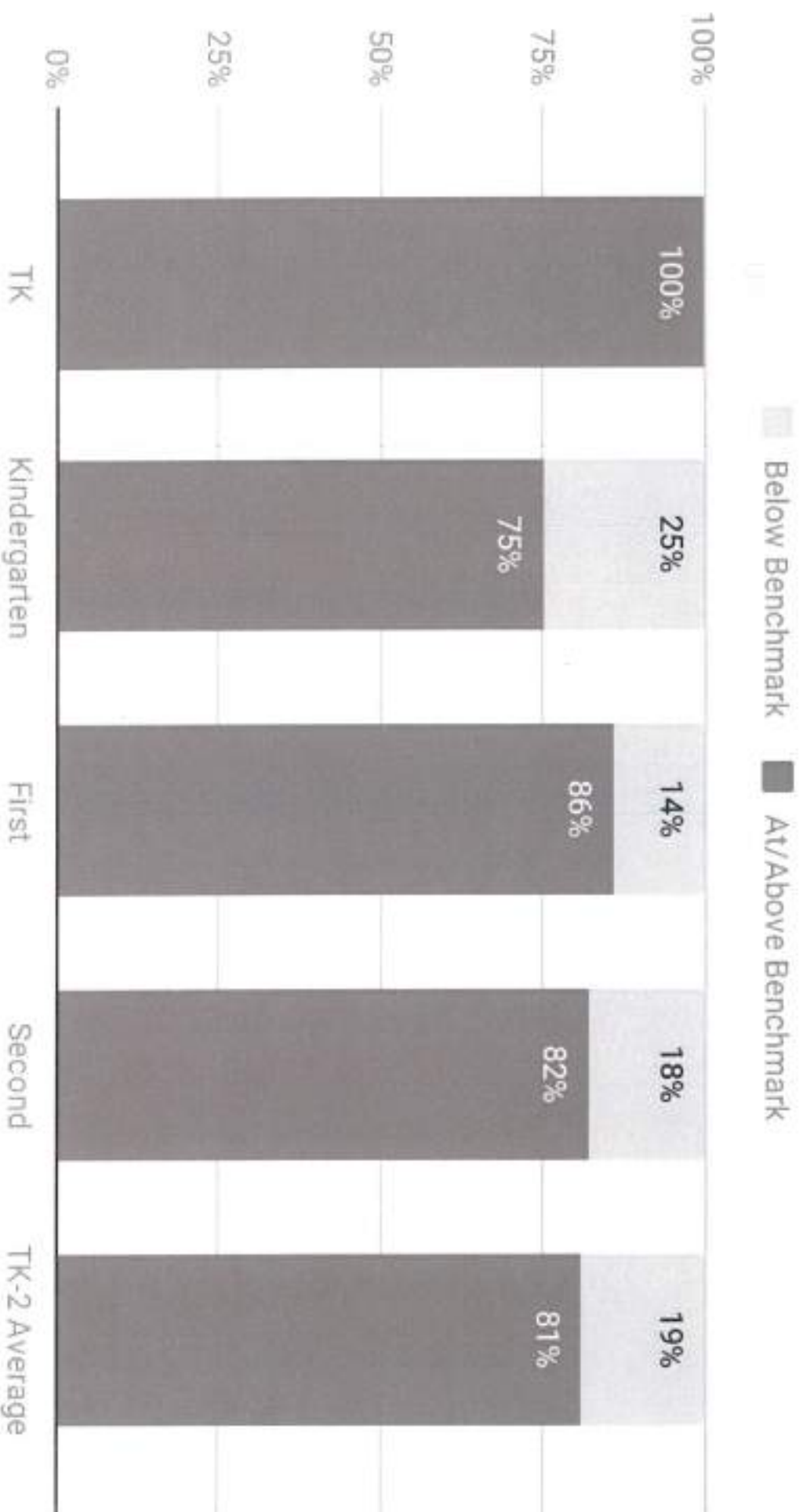
<< Hold for Audit >>

FUND: 01 GENERAL FUND

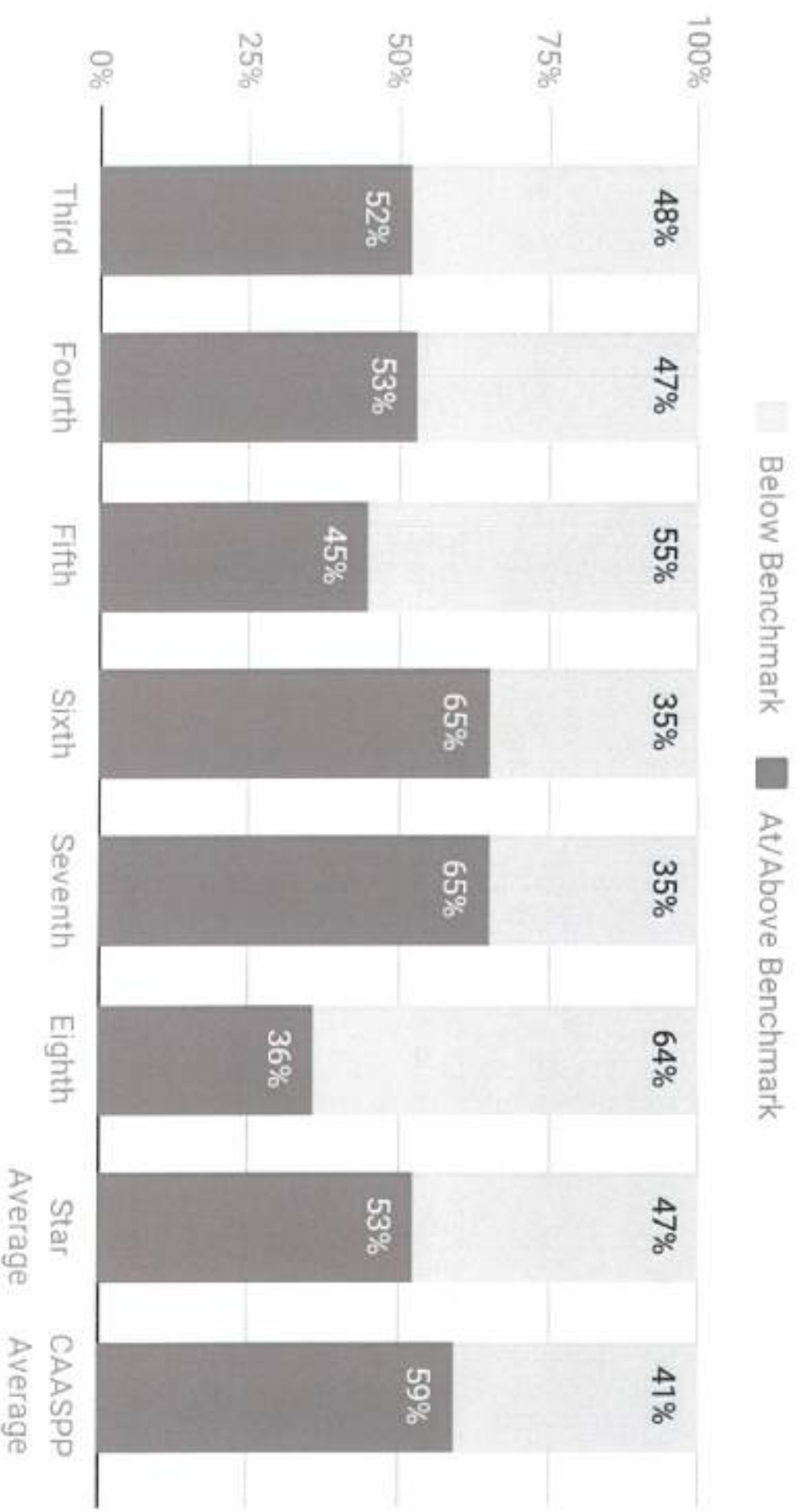
VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099									
REQ NO	REP NO	INV DATE	INV DESC DTLB LN Fu Res Y Goal Func Obj Sch Hgnt	AMOUNT	UT	UT	DDF	RATE	USE	TAX	AMT	PLAC
010092-01	WILLIAMS, SCOTT											
	FV-190776	04/24/19	CLASS SUPPLIES	01	01-1100-0-1110-1000-4110-000-0111	50.34	N				0.00	N
	FV-190779	04/24/19	CLASS SUPPLIES	01	01-1100-0-1110-1000-4110-000-0111	125.12	N				0.00	N
			TOTAL PAYMENT AMOUNT			175.46	*				0.00	*
	TOTAL FUND PAYMENT					2,374.20	**				0.00	**
	TOTAL BATCH PAYMENT					2,374.20	***				0.00	***
	TOTAL ACCOUNTS PAYABLE					2,374.20	****				0.00	****

Cory M. Smith
5/7/19

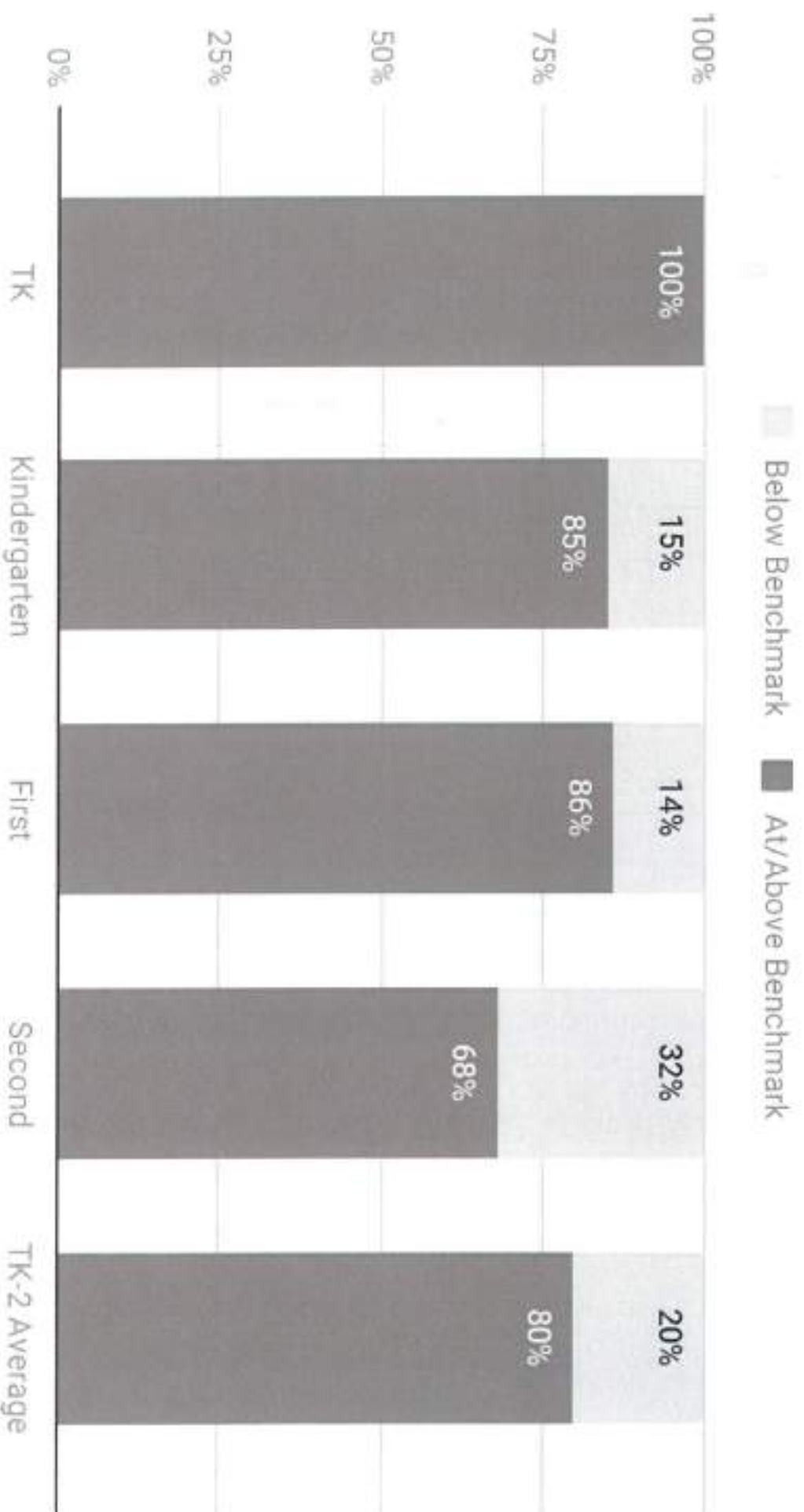
Reading, Second Trimester (2018-19)



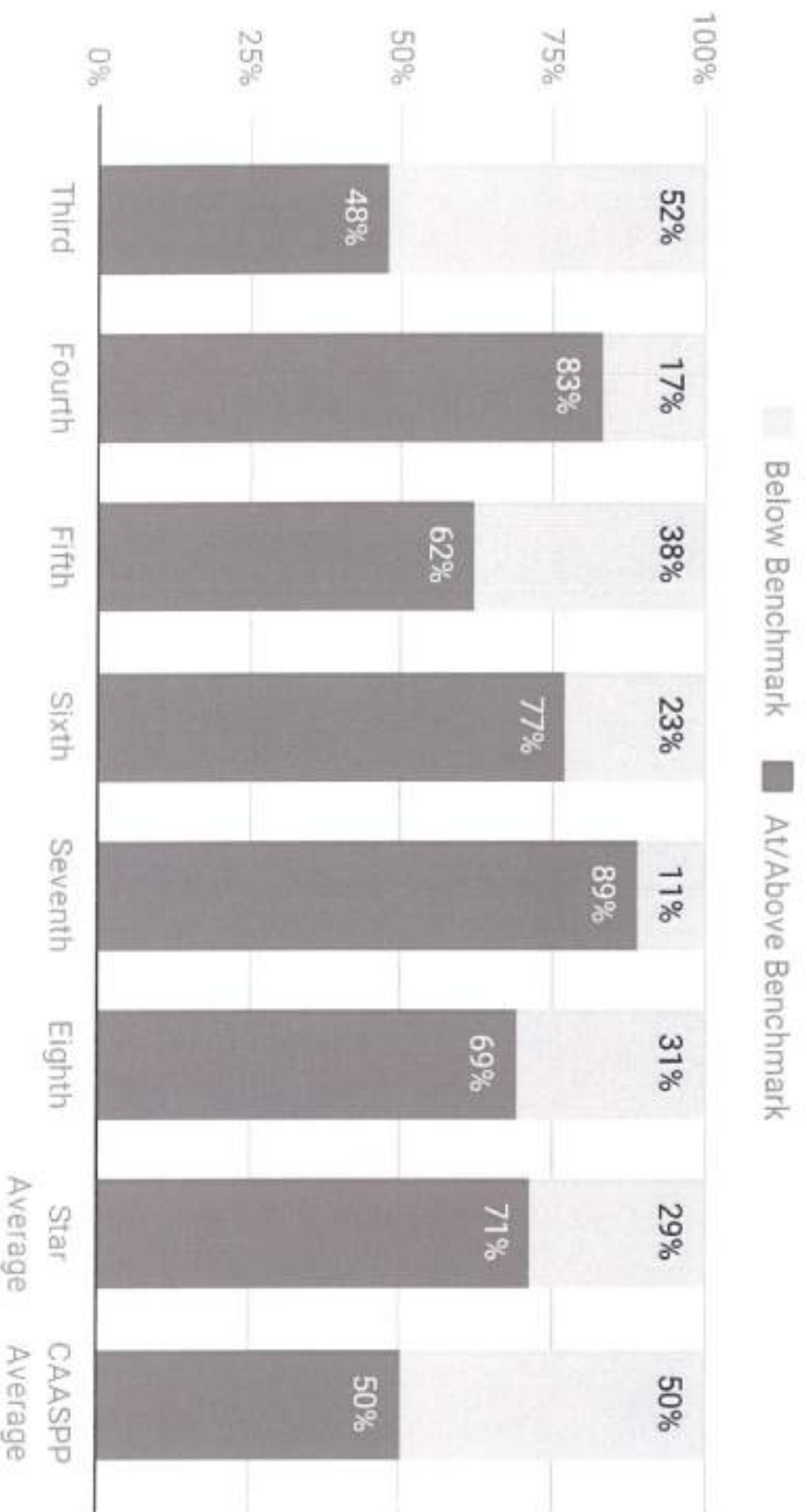
Reading, Second Trimester (2018-19)



Math, Second Trimester (2018-19)



Math, Second Trimester (2018-19)



SCHOOL-CONNECTED ORGANIZATIONS

The Board of Trustees recognizes that parents/guardians may wish to organize clubs for the purpose of supporting the educational program and/or extracurricular programs such as athletic teams, debate teams, and musical groups. The Board supports such activities and welcomes parental interest and participation. Parent/guardian clubs shall be especially careful not to seek advantages for the activities they support if those advantages might be detrimental to the entire school program.

The Board requires parent/guardian clubs to have a written statement of purpose and bylaws. The Board recognizes that these organizations are independent of the school or district. In order to protect the district and students, the Superintendent/Principal or designee shall establish appropriate controls for the relationship between such organizations and the district.

(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 3290 - Gifts, Grants and Bequests)

Groups desiring to be recognized as school-connected organizations shall request authorization from the Board in accordance with conditions established in administrative regulations.

Legal Reference:

EDUCATION CODE

35160 Authority of Board of Trustees

38131 Use of civic center by public

38134 Groups which may use school facilities without charge

Management Resources:

CDE LEGAL ADVISORIES

1101.89 School District Liability and "Hold Harmless" Agreements, LO: 4-89

SCHOOL-CONNECTED ORGANIZATIONS

Requests for authorization as a school-connected organization shall contain:

1. The name of the organization
2. The date of application
3. Membership quotas or qualifications
4. The names, addresses and phone numbers of all officers
5. A brief description of the organization's purpose
6. A list of specific annual objectives
7. The name of the bank where the group's account will be located and the names of those authorized to withdraw funds
8. The signature of a site administrator who supports the request for authorization
9. Desired use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future
10. Evidence of liability insurance as required by law

(cf. 1330 - Use of School Facilities)

Authorizations shall be automatically renewed each year. The Superintendent/Principal may recommend that authorizations be revoked by the Board if considered necessary.

Any program, fund-raiser or other activity sponsored by parent/guardian clubs shall be authorized and conducted according to Board policy, administrative regulations and school rules. Announcements of events and related parent/guardian permission slips shall clearly indicate that the activity or event is sponsored by the parent/guardian organization, not by the school or district.

(cf. 3541.1 - Transportation for School-Related Trips)

Parent/guardian clubs shall not hire district employees without prior approval from the Superintendent/Principal or designee.

SCHOOL-CONNECTED ORGANIZATIONS (continued)

School-connected organizations shall present the Superintendent/Principal or designee an annual financial statement showing all expenditures and all income from fund-raisers. School-connected organizations automatically grant the district the right to audit their financial records at any time, either by district personnel or by a CPA.



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

REQUEST FOR FUNDRAISING APPROVAL

Note: Requests can be submitted not more than one year prior to the event date.

Fiscal Year of Event: _____ Date this form is completed: _____

Proposed event: _____

Requesting Club/Organization(s): _____

Proposed Date(s) of Event: _____

Location of Proposed Activity: _____

Status of Event (check one): New Event Held Previously (Years): _____

Description of fundraiser: _____

Anticipated revenue? \$ _____ Anticipated expense? \$ _____

How will profit be used? _____

I understand the event organizer must meet with the school administrator regarding proper money/ticket/receipt handling prior to the event. Furthermore, I understand all communications regarding this event must be pre-approved by school administration.

Coordinator Name

Coordinator Signature

Administrator Approved: yes no Date: _____

Administrator Signature: _____

Recommendation or reason If NOT approved: _____

Budget 101

Reading A School Budget

Basic Object Codes:

8000's (REVENUES):

- 8011..... State Revenue for Current Year (based on ADA, prior year or current)
- 8012..... State Revenue for Education Protection Act
- 8019..... State Revenue rollover from past year
- 8021..... Tax Revenue from Homeowners
- 8022..... Timber Tax Revenue (not all school get this)
- 8041..... Tax Revenue from Homeowners
- 8042..... Unsecured Tax Revenue
- 8043..... Prior Year Tax Adjustment
- 8044..... Supplemental Tax Revenue
- 8045..... ERAF
- 8181..... Special Ed Revenue as per Unduplicated Count
- 8290..... All other Federal Revenues
- 8295..... Prior Year Federal Revenue (adjustment)
- 8550..... Mandated Costs Reimbursement (have to apply)
- 8560..... State Lottery Revenue (ADA driven)
- 8590..... All Other State Revenues
- 8660..... Interest (on Special Reserve)
- 8699..... All Other Local Revenues (Donations, Booster Club, etc.)
- 8792..... Transfer from HCOE (Site Specific)
- 8912..... Transfer from Special Reserve to General Fund (if needed)
- 8919..... Transfer from Other Funds to General Fund (Site Specific)
- 8999..... Carryover from previous year (funds budgeted but not spent)

EXPENDITURES:

- 1000's are Certificated Personnel Salary Expenses
- 2000's are Classified Salary Expenses
- 3000's are Benefit Expenses
 - ends in "1" are Certificated Expenses
 - ends in "2" are Classified Expenses
- 4000's are Materials and Supplies Expenses
- 5000's are District Expenses (Utilities, travel and Conference, etc)
- **NO 6000's**
- Transfers between General Fund and other programs
 - 7999 is a placeholder for unbudgeted funds

Income and Expenses MUST MATCH in "Working Budget" Column

ACCOUNT CLASSIFICATIONS SELECTED
Fu Res Y Goal Func Obj Sch Mgmt

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
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PAGE BREAKS ON: Fund
 REPORT FORMAT: SUMMARY BY OBJECT
 INCLUDE ACCRUALS: Y
 INCLUDE OFFSETS: Y
 INCLUDE ZERO ACCTS: N
 INCLUDE PENED: N
 NEGATIVE BALANCES ONLY: N
 NUMBER OF COPIES: 1

HEMLOCK COUNTY OFFICE OF EDUCATION
 BUDGET SUMMARY REPORT
 07/01/2018 TO 06/30/2019

Fund: 01 GENERAL FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED			%	FUNDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8011 REVENUE LIMIT BY AID-CURR YR	805,906.00	638,348.00	638,348.00	79.2	0.00	167,558.00	20.7	
8012 REVENUE LIMIT-RFA	241,208.00	199,677.00	199,677.00	82.7	0.00	41,531.00	17.2	
8019 REVENUE LIMIT BY AID-PK YRS	0.00	2,995.00	2,995.00	100.0	0.00	2,995.00-	.0	
8021 HOME OWNERS EXEMPTION	5,333.00	2,694.14	2,694.14	50.5	0.00	2,638.86	49.4	
8023 TIMBER YIELD TAX	9,387.00	7,605.33	7,609.33	81.0	0.00	1,777.68	18.9	
8041 SECURED TAX ROLLS	447,033.00	223,938.50	223,938.50	50.0	0.00	223,094.50	49.9	
8042 UNSECURED ROLL TAXES	16,011.00	16,975.46	16,975.46	100.0	0.00	964.46-	.0	
8043 PRIOR YEARS' TAXES	269.00	97.21	97.21	36.1	0.00	171.79	63.8	
8044 SUPPLEMENTAL TAXES	8,962.00	2,702.97	2,702.97	30.1	0.00	6,259.03	69.8	
8045 ED REV ADJMENT FUND (ERAF)	18,909.00	9,328.00	9,328.00	49.3	0.00	9,577.00	50.6	
8181 SD ED-ENTITLEMENT PER UDC	21,989.00	0.00	0.00	.0	0.00	21,989.00	100.0	
8290 ALL OTHER FEDERAL REVENUES	59,633.00	46,911.97	46,911.97	78.6	0.00	12,721.03	21.3	
8550 MANDATED COST REIMBURSEMENTS	39,265.00	22,476.00	22,476.00	57.2	0.00	16,789.00	42.7	
8560 STATE LOTTERY REVENUE	37,536.00	24,604.86	24,604.86	65.5	0.00	12,931.14	34.4	
8590 ALL OTHER STATE REVENUES	94,096.00	16,452.00	16,452.00	17.4	0.00	77,644.00	82.5	
8660 INTEREST	2,192.00	1,686.28	1,686.28	76.9	0.00	505.72	23.0	
8699 ALL OTHER LOCAL REVENUES	57,789.00	40,927.10	40,927.10	70.8	0.00	16,861.90	29.1	
8792 TRANS OF APPORTION FROM COE	36,691.00	27,029.00	27,029.00	73.6	0.00	9,662.00	26.3	
TOTAL: 8000	1,902,206.00	1,284,452.81	1,284,452.81	67.5	0.00	617,753.19	32.4	
1100 TEACHERS SALARIES - REGULAR	526,979.00	378,857.94	378,857.94	71.8	0.00	148,120.06	28.1	
1102 MUSIC TEACHER	2,173.00	0.00	0.00	.0	0.00	2,173.00	100.0	
1104 SPECIAL ED TEACHERS	11,531.00	21,040.04	21,040.04	65.7	0.00	10,490.96	33.2	
1140 TEACHER SALARY - SUBSTITUTES	38,650.00	12,625.00	12,625.00	32.7	0.00	25,925.00	67.2	
1150 TEACHER SALARY - OTHER PAY	7,921.00	3,669.34	3,669.34	46.3	0.00	4,251.66	53.6	
1205 GUIDE, WELFARE ATND PRNL	19,691.00	27,783.42	27,783.42	69.9	0.00	11,907.58	30.0	
1301 SUPERINTENDENT	25,980.00	19,470.00	19,470.00	74.9	0.00	6,510.00	25.0	
1303 PRINCIPAL	60,620.00	45,429.97	45,429.97	74.9	0.00	15,190.03	25.0	
1311 COORDINATOR	6,246.00	3,756.95	3,756.95	60.1	0.00	2,489.05	39.8	
1350 CRT SUPRVS & ADMN-OTH PAY	100.00	0.00	0.00	.0	0.00	100.00	100.0	
TOTAL: 1000	739,790.00	512,632.68	512,632.68	69.1	0.00	227,157.32	30.7	
2100 CLASS INSTR AIDE SAL-REGULAR	64,734.00	44,841.86	44,841.86	69.2	0.00	19,892.14	30.7	
2103 CLASS INSTR AIDE SAL-SPEC ED	9,550.00	6,857.20	6,857.20	71.8	0.00	2,692.80	28.1	
2105 CLASS INSTR AIDE SAL-PROJECTS	10,433.00	7,313.76	7,313.76	70.1	0.00	3,119.24	29.8	
2150 CLASS INSTR AIDE-OTHER PAY	4,647.00	3,000.24	3,000.24	64.5	0.00	1,646.76	35.4	
2160 COACHES & ADVISORS	9,750.00	6,750.00	6,750.00	69.2	0.00	3,000.00	30.7	
2203 DRIVER	15,428.00	10,799.60	10,799.60	70.0	0.00	4,628.40	30.0	
2213 MAINTENANCE/CUSTODL/OPERATNG	28,080.00	21,080.07	21,080.07	75.0	0.00	6,999.93	24.9	
2214 CUSTODIAN	20,178.00	14,106.08	14,106.08	69.9	0.00	6,071.92	30.0	
2216 LIBRARY AIDE/CLRK/TECHNICIAN	7,702.00	5,564.08	5,564.08	72.2	0.00	2,137.92	27.7	
2219 CLASS PUPIL SUPPORT-XTR HIRE	3,700.00	1,791.48	1,791.48	48.4	0.00	1,908.52	51.5	
2250 CLASS PUPIL SUPPORT-OTH PAY	4,551.00	3,249.24	3,249.24	71.3	0.00	1,301.76	28.6	
2307 COORDINATOR	10,982.00	6,704.14	6,704.14	61.0	0.00	4,277.86	38.9	
2309 ADMINISTRATIVE ASSISTANT	34,444.00	25,833.60	25,833.60	75.0	0.00	8,610.40	24.9	

Fund: 01 GENERAL FUND

OBJECT CLASSIFICATION	WORKING		EXPENDED/RECEIVED		%	PENDING/ UNCOMPLETED	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%			BALANCE	%
2350 CLS SUPRVSR & ADMN-OTHER PAY	3,500.00	533.01	533.01	15.2	0.00	2,966.99	84.7	
2900 OTHER CLASS SALARIES-REGULAR	7,268.00	5,524.73	5,524.73	76.0	0.00	1,743.27	23.9	
2950 OTHER CLASS SALARIES-OTH PAY	500.00	307.97	307.97	61.5	0.00	192.03	38.4	
TOTAL: 2000	235,447.00	164,257.06	164,257.06	69.7	0.00	71,189.94	30.2	
3101 STRS - CERTIFICATED	173,000.00	78,056.02	78,056.02	44.8	0.00	95,031.98	55.1	
3201 PERS - CERTIFICATED	6,005.00	4,110.44	4,110.44	68.4	0.00	1,894.56	31.5	
3203 PERS - CLASSIFIED	36,728.00	25,418.07	25,418.07	69.2	0.00	11,311.93	30.7	
3311 SOCIAL SECURITY-CERTIFICATED	2,462.00	1,485.36	1,485.36	60.1	0.00	976.64	39.6	
3312 SOCIAL SECURITY-CLASSIFIED	14,601.00	10,176.12	10,176.12	69.6	0.00	4,424.88	30.3	
3331 MEDICARE-CERTIFICATED	10,332.00	7,152.72	7,152.72	69.2	0.00	3,179.28	30.7	
3332 MEDICARE-CLASSIFIED	3,502.00	2,380.67	2,380.67	67.9	0.00	1,121.33	32.0	
3411 HEALTH & WELFARE BENEFITS-CTR	119,964.00	91,541.99	91,541.99	76.1	0.00	28,422.01	23.6	
3412 HEALTH & WELFARE BENEFITS-CLF	21,617.00	16,188.58	16,188.58	74.8	0.00	5,428.42	25.1	
3501 ST UNEMPLOYMENT INS-CERTIF	359.00	246.64	246.64	68.7	0.00	112.36	31.2	
3502 ST UNEMPLOYMENT INS-CLASSIFD	116.00	82.23	82.23	70.8	0.00	33.77	29.1	
3511 SUI-LOCAL EXPERIENCE CHO/CHRT	1,103.00	1,102.50	1,102.50	99.9	0.00	0.50	.0	
3601 WORKER'S COMP-CERTIFICATED	13,787.00	9,548.03	9,548.03	69.2	0.00	4,238.97	30.7	
3602 WORKER'S COMP-CLASSIFIED	4,558.00	3,177.83	3,177.83	69.7	0.00	1,380.17	30.2	
TOTAL: 3000	409,042.00	250,665.20	250,665.20	61.2	0.00	158,376.80	38.7	
4110 TEXTBOOKS	29,795.00	29,770.96	29,770.96	99.9	0.00	24.04	.0	
4110 MATERIALS & SUPPLIES	57,062.00	32,161.99	32,161.99	56.3	0.00	24,900.01	43.6	
4141 COMP SOFTWARE & RELATE EXP	100.00	15.17	15.17	15.1	0.00	84.83	84.8	
4351 OFFICE SUPPLIES	1,800.00	1,573.83	1,573.83	87.4	0.00	226.17	12.5	
4364 GASOLINE	300.00	62.97	62.97	20.9	0.00	237.03	79.0	
4365 DIESEL	3,700.00	2,426.12	2,426.12	65.5	0.00	1,273.88	34.4	
4374 CUSTODIAL SUPPLIES	6,800.00	6,469.08	6,469.08	95.1	0.00	330.92	4.6	
4377 GROUNDS SUPPLIES	1,100.00	117.61	117.61	9.0	0.00	1,182.39	90.9	
4381 BUILDING MAINTENANCE SUPPLS	3,000.00	2,490.44	2,490.44	83.0	0.00	509.56	16.9	
4391 OTHER SUPPLIES	260.00	353.17	353.17	100.0	0.00	93.17	.0	
4392 MEDICAL SUPPLIES	1,100.00	694.70	694.70	63.1	0.00	405.30	36.8	
4400 EQUIPMENT	9,279.00	9,256.91	9,256.91	99.7	0.00	22.09	.2	
TOTAL: 4000	114,496.00	85,392.95	85,392.95	74.5	0.00	29,103.05	25.4	
5201 EMPLOYEE MILEAGE	200.00	27.25	27.25	13.6	0.00	172.75	86.3	
5207 REGISTRATION FEES	75.00	75.00	75.00	100.0	0.00	0.00	.0	
5210 TRAVEL & CONFERENCES	19,482.00	8,895.50	8,895.50	45.1	0.00	10,586.50	54.8	
5300 DUES & MEMBERSHIP	4,600.00	3,807.22	3,807.22	82.7	0.00	792.78	17.2	
5450 OTHER INSURANCE	16,155.00	16,155.35	16,155.35	100.0	0.00	0.35	.0	
5511 NATURAL GAS SERVICES	5,000.00	3,879.03	3,879.03	77.6	0.00	1,120.97	22.4	
5520 ELECTRICITY SERVICES	22,358.00	16,767.83	16,767.83	75.0	0.00	5,590.17	24.9	
5530 WATER SERVICES	5,700.00	4,392.00	4,392.00	77.0	0.00	1,308.00	22.9	
5560 WASTE DISPOSAL	4,500.00	3,564.06	3,564.06	79.2	0.00	935.94	20.7	
5618 RENTALS AND LEASES-VEHICLES	99.00	98.60	98.60	99.5	0.00	0.40	.4	

HUMBOLDT COUNTY OFFICE OF EDUCATION
BUDGET SUMMARY REPORT
07/01/2018 TO 06/30/2019

Fund: 01 GENERAL FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENSED/RECEIVED			%	PENDING/ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%			BALANCE	%
5628 RENTALS AND LEASES-OTHER	864.00	864.00	864.00	100.0	0.00	0.00	0	
5634 INTERDISTRICT BUS MAINTENANCE	4,861.00	3,969.10	3,969.10	81.6	0.00	891.90	18.3	
5637 MAINTENANCE AGREEMENTS	35,233.00	12,271.77	12,271.77	35.0	0.00	23,061.23	65.0	
5800 CONTRACTED SERVICES	114,570.00	92,471.03	92,471.03	80.7	0.00	22,108.97	19.3	
5801 STUDENT TRAVEL/FIELDTRIPS	4,317.00	4,388.98	4,388.98	101.6	0.00	1,928.02	44.4	
5805 PRINTING SERV-OUTSIDE VENDOR	2,230.00	596.90	596.90	26.7	0.00	1,633.10	73.3	
5811 CD-OP CONTRACT	2,038.00	2,038.00	2,038.00	100.0	0.00	0.00	0	
5812 LIBRARY CONTRACT	2,400.00	1,700.00	1,700.00	70.8	0.00	1,700.00	70.8	
5819 OTHER INTER-LEA CONTRACTS	34,500.00	31,026.20	31,026.20	89.9	0.00	3,473.80	10.0	
5821 ELECTION COSTS	320.00	320.00	320.00	100.0	0.00	0.00	0	
5822 AUDIT FEES	11,400.00	10,260.00	10,260.00	89.9	0.00	1,140.00	10.0	
5823 LEGAL FEES	3,150.00	0.00	0.00	0	0.00	3,150.00	100.0	
5831 ADVERTISEMENT	100.00	0.00	0.00	0	0.00	100.00	100.0	
5845 INFORMIN NETWORK SERV CONTR	4,439.00	2,219.50	2,219.50	50.0	0.00	2,219.50	50.0	
5847 COMPUTER TECHNOLOGY SUPPORT	2,582.00	2,581.99	2,581.99	99.9	0.00	0.01	0	
5861 FINGERPRINTING	700.00	495.00	495.00	70.7	0.00	205.00	29.3	
5864 TB AND PHYSICAL EXAMS	100.00	0.00	0.00	0	0.00	100.00	100.0	
5866 DRUG TESTING	180.00	42.78	42.78	23.7	0.00	137.22	76.3	
5881 OTHER CHARGES/FEES	357.00	356.74	356.74	99.9	0.00	0.26	0	
5884 LICENSE, PERMIT, USE FEE, TX	9,995.00	9,939.36	9,939.36	99.4	0.00	55.64	0.5	
5886 BANK CHARGE	200.00	219.42	219.42	109.7	0.00	19.58	9.8	
5909 TELEPHONE/COMMUNICATIONS	7,990.00	7,147.57	7,147.57	89.4	0.00	842.43	10.5	
5922 TELEPHONE LINES - TECHNOLOGY	2,000.00	0.00	0.00	0	0.00	2,000.00	100.0	
5950 POSTAGE	1,050.00	663.47	663.47	63.1	0.00	386.53	36.8	
TOTAL: 5000	306,945.00	241,233.65	241,233.65	78.5	0.00	65,711.35	21.5	
TOTAL: 1000-5999	1,805,720.00	1,254,181.54	1,254,181.54	69.4	0.00	551,538.46	30.6	
7141 OTH TUITION, EXCS COSTS>SCH DIS	12,221.00	0.00	0.00	0	0.00	12,221.00	100.0	
7142 OTH TUITION, EXCESS COSTS> CDE	8,476.00	0.00	0.00	0	0.00	8,476.00	100.0	
7612 BETWN GEN FND & SP RESRVE FND	27,859.00	0.00	0.00	0	0.00	27,859.00	100.0	
7616 FROM GENL FUND TO CAPTERIA	44,046.00	39,830.00	39,830.00	90.4	0.00	4,216.00	9.6	
TOTAL: 7000	92,602.00	39,830.00	39,830.00	43.0	0.00	52,772.00	56.9	
TOTAL: 1000-7999	1,898,322.00	1,294,011.54	1,294,011.54	68.1	0.00	604,310.46	31.9	

Fund: 01 GENERAL FUND SUMMARY

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		\$	PENDING/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	\$
TOTAL INCOME (8000 - 8999)	1,902,205.00	1,284,452.81	1,284,452.81	67.5	0.00	617,752.19	32.4
TOTAL: 1000-5999	1,805,720.00	1,254,181.54	1,254,181.54	69.4	0.00	551,538.46	30.5
TOTAL: 1000-6999	1,805,720.00	1,254,181.54	1,254,181.54	69.4	0.00	551,538.46	30.5
TOTAL: 1000-7999	1,896,322.00	1,294,011.54	1,294,011.54	68.1	0.00	604,310.46	31.8
TOTAL EXPENSES (1000 - 7999)	1,896,322.00	1,294,011.54	1,294,011.54	68.1	0.00	604,310.46	31.8

Fund: 13 CAFETERIA FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENSED/RECEIVED		%	DEBITED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
0220 CHILD NUTRITION PROGRAMS	26,000.00	13,889.34	13,889.34	53.4	0.00	12,110.66	46.5
0520 CHILD NUTRITION	1,670.00	892.96	892.96	53.4	0.00	777.04	46.5
0634 FOOD SERVICES SALES	12,500.00	19,644.58	19,644.58	60.4	0.00	12,855.42	39.5
0660 INTEREST	50.00	73.10	73.10	100.0	0.00	23.10	.0
0916 TO CAFETERIA, FROM GENERAL FUND	44,046.00	39,830.00	39,830.00	90.4	0.00	4,216.00	9.5
TOTAL: 0000	104,266.00	74,329.98	74,329.98	71.2	0.00	30,936.02	28.7
2210 FOOD SERVICE PERSONNEL	22,959.00	16,124.53	16,124.53	70.2	0.00	6,834.47	29.7
2212 MAINTENANCE/CUSTODL/OPERATMS	8,152.00	6,120.02	6,120.02	75.0	0.00	2,031.98	24.9
2250 CLASS PUPIL SUPPORT-OTM PAY	1,500.00	638.86	638.86	42.5	0.00	861.14	57.4
2900 OTHER CLASS SALARIES-REGULAR	5,881.00	4,021.00	4,021.00	68.3	0.00	1,860.00	31.6
TOTAL: 2000	38,492.00	26,904.41	26,904.41	69.8	0.00	11,587.59	30.1
3202 PERS - CLASSIFIED	6,959.00	4,855.26	4,855.26	69.7	0.00	2,103.74	30.2
3312 SOCIAL SECURITY-CLASSIFIED	2,389.00	1,666.59	1,666.59	69.7	0.00	722.41	30.2
3312 MEDICARE-CLASSIFIED	559.00	389.75	389.75	69.7	0.00	169.25	30.2
3412 HEALTH & WELFARE BENEFITS-CLS	15,863.00	12,311.44	12,311.44	77.6	0.00	3,551.56	22.3
3502 ST UNEMPLOYMENT INS-CLASSIFD	19.00	13.49	13.49	71.0	0.00	5.51	29.0
3602 WORKER'S COMP-CLASSIFIED	728.00	520.27	520.27	71.4	0.00	207.73	28.5
TOTAL: 3000	26,517.00	19,756.80	19,756.80	74.5	0.00	6,760.20	25.4
4396 FOOD SERVICE SUPPLIES	2,000.00	1,140.66	1,140.66	57.0	0.00	859.34	42.9
4710 FOOD	22,000.00	14,181.99	14,181.99	64.4	0.00	7,818.01	35.5
TOTAL: 4000	24,000.00	15,322.65	15,322.65	63.8	0.00	8,677.35	36.1
5210 TRAVEL & CONFERENCES	110.00	0.00	0.00	.0	0.00	110.00	100.0
5800 CONTRACTED SERVICES	1,390.00	1,389.94	1,389.94	99.9	0.00	0.06	.0
5884 LICENSE, PERMIT, USE FEE, TX	504.00	466.00	466.00	92.4	0.00	38.00	7.5
TOTAL: 5000	2,004.00	1,855.94	1,855.94	92.6	0.00	148.06	7.3
TOTAL: 1000-5999	91,013.00	63,879.80	63,879.80	70.1	0.00	27,133.20	29.8
6400 EQUIPMENT	13,682.00	13,681.42	13,681.42	99.9	0.00	0.58	.0
TOTAL: 6000	13,682.00	13,681.42	13,681.42	99.9	0.00	0.58	.0
TOTAL: 1000-6999	104,695.00	77,521.22	77,521.22	74.0	0.00	27,173.78	25.9

Fund: 11 CAFETERIA FUND SUMMARY

OBJECT CLASSIFICATION	NONKING BUDGET	EXPENSED/RECEIVED			%	FINEDD/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
TOTAL INCOME (8000 - 8999)	104,266.00	74,329.98	74,329.98	71.2	0.00	29,936.02	28.7	
TOTAL: 1000-5999	91,013.00	63,839.80	63,839.80	70.1	0.00	27,173.20	29.8	
TOTAL: 1000-8999	104,695.00	77,521.22	77,521.22	74.0	0.00	27,173.78	25.9	
TOTAL: 1000-7999	104,695.00	77,521.22	77,521.22	74.0	0.00	27,173.78	25.9	
TOTAL EXPENSES (1000 - 7999)	104,695.00	77,521.22	77,521.22	74.0	0.00	27,173.78	25.9	

Fund: 17 SPECIAL RESERVE FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDING/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8660 INTEREST	1,990.00	953.82	953.82	50.2	0.00	946.18	49.7	
8912 BTRD GEN FND & SP RESERVE FND	27,859.00	0.00	0.00	.0	0.00	27,859.00	100.0	
TOTAL: 0000	29,759.00	953.82	953.82	3.2	0.00	28,805.18	96.7	

HEMLOCK COUNTY OFFICE OF EDUCATION
 BUDGET SUMMARY REPORT
 07/01/2018 TO 06/30/2019

Fund: 17 SPECIAL RESERVE FUND SUMMARY

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
TOTAL INCOME (6000 - 8999)	29,759.00	953.82	953.82	3.2	0.00	28,805.18	96.7
TOTAL: 1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES (1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

BDX110

BRUNSWICK COUNTY OFFICE OF EDUCATION
BUDGET SUMMARY REPORT
07/01/2018 TO 06/30/2019

803228

04/22/2019

24 HYDESVILLE

PAGE 9

Fund: 25 CAPITAL FACILITIES FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENSES/RECEIVED		%	PENDING/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
6550 INTEREST	100.00	65.22	65.22	65.2	0.00	34.78	34.7
6681 MITIGATION/DEVELOPER FEES	1,260.00	0.00	0.00	.0	0.00	1,260.00	100.0
TOTAL: 8000	1,360.00	65.22	65.22	4.7	0.00	1,294.78	95.2
5909 TELEPHONE/COMMUNICATIONS	363.00	0.00	0.00	.0	0.00	363.00	100.0
TOTAL: 5000	363.00	0.00	0.00	.0	0.00	363.00	100.0
TOTAL: 1000-5999	363.00	0.00	0.00	.0	0.00	363.00	100.0
7999 EST ENDING FUND BALANCE	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 7000	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999	363.00	0.00	0.00	.0	0.00	363.00	100.0

HUMBOLDT COUNTY OFFICE OF EDUCATION
BUDGET SUMMARY REPORT
07/01/2018 TO 06/30/2019

Fund: 25 CAPITAL FACILITIES FUND SUMMARY

OBJECT CLASSIFICATION		WORKING BUDGET	EXPENDED/RECEIVED			SPONDED/ ENCUMBERED	UNENCUMBERED BALANCE	
			CURRENT	YEAR TO DATE	\$			%
TOTAL INCOME	(8000 - 8999)	1,360.00	65.22	65.22	4.7	0.00	1,294.78	95.2
TOTAL:	1000-5999	363.00	0.00	0.00	.0	0.00	363.00	100.0
TOTAL:	1000-6999	363.00	0.00	0.00	.0	0.00	363.00	100.0
TOTAL:	1000-7999	363.00	0.00	0.00	.0	0.00	363.00	100.0
TOTAL EXPENSES	(1000 - 7999)	363.00	0.00	0.00	.0	0.00	363.00	100.0

Guide to Development of Long Range Facilities Plan

1986 Edition

Prepared by the California Department of Education

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Introduction

A list of questions (q) and answers (a).

Q. What is a long-range facilities plan for school districts?

A. It is a compilation of information, policies, and statistical data about a school district. It is organized to provide (1) a continuous basis for planning educational facilities that will meet the changing needs of a

community; and (2) alternatives in allocating facility resources to achieve the district's goals and objectives. It is used for planning facilities needs for either pupil enrollment growth or decline.

Q. Why should a school district develop and maintain a long-range facilities plan?

A. By means of such a plan, a school district is enabled to:

1. Gather and organize factual information about a community from which present and future educational program needs can be determined.
2. Estimate pupil population as to numbers, ages, socioeconomic backgrounds, and ethnic composition so that facilities may be planned for and provided.
3. Make an objective appraisal of the quality and capacity of existing school facilities.
4. Make more effective decisions regarding the types, amounts, and quality of new and existing school facilities and the disposition of facilities during periods of declining enrollment.
5. Coordinate a program of total school and community planning.
6. Develop a system of educational program and facilities priorities as an integral part of the educational process.
7. Maintain a program of continuous comprehensive planning and financing of school facilities.

Q. How can a plan be developed?

A. A plan can be developed by:

1. Making a commitment in the form of a school district board resolution.
2. Organizing a process that guarantees continuing analysis and evaluation of what is acceptable as the district's educational and cultural goals and objectives.
3. Expending a major effort through adequate staffing and financing.
4. Involving the right people at the proper time and defining functions and responsibilities in terms of particular areas of competency.
5. Providing leadership in problem-solving techniques through a system of communication and evaluation.
6. Recognizing that educational program and facilities planning are one integral part of the total educational process.
7. Anticipating community needs and maintaining contact with the ever-changing situations at the local level.

Q. Who conducts the development of the plan?

A. When the school district governing board commits the district to initiate the plan, specific individuals should be designated to provide leadership and be responsible for its accomplishment and implementation. A planning committee should be named. Suggested representatives on the committee would be board members; community leaders; personnel from the chief administrator's office, instructional services, and business services; building principals; teachers; and classified personnel. District size would be a controlling factor in determining the pattern of organization. Individual responsibilities should be specified, as well as time and financial commitments needed to develop the plan.

The planning committee functions as a management group and ensures total staff and community involvement in the development of the plan. Professional resources should be called on in particular areas of competency. Suggested resources are the School Facilities Planning Division, California Department of Education; offices of county superintendents of schools; colleges and universities; and architectural and technical consultants. The decisions of the planning committee should be documented as directives and distributed throughout the district.

Part 1

Educational Program

Part 1 of the long-range facilities plan involves preparing a statement of the educational programs and goals of the district in relation to its programs, both current and future.

1. History and Educational Transition
 1. Historical background. Relate, in a narrative account, the history, regional setting, composition, and physical description of the district.
 2. Growth. Illustrate the growth pattern of enrollments and schools in the district up to the present.
 3. Educational transition. Trace the manner in which the educational program has progressed to the present.
 4. Changes in progress or contemplated. Describe educational programs or needs now changing or being contemplated for change.
2. Community of the School District
 1. Community factors. Identify factors in the community that affect the school system: the social, economic, racial, and ethnic makeup of the locale.
 2. Sociological policy. State the district policy regarding actual or potential human problems.
 3. Relationships with other public agencies. Define the district policy regarding cooperation and coordination with other public agencies (e.g., parks and recreation authorities, planning commissions, and health departments).
 4. Community involvement. State the policy for community involvement to achieve total community development. Indicate organizational structure.
3. Educational Goals and Policies. Identify the universal and continuing purposes that are accepted and adopted by the governing board as the goals of education in the district.
4. Educational System. Describe the total district system as presently structured as well as future concepts. The system should be described in terms of goals, objectives, and policies.
 1. Grade level grouping. State the organizational plan of the district for grade level grouping.
 2. Preschool program. Describe the district's philosophy, policies, and operation of the preschool program.
 3. Elementary school program. Describe the district's philosophy, policies, and operation of the elementary school program:
 1. Organization and program
 2. Site design criteria

3. Enrollment size policy
 4. Program loading and staffing
 5. Unique requirements
4. Middle (intermediate, junior high) school program. Describe the district's philosophy, policies, and operation of the middle school program, if applicable:
 1. Organization and program
 2. Site design criteria
 3. Enrollment size policy
 4. Program loading and staffing
 5. Unique requirements
5. High school program. Describe the district's philosophy, policies, and operation of the high school program:
 1. Organization and program
 2. Site design criteria
 3. Program loading and staffing
 4. Unique requirements
6. Special programs. Describe the district's philosophy, policies, and operation of the special programs:
 1. Special education
 2. Gifted and talented education
 3. Summer school
 4. Continuation school
 5. Adults education
 6. Vocational education
 7. Regional occupational centers/programs
 8. Special classes and centers
 9. Joint powers or cooperative programs
 10. Other special programs
7. Instructional support program. Describe the district's philosophy, policies, and operations of the instructional support program:
 1. District library
 2. School libraries
 3. Audiovisual materials
 4. Textbooks
8. Pupil services. Describe the district's philosophy, policies, and operations of the pupil services programs:
 1. Health
 2. Guidance
 3. Speech
9. General support services. Describe the district's philosophy, policies, and operation of the general support services. Describe administrative services by illustrating the school district's organization and functions in chart form. Use correct personnel titles on the chart.
 1. Administrative services

2. Facilities planning
3. Transportation services
4. Food services
5. Building maintenance services
6. Custodial services
7. Site care services
8. Community use services
9. Joint use by parks and recreation departments
10. District guidelines for implementing the California Environmental Quality Act

Part 2

Educational Facilities

Part 2 of the long-range facilities plan involves preparing a comprehensive evaluation and report of the utilization and condition of the school facilities currently in the district.

1. **Evaluation Procedure.** Describe the procedure for evaluating facilities. Preferably, the evaluation should be the result of a visit to each school by an evaluation team composed of members of the district educational division and business division along with consultants, such as the School Facilities Planning Division field representative and the district's architect. The team should be accompanied by the chief administrator of the school that is inspected and by community and staff representatives. A uniform checklist such as that found in the *Facilities Performance Profiles* should be used as an evaluative tool. (Copies of the *Facilities Performance Profile* may be obtained from the School Facilities Planning Division.) If the maintenance supervisor accompanies the team, an opportunity will be available to plan long-range maintenance budget items. A plot plan of the facility should be checked and updated at the time of the inspection.
2. **Summary of Facility Utilization, Capacity, and Evaluation.** Summarize the utilization, capacities, and evaluations of all district facilities on one form (Form 1.02a.)
3. **Plot Plans.** Provide a current site utilization and plot plan with indoor and outdoor teaching stations for each school, central office facility, and site. (Form 1.02b.)
4. **Individual Facility Utilization and Capacity.** Report the present utilization and capacity for each facility. (Forms 1.02c (elementary) and 1.02d (secondary).)
5. **Individual Facility Evaluation.** Rate each facility as described above. (Form 1.02e.) Include written statements of facility needs, corrections to be made, or other recommended improvements.

Sample Form 1.02a - Summary of District Facility Capacities, Utilization, and Evaluation

Sample Form 1.02b - Plot Plan of Site and Buildings

Sample Form 1.02c - Utilization and Capacity of School Facilities - Spaces and Loading (Elementary)

Sample Form 1.02d - Utilization and Capacity of School Facilities - Spaces and Loading (Secondary)

Sample Form 1.02e - Evaluation of School Facilities (the form is three pages detailing the adequacy of the site, space, light, heat and air, sound, aesthetics, equipment, maintenance, and any recommendations for needed corrections and improvements).

Part 3

Demographic Study

Part 3 of the long-range facilities plan involves a comprehensive demographic study of the district according to current and projected data.

1. Mapping. Some of the detailed mapping and study area census instructions contained in the following sections may not apply to districts with very small enrollments. Often, single zoning or no zoning at all is present in an entire district. A full census can be conducted in two or three days by parental volunteers, and a single map may suffice for the entire district.
 1. Base map
 1. Obtain or prepare a complete map of the school district, with the scale large enough to include considerable detail, for use in making presentations to boards and community groups. A recent aerial photograph, if available at reasonable cost, is also advantageous. (A sample of a base map appears later in the document.)
 2. Ensure that the map is current with respect to all vehicular circulation: freeways, major streets, feeder streets, railroads, and waterways. Include any proposed streets as dotted lines on the map.
 3. Indicate, on the base map, all impediments to pedestrian traffic, such as industrial areas, drainage canals, rivers, ponds, power lines, and fenced areas.
 4. Show topographical features, such as canyons or cliffs that are a factor in development and access.
 5. Delineate and name each existing school and each existing school site owned by the district. Also, locate parks, cemeteries, golf courses, airports, and private and parochial schools.
 6. The district, in preparing this map as well as future maps, should work closely with all appropriate agencies, such as the State Department of Transportation, county road department, county flood control department, city/county parks and recreation departments, federal or local aviation agencies, and the Bureau of the Census. It is also advisable to contact utility companies. Copies of master plans already completed by any of these agencies should be secured for their applicable information. Differences in planning goals should be resolved.
 7. After all information has been entered on the base map, the map should be professionally prepared and printed. It should also be made in reproducible form, both full-sized and reduced, so that working copies can be made.
 2. Zoning map. Use a copy of the base map or an overlay to indicate all existing zoning. Differentiate graphically the different kinds of zoning and describe the types by legend: residential (low, medium, and high density); commercial; industrial; and agricultural. Indicate,

within each zone, minimum lot size or residences per acre. (A sample of a Master Plan Zoning map appears later in the document.)

3. Census map. Although federal census information is not generally available in a form suitable for use by a school district because the tracts overlap the school district's boundaries, the census tracts should be included for future correlation. Delineate federal census tracts and numbers on a copy of the base map or a transparent overlay. (A sample of a census tracts map appears later in the document.)
4. Study area map
 1. Use a copy of the base map or a transparent overlay to subdivide the district into logical statistical study areas. Once established, the boundaries of these areas are permanent and become the basis for collecting and composing all future demographic information about the district. Boundaries in partially or fully developed areas should never change, even though they may be further subdivided. Boundaries in undeveloped areas should change as the development of road patterns becomes evident. (A sample of a study area map appears later in the document.)
 2. The following criteria are suggested for defining study area boundaries:
 1. All major streets (existing or future) are boundaries.
 2. All railroads are boundaries.
 3. All drainage channels or waterways are boundaries.
 4. Lines between developed and undeveloped portions of the community are boundaries.
 5. Lines between different types of zoning are boundaries.
 6. Federal census tracts are boundaries.
 7. Unusual terrain features and impediments to pedestrian traffic are boundaries.
 8. Present school attendance lines may be boundaries.
 9. Municipal limit lines are boundaries.
 10. Different types of housing, such as old versus new, apartment versus single family, trailer parks versus multiples, create boundaries.
 11. Boundaries in large undeveloped areas should be tentatively drawn to include an estimated 200 pupils (kindergarten through grade six) when developed according to known zoning.
 12. Boundaries should be small enough so that study areas will have a minimum of variations in characteristics.
5. Study area evaluation
 1. After the criteria listed in the preceding paragraph are applied but before the boundaries are finalized, each study area should be physically surveyed and evaluated on the "Study Area Evaluation Report" (Form 1.02f). The type, age, and value of the residences and the continuity and terrain characteristics of the existing development should be noted. The best available estimates of future developments should also be noted on the report. These reports are to be used as a basic tool for projecting future homes on vacant land.
 2. Once the demographic plan is in operation, study area reports must be maintained up-to-date by noting all changes or developments as soon as information is available.

Analysis of changes and new developments and their implications to the plan should be made on a continuing basis.

3. It is especially important to note zoning changes, redevelopment, or shifts in ethnic population.

Sample Form 1.02f - Study Area Evaluation Report (Referenced in Section 3A5)

Sample of a Base Map (Referenced in Section 3A1)

Sample of a Master Plan Zoning Map (Referenced in Section 3A2)

Sample of Census Tracts Map (Referenced in Section 3A3)

Sample of Study Area Map (Referenced in Section 3A4)

1. Collection of Statistics. After statistical study areas have been established, the collection of base statistical data may proceed.
 1. Census base. One of the most complete and comprehensive systems of collection is the special census. The system suggests that the services of the State Department of Finance's population research unit be used for coordinating and overseeing the process of the census. By gaining census responses to specific questions, the district will have the tools for making valid judgments with respect to each study area.
 2. Annual information
 1. In addition to the special census base, a system for collecting statistical information about each study area must be established that will be accurately repeated annually to provide historical data for projecting enrollment.
 2. The minimum necessary annual information is as follows:
 1. Total existing housing units by study area
 2. Total preschool children by age and study area
 3. Total regular pupils by grade and study area
 4. Total special education pupils by type, grade, and study area
 5. Total ethnic pupils by type, grade, and study area
 6. Private school pupils by grade level and study area
 3. Source. The basic source for these data may be a special card file, a revision of an existing directory card file, or a data processing system containing data on all pupils. In addition to name and address of each pupil, include preschool siblings at that address, the study area number of that address, regular or special education status of pupils, and the ethnic groups of the pupils. Once the system has been established to record the data, it must be continuously maintained on a current basis by adding or deleting cards for transient pupils.
 4. Recording. Cards and/or printouts of individual pupils should be counted by study area to obtain the number of preschool pupils, regular pupils, and special education pupils and an ethnic count of the pupils. At the same time, each address should be listed by study area to give a directory and a house count for presently enrolled pupils. This information may then be recorded on the demographic enrollment project form. (See Section C, Enrollment Projection.)

5. Augmenting information
 1. Each study area should be canvassed by street to record the addresses of all housing units not shown on the list. These homes should be contacted to obtain the ages of any preschool children or the age and grade levels of any child attending private or parochial school. Vacant houses should be indicated.
 2. This added information updates the previously recorded study area data to give an accurate house, pupil, and ethnic count.
 3. Pupil count is divided into house count so that a current pupil per house per grade can be established and recorded for each study area.
6. Update. Each year when the official California Basic Educational Data System (CBEDS) enrollment report is prepared, existing information for each study area is moved back a year on the demographic enrollment projection forms, and a new existing pupil, house, and factor is recorded for projecting purposes. Over a period of five years, an accurate historical data bank will be developed that serves as a basis for projecting by study area.
2. Enrollment Projection. Beginning with the enrollment projection data, the district will maintain, for each study area, continuous data as outlined in the previous portions of this part regarding mapping, analysis, statistical collection, and recording.
 1. Continuity
 1. The combined information shall be tallied annually on the same date as the CBEDS report is due. The information will be put on the demographic enrollment projection form, Form 1.02g, to develop an information bank that is current and consistent.
 2. Because the data so compiled will be used for making revisions to and for updating both the projections and the total developmental plan, and interruption of the continuity of data will prevent the development of reliable statistical information for future planning.
 3. If historical data are not available for the initial projection, individual judgments will have to be made as to pupils and homes for each area. With each succeeding year, more clearly definable trends will emerge.
 2. Master data bank
 1. A master set of the demographic enrollment projection for each study area should be maintained up-to-date by the demographer, along with the master set of study area evaluation reports. This master set becomes the basis for analysis, reporting, and implementation of requirements and proposals involving facilities planning.
 2. An example of the demographic enrollment projection form appears later in this document.
 3. Summaries of projections by study area of pupils by grade level should be compiled and incorporated in this plan annually.
 3. Summary date. Summary data should be presented as follows:
 1. Regular pupils by grade level and study area
 1. Present date
 2. Maturation date
 2. Special education pupils by grade and study area
 1. Present date

2. Maturation date
3. Ethnic distribution by grade and study area
 1. Present date
 2. Maturation date
4. Grade group (kindergarten through grade six, grades seven and eight, or grades nine through twelve) projections by study area
 1. Present date
 2. One-year through seven-year projections
 3. Maturation date
5. Private school pupils by grade level and study area

Sample Form 1.02g - Demographic Enrollment Projection

Part 4

Implementation Plan

Part 4 of the long-range facilities plan involves preparing a statement of the priority in which the district proposes to solve its school housing problems.

1. Plan of Schools, by Grade Level Groupings
 1. On the basis of the data and policies developed in the preceding sections, design a master maturation plan that shows existing and future schools with their ultimate attendance boundaries. The plan should represent the most efficient method of school housing that will meet the district's ultimate needs in accordance with present standards and the best available information on what may reasonably be expected to occur.
 2. Each grade level grouping shall be shown on a transparent overlay of the base map that shows present schools, present sites, future sites, and the ultimate number of pupils attending the schools.
 3. The concept of a development plan is that the ultimate plan may change in conformance with changes in the educational program or in the demographic data regularly compiled. However, such changes should be adopted only after an in-depth analysis and consideration in accordance with the planning procedure outlined in Section 4C.
 4. The incremental plans that mesh into the overall design should be developed of consideration by the planners and school board in the same manner. Examples of maturation plans are illustrated later in this document.
2. Compliance with the California Environmental Quality Act. Set forth the district administrative regulations that have been drawn up to meet requirements of the California Environmental Quality Act (CEQA) on a framework related to and guided by the guidelines as promulgated in Chapter 3, Division 6, Title 14, Natural Resources, *California Administrative Code*, Section 15050.
3. Identification of Facility Requirements. Compile a definitive list of facility requirements for consideration and ranking as to justification, feasibility, priority, and implementation. Consideration should also be given to alternatives and plans in case enrollments stabilize or begin to decline.
4. Implementation Procedure

1. Define the policy and procedure for processing identified requirements for facilities. The following is a suggested approach for implementation.
2. Responsibility for coordination of the educational facility's needs should be assigned to one high-level school administrator. This administrator shall be kept informed of the following: currently identified requirements as well as those that occur as a result of growth, changes identified as this study develops, legislation, new programs, changing instructional methods, or other pertinent factors. Assigning one administrator to this task will simplify collection of appropriate information, comparison with the developmental plan, and analysis.
3. The administrator in charge shall canvass all divisions of the district, request written evaluations concerning the implications and priority assessments of the identified problem, and then compile and report the findings to the superintendent's planning committee for further assessment and recommendations.
4. The superintendent's planning committee shall study all aspects of the problem and take appropriate action.
5. Progress Record. All action related to facilities planning as a result of this study or as implementation to this study should be entered in this section as an historical record. The developmental plan should be maintained in a form, such as a loose-leaf notebook, so that it may be readily updated and revised.

Sample of Maturation Projection Map - Kindergarten Through Grade Six (Map shows existing schools, existing sites, and future sites along with student population of 20,217)

Sample of Maturation Projection Map - Grades Seven and Eight (Map shows existing schools, existing sites, and future sites along with student population of 5,086)

Sample of Maturation Projection Map - Grades Nine Through Twelve (Map shows existing schools, existing sites, and future sites along with student population of 8,838)

Part 5

Evaluation Plan

Part 5 of the long-range facilities plan involves preparing a policy to ensure that the plan is kept up to date.

1. Evaluating the Long-Range Facilities Plan. State the policy of the district for reviewing and evaluating continually the long-range facilities plan. An annual schedule with specific responsibilities and a deadline for submitting the plan to the superintendent is preferable.
2. Updating the Long-Range Facilities Plan. State the policy to ensure continual updating of all divisions of the long-range facilities plan. Any changes in program, facilities, or demographic data should be immediately analyzed for their implication to the overall plan and accommodated through the implementation plan, by appropriate revisions recommended to the district's board of trustees.

Questions: [Fred Yeager | fyeager@cde.ca.gov](mailto:fyeager@cde.ca.gov) | 916-327-7148

Last Reviewed: Wednesday, December 13, 2017



May Revision

2019-20

Gavin Newsom, Governor
State of California

K-12 EDUCATION

California provides instruction and support services to roughly six million students in grades kindergarten through twelve in more than 10,000 schools throughout the state. A system of 58 county offices of education, more than 1,000 local school districts, and more than 1,200 charter schools provides instruction in English, mathematics, history, science, and other core competencies.

The May Revision includes total funding of \$101.8 billion (\$58.9 billion General Fund and \$42.9 billion other funds) for all K-12 education programs.

PROPOSITION 98

Proposition 98 is a voter-approved constitutional amendment that guarantees minimum funding levels for K-12 schools and community colleges. The Guarantee, which went into effect in the 1988-89 fiscal year, determines funding levels according to multiple factors including the level of funding in 1986-87, General Fund revenues, per capita personal income, and school attendance growth or decline. The Local Control Funding Formula is the primary mechanism for distributing these funds to support all students attending K-12 public schools in California.

Total K-14 Proposition 98 funding at May Revision is \$75.6 billion in 2017-18, \$78.1 billion in 2018-19, and \$81.1 billion in 2019-20.

Relative to the Governor's Budget, Proposition 98 funding at May Revision is up by \$78.4 million in 2017-18, \$278.8 million in 2018-19, and \$389.3 million in 2019-20. This assumes that average daily attendance continues to decline slightly. These changes are largely due to increases in General Fund revenues over Governor's Budget (\$2 billion in 2018-19 and \$1.6 billion in 2019-20), an increase in the minimum guarantee funding level in 2017-18 due to increases in prior year apportionment costs, and a slightly slower decline in average daily attendance than projected in the Governor's Budget.

PUBLIC SCHOOL SYSTEM STABILIZATION ACCOUNT

Proposition 2, enacted by voters in 2014, established the Public School System Stabilization Account, also referred to as the Proposition 98 Rainy Day Fund, within the Proposition 98 Guarantee as a mechanism to lessen the impact of volatile state revenues on K-14 schools. In a fiscal year when all of the following conditions are met, a deposit is made into the Account:

- State General Fund revenues from capital gains exceed 8 percent of total revenues
- Proposition 98 "Test 1" is operative
- Proposition 98 maintenance factor obligations created prior to 2014-15 have been paid
- The Proposition 98 required minimum funding level is not suspended
- The Proposition 98 funding level is greater than the prior year's funding level, adjusted for attendance growth and inflation (i.e., "Test 1" is greater than "Test 2")

Deposits made into the Account can be spent in fiscal years in which the minimum Proposition 98 funding level is not sufficient to fund the prior year funded level adjusted for growth and inflation.

The May Revision projects that a deposit into the Account is required per the Constitution. Pursuant to Proposition 2, the amount deposited into the Account is the difference between the Test 1 funding level and the prior year funding level adjusted for growth and inflation, but not more than the amount of capital gains revenues in excess of 8 percent of total revenues. In 2019-20, this results in a required deposit of \$389.3 million.

Under current law, there is a cap on school district reserves in fiscal years immediately succeeding those in which the balance in the Account is equal to or greater than 3 percent of the total K-12 share of the Proposition 98 Guarantee (approximately \$2.1 billion). Because the balance in 2019-20 is equal to the amount of the deposit (\$389.3 million), school district reserve caps are not required in 2020-21.

K-12 FUNDING PRIORITIES

The May Revision proposes to use increased one-time and ongoing resources to improve student outcomes and support the long-term fiscal stability of school districts.

SPECIAL EDUCATION

The May Revision proposes to allocate \$696.2 million ongoing Proposition 98 General Fund for special education. This is \$119.2 million more than was proposed in the Governor's Budget and is a 21-percent year-over-year increase in state funding for services for students with disabilities. The Administration remains concerned about the level of coordination between local general education and special education programs, as well as program governance and accountability for special education student outcomes.

The May Revision also includes \$500,000 one-time non-Proposition 98 General Fund to increase local educational agencies' ability to draw down federal funds for medically related special education services and to improve the transition of three-year-olds with disabilities from regional centers to local educational agencies. This funding will allow staff from the Department of Education, the Department of Health Care Services, the Department of Developmental Services, local educational agencies, and regional centers to coordinate and collaborate in providing services and supports for students with disabilities.

The May Revision also includes a requirement that charter schools better integrate and serve special education students, as described below in the Charter Schools section.

RETAINING AND SUPPORTING WELL-PREPARED EDUCATORS

The state has well-documented, long-term statewide teacher shortages in the areas of special education, science, and math. Certain regions of the state, including rural and high cost-of-living areas, have been more heavily impacted than others, and report

K-12 EDUCATION

difficulty hiring fully credentialed teachers regardless of subject matter area. When school districts cannot find a credentialed teacher to fill a vacancy, they will often hire teachers on temporary permits or waivers. Teachers hired on waivers or permits are more likely to lack teacher preparation/pedagogical training and sometimes content area expertise as well. According to data from the Commission on Teacher Credentialing, school districts hired approximately 6,000 teachers and 8,000 teachers on waivers or permits in fiscal years 2016-17 and 2017-18, respectively. In both 2016-17 and 2017-18, the majority of permits and waivers were issued for special education, STEM (science, technology, engineering, and mathematics), and bilingual assignments.

As referenced in the Higher Education Chapter, to recruit and retain qualified teachers in school districts with high rates of under-prepared teachers, the May Revision includes \$89.8 million one-time non-Proposition 98 General Fund to provide an estimated 4,500 loan assumptions (repayments) of up to \$20,000 for newly credentialed teachers to work in high-need schools for at least four years. Funds will be prioritized for teachers in hard-to-hire subject matter areas (special education and STEM) and school sites with the highest rates of non-credentialed or waiver teachers. The California Student Aid Commission will administer the program in consultation with the Commission on Teacher Credentialing.

Additionally, the May Revision includes \$44.8 million one-time non-Proposition 98 General Fund to provide training and resources for classroom educators, including teachers and paraprofessionals, to build capacity around inclusive practices, social emotional learning, computer science, and restorative practices as well as subject matter competency, including STEM. Training and resources developed will be incorporated into the statewide system of support.

Finally, the May Revision includes \$13.9 million ongoing federal funds for professional learning opportunities for public K-12 school administrators to provide the knowledge, skills, and competencies necessary to successfully support the diverse student population served in California public schools. The training and resources developed as a result of this proposal will be provided in alignment with the statewide system of support.

COMPUTER SCIENCE

It is a priority of the Administration that all students in the K-12 public school system are able to access computer science education to provide them with the skills they need to succeed. In an important step toward this goal, the State Board of Education

adopted California's first set of Computer Science Content Standards for K-12 schools in September 2018. It is anticipated that the Board will adopt an implementation plan for these new standards in May 2019. The Administration will consider the recommendations included in the implementation plan, data on student access to technology and STEM education throughout the state, as well as input from experts.

In the year ahead, the Administration will develop a comprehensive plan to achieve the goal of providing access to computer science education for all students for consideration as part of next year's budget. In addition to STEM and computer science training for teachers, the May Revision includes the following proposals as a down payment to a more comprehensive package:

- *Broadband Infrastructure*—While the state has made significant investments in school district broadband infrastructure in recent years, persistent gaps still exist in California's schools. Some districts still need infrastructure and updates to meet the growing bandwidth needs of digital learning. To expedite these solutions, the May Revision includes \$15 million one-time non-Proposition 98 General Fund for broadband infrastructure.
- *California Computer Science Coordinator*—To provide cohesive statewide organization in implementing the new computer science standards and developing a comprehensive plan to promote computer science for all California students, the May Revision includes \$1 million one-time non-Proposition 98 General Fund, available over four years, to the State Board of Education to establish a state Computer Science Coordinator.

CALSTRS EMPLOYER CONTRIBUTION RATE

The Governor's Budget proposed funding to reduce employer contributions to CalSTRS from 18.13 percent to 17.1 percent in 2019-20, based on current assumptions. This reduction was intended to provide some immediate fiscal relief to school districts for the rising cost of teacher pensions and was part of a larger \$3 billion one-time non-Proposition 98 General Fund payment to CalSTRS to reduce long-term liabilities for employers.

The May Revision adds \$150 million one-time non-Proposition 98 General Fund to reduce the employer contribution rate to 16.7 percent in 2019-20.

CHARTER SCHOOLS

The Administration is committed to a system where traditional and charter schools work together to serve the best interests of all students in a community. The May Revision proposes statute to level the playing field for both traditional and charter schools. Specifically, the May Revision includes the following proposals to prevent families from being wrongfully turned away from the public school of their choice:

- Prohibits charter schools from discouraging students from enrolling in a charter school or encouraging students to disenroll from a charter school on the basis of academic performance or student characteristic, such as special education status.
- Prohibits charter schools from requesting a pupil's academic records or requiring that a pupil's records be submitted to the charter school prior to enrollment.
- Creates a process for families of prospective and current charter school students to report concerns to the relevant authorizer.
- Requires the Department of Education to examine the feasibility of using data from the California Longitudinal Pupil Assessment Data System to identify charter school enrollment disparities that may warrant inquiry and intervention by corresponding authorizers.

These proposals build on charter school transparency legislation signed by the Governor earlier this year and other legislation proposed in the Governor's Budget that better aligns the governance, transparency, and accountability requirements of school districts and charter schools.

The Governor's Budget identified growing charter school enrollment as a factor affecting the fiscal condition of some school districts. The Governor requested that the State Superintendent of Public Instruction convene a task force to examine the fiscal impact of charter schools on school districts. The Charter Task Force is expected to deliver recommendations to the Administration by July 1.

OTHER K-12 BUDGET ISSUES

Significant Adjustments:

- LCFF Adjustments—An increase of \$70 million Proposition 98 General Fund in 2018-19 and a decrease of \$63.9 million Proposition 98 General Fund in 2019-20 for school

districts, charter schools, and county offices of education to reflect changes in average daily attendance and cost-of-living (COLA only in 2019-20) that affect the LCFF calculation.

- **Classified School Employees Summer Assistance Program**—An increase of \$36 million one-time Proposition 98 General Fund to provide an additional year of funding for this program, which provides a state match for classified employee savings used to provide income during summer months.
- **AB 1840 Adjustments**—An increase of \$3.6 million one-time Proposition 98 General Fund for Inglewood Unified School District and \$514,000 one-time Proposition 98 General Fund for Oakland Unified School District, amounting to 75 percent of the operating deficit of these districts, pursuant to Chapter 426, Statutes of 2018 (AB 1840).
- **Local Property Tax Adjustments**—An increase of \$146.6 million Proposition 98 General Fund in 2018-19 and \$142.1 million Proposition 98 General Fund in 2019-20 for school districts, special education local plan areas, and county offices of education as a result of lower offsetting property tax revenues in both years.
- **Wildfire-Related Cost Adjustments**—An increase of \$2 million one-time Proposition 98 General Fund to reflect adjustments in the estimate for property tax backfill for basic aid school districts impacted by 2017 and 2018 wildfires. Additionally, an increase of \$727,000 one-time Proposition 98 General Fund to reflect adjustments to the state's student nutrition programs resulting from wildfire-related losses.
- **Categorical Program Cost-of-Living Adjustments**—A decrease of \$7.4 million Proposition 98 General Fund to selected categorical programs for 2019-20 to reflect a change in the cost-of-living factor from 3.46 percent at the Governor's Budget to 3.26 percent at the May Revision.
- **Categorical Program Growth**—An increase of \$7.6 million Proposition 98 General Fund for selected categorical programs, based on updated estimates of average daily attendance.
- **San Francisco Unified School District Excess Tax Correction**—An increase of \$149.1 million one-time Proposition 98 General Fund to reflect a technical adjustment to excess property taxes related to a misallocation of these funds in 2016-17. Specifically, San Francisco did not properly calculate the excess tax allocation for the school district, which received taxes that should have been allocated to the county and city and special districts.



HYDESVILLE ELEMENTARY SCHOOL DISTRICT
2018-19 Governance Calendar

July	August	September	October	November	December
Adopt Budget and Submit LCAP to HCOE (by July 1st)	Review/Revise Superintendent-Principal Performance Tool	Gann Limit Resolution	Williams Quarterly Report	LCAP Local Indicators (by Nov 15th)	Seat new board members, elect officers, and adopt calendar
	Review/Revise Governance Handbook and Calendar	Unaudited Actuals	Report Assessment Results from Previous School Year (if available)		First Interim Report
	Review District Mission/Vision Statement	Sufficiency of Instructional Materials			Superintendent-Principal Mid-year Performance Report
	Report Regarding Disciplinary Strategies				
	Brown Act Review				
January	February	March	April	May	June
Proposed State Budget Released	Certify Corrective Plan for Audit Findings	Second Interim Report	Williams Quarterly Report	Final LCAP Draft Presented to Board	Approve LCAP
Williams Quarterly Report	Business Services Contract	Certificated Layoff Notifications (by March 15th)	Board Self Evaluation	Third Interim Report (if Applicable)	CS1 and CS7 Authorizations
Accept Prior School Year's Audit Report		Adopt Upcoming School Year Calendar		Classified Layoff Notices Issued	Superintendent-Principal Year-end Performance Report



CSBA Board Self Evaluation Report for Hydesville Elementary School District

This board self-evaluation report is provided to member districts by the California School Boards Association. The information contained in this report is preliminary; it is the first step in the board self-evaluation process. Board members will need to set aside time at a board meeting to discuss the results of the evaluation, their individual assessments of the board's progress toward their goals, and how the board might best improve board performance.

Data collection and report distribution

Each board member used an online self-evaluation form to record their individual thoughts; board members did not have access to each other's responses. CSBA provided this report to the district with CSBA's recommendation that it be distributed to board members through the district's regular process for distributing board meeting agenda and materials.

What does the report mean?

This report is a record of individual perceptions at the time board members took the survey. The report indicates the range of their perceptions. However, these are only perceptions, not facts. The purpose in collecting and organizing these perceptions is to give the board a starting place to have an effective conversation about their governance work.

Why do school boards evaluate themselves?

CSBA believes the board self-evaluation can strengthen board performance and lead to improved district performance and greater community confidence in the board and the district. Board self evaluation is an important responsibility for the board for three reasons:

1. *School boards evaluate themselves to demonstrate that districts leadership is committed to continuous learning at every level.* To do this, districts must invest in the professional development of every adult in the system, including the district's governing board.
2. *School boards evaluate themselves to create a culture of using feedback to get better.* If districts need to be data-driven, so do boards. By conducting the self-evaluation, boards help create the culture that makes it safe to reflect on performance in order to improve it.
3. *School boards evaluate themselves to demonstrate accountability to the community that elected them.* As an elected entity, the board has an obligation to report back to the community on how well the board is performing in its service to the students and the district that serves them.

At CSBA, we hope these results will help your board model continuous improvement, create the culture of reflecting on performance, and engage the community more fully in the challenge and the importance of school district governance. Good luck.

How to use your *Board Self-Evaluation Results*



When?

The board should schedule a special open-session conversation/discussion meeting to review the results of this survey.

Guide to the Report

The report provides the board with perception data - how trustees individually perceive the board's effectiveness. The range of scores across topics will help the board identify areas in which board members might achieve greater collective clarity in fulfilling their governance responsibilities. The results are color-coded for ease of interpretation.

Color	Distribution of Ratings	Implications
	All board members rated this item as <i>Almost Always</i> or <i>Often</i>	A strength for all members
	A majority of board member rated these items as <i>Almost Always</i> or <i>Often</i>	A strength for majority of members
	A majority of board member rated these items as <i>Less Often</i> or <i>Rarely</i>	An area of growth for majority of members
	All board members rated this item as <i>Less Often</i> , <i>Rarely</i> , or <i>Not Sure</i>	An area of growth for all members

The board can improve its cohesiveness by discussing the range of responses, learning each member's rationale for his/her ratings. In some cases, the board may find that members have different expectations for what deserves an 'Almost always' vs. an 'often,' but that there is general agreement on how the board is performing.

How to structure the board conversation

As the board discusses these results, remember a few critical points:

- The report displays a range of perceptions, *not facts*.
- Focus your discussion on what matters most.
- Each member should practice empathetic listening and work to understand the views of other board members.
- It's okay to differ in opinion; you don't always need to agree, but *you do need to understand*.

Step 1: Confirm the strengths. (Green)

Step 2: Confirm the areas for growth. (Red)

Step 3: Identify areas where perceptions are mixed. (Blue or Yellow)

Step 4: Focus.

From the results from steps 2 and 3 above, the board should agree on the three to five most important areas for improving board performance. The board should answer the question: *Which areas of improvement will be most beneficial to the board and the district?*

Step 5: Set goals.

Set specific, measurable, time-bound goals with success indicators for improving board performance in each area.

Step 6: Schedule board development workshops throughout the year and add them to your Governance Calendar.

If you would like help: CSBA's *Governance Consulting Services* provides board development coaching and guidance. If you would like to discuss how these services can be tailored to meet your particular needs, please call us at 916-669-3293 or to request a board self-evaluation visit <http://bse.csba.org>.

Board Self-Evaluation Result

Hydesville ESD



1. Conditions of Effective Governance

Number of members responded

Almost Always	Often	Less Often	Rarely	Not Sure
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Board unity

1. The board is focused on achievement for all students.		5	0	0	0	0
2. The board is committed to a common vision.		3	2	0	0	0
3. The board stays focused on district priorities.		1	4	0	0	0
4. The board works well together.		5	0	0	0	0
5. The board commits the time to become informed.		3	2	0	0	0
6. Individual board members do not undermine board decisions.		4	1	0	0	0

Roles and responsibilities

7. Board members agree on the role and responsibilities of the board and the superintendent.		1	4	0	0	0
8. Board members follow board agreements regarding speaking for the board.		4	1	0	0	0
9. Board members keep confidential matters confidential.		4	1	0	0	0
10. The board gives direction to the superintendent only at board meetings.		0	5	0	0	0
11. Individual board members do not attempt to direct the superintendent.		0	5	0	0	0

A strength for most members

A strength for simple majority

Area of growth for simple majority

Area of growth for most members

1. Conditions of Effective Governance

Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Board culture						
12. The board treats the superintendent with respect.		4	1	0	0	0
13. The board manages internal conflicts in a productive manner.		2	3	0	0	0
14. Board members follow agreements on how they will act towards each other.		4	1	0	0	0
15. Board members treat each other with respect.		5	0	0	0	0
16. Board members demonstrate they understand other perspectives.		5	0	0	0	0
17. Board members usually discuss questions about agenda items with the superintendent prior to the board meeting.		1	4	0	0	0
Board operations						
18. The board governs within board-adopted policies, bylaws and protocols to manage board operations.		4	1	0	0	0
19. Board members receive timely information.		2	2	1	0	0
20. Board members receive adequate information.		1	2	2	0	0
21. All board members receive the same information.		2	2	1	0	0
22. Board members follow agreements about how to request clarifying or additional information about agenda items.		3	2	0	0	0
23. Board members follow agreements on how to bring up new ideas.		3	2	0	0	0
24. Board members follow agreements on how concerns from the community will be handled.		3	2	0	0	0

A strength for most members

A strength for simple majority

Area of growth for simple majority



Area of growth for most members

1. Conditions of Effective Governance

Number of members responded


Almost Always	Often	Less Often	Rarely	Not Sure
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Board meetings


25. The board agrees on the role of the board president in managing board meetings.		5	0	0	0	0
26. Board meeting agendas reflect district priorities.		3	2	0	0	0
27. Board members come to meetings prepared.		4	1	0	0	0
28. The board effectively uses data in its decision-making.		4	1	0	0	0
29. The board confines its meetings to a reasonable length of time.		1	3	1	0	0
30. There is a good relationship between how long the board spends on an agenda item and the importance of the item.		0	5	0	0	0
31. The board effectively manages community input at board meetings.		1	4	0	0	0


Board development

32. The board agrees on the process for identifying officers.		3	2	0	0	0
33. The board plans for the development and training of the board.		4	1	0	0	0
34. The board effectively orients new members.		1	1	3	0	0
35. The board reviews its governance agreements regularly.		2	1	2	0	0

 A strength for most members













 A strength for simple majority


 Area of growth for simple majority


 Area of growth for most members


2. Board Responsibilities


Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Setting direction						
36. The board provides opportunity for community input when developing the district's mission, core beliefs and vision.		4	1	0	0	0
37. The board adopts long-range priorities.		1	1	3	0	0
38. The board uses the district's mission, core beliefs and vision to drive district performance.		3	1	1	0	0
39. The board adopts clear and measurable indicators to assess district performance.		0	3	2	0	0
Structure						
40. The board adopts a fiscally responsible budget aligned to the district's vision and goals.		1	3	1	0	0
41. The board regularly monitors the fiscal health of the district.		1	2	2	0	0
42. The board has an effective process to review, revise and adopt policies.		1	3	1	0	0
43. The board establishes priorities for the district's collective bargaining process that support the district vision and goals.		0	4	1	0	0
Support						
44. The board demonstrates commitment to district priorities and goals.		5	0	0	0	0
45. The board demonstrates support for the superintendent in carrying out board directives.		5	0	0	0	0
46. The board is represented at key district events.		2	3	0	0	0
47. The board celebrates district accomplishments.		2	3	0	0	0

 A strength for most members












 A strength for simple majority


 Area of growth for simple majority


 Area of growth for most members


2. Board Responsibilities


Number of members responded

		Almost Always	Often	Less Often	Rarely	Not Sure
Accountability						
48. The board monitors student progress against established benchmarks.		2	2	1	0	0
49. The board monitors progress towards district goals based on established success indicators.		1	2	2	0	0
50. The board monitors the implementation of the adopted budget.		1	3	1	0	0
51. The board monitors the implementation of board policies.		2	2	1	0	0
52. The board evaluates the performance of the board.		4	0	1	0	0
53. The board evaluates the performance of the superintendent based on established expectations.		1	3	1	0	0
Community leadership						
54. The board uses cohesive messages to communicate district priorities, goals and needs.		1	4	0	0	0
55. The board provides community leadership on educational issues.		1	4	0	0	0
56. The board pursues partnerships to support district efforts.		0	2	3	0	0
57. The board advocates on behalf of students and public education at the local, state and federal levels.		0	3	2	0	0
58. The board informs the community on district priorities, progress, needs and opportunities for involvement.		0	2	3	0	0

 A strength for most members

 A strength for simple majority

 Area of growth for simple majority

 Area of growth for most members