



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

PUBLIC BOARD PACKET

October 8, 2018



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

Board of Trustees Meeting Agenda
Monday, October 8, 2018 • 6:00 PM
Hydesville School Library
3050 Johnson Road Hydesville, CA 95547

1.0 Call to Order

- 1.1 Flag Salute

2.0 Approval of Agenda Order

3.0 Consent Agenda

- 3.1 Approval of Minutes, September 10, 2018 Regular Board Meeting and September 17, 2018 Special Board Meeting
- 3.2 Approval of September 2018 Warrants
- 3.3 Quarterly Report on Williams Uniform Complaints

4.0 Awards and Recognitions

- 4.1 Sarah Reback

5.0 Reports

- 5.1 Student Report
- 5.2 Hydesville Parent Group
- 5.3 Hydesville Sports Booster Club
- 5.4 Athletic Director
- 5.5 Staff Report
- 5.6 Superintendent-Principal

6.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three (3) minutes to address the Board. The Board shall limit the total time for public input on each item to twenty (20) minutes.*

7.0 Information/Possible Action Items

7.1 Information:

- 7.1.1 District Proposal Regarding Negotiations
- 7.1.2 Volunteer/Stipend Position Update
- 7.1.3 Safe Routes to Schools
- 7.1.4 After School Program Update
- 7.1.5 Interdistrict Transfer Agreement Update
- 7.1.6 Interdistrict Attendance Board Policy, First Reading
- 7.1.7 Superintendent-Principal Evaluation Tool



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7.2 Possible Action Items:

- 7.2.1 Resolution Regarding Sufficiency of Instructional Materials
- 7.2.2 Transitional Kindergarten Board Policy
- 7.2.3 Governance Handbook and Calendar
- 7.2.4 Acceptance of Donation for Fencing Project
- 7.2.5 Chromebook Cart Purchase

8.0 Board Member Comments

9.0 Announcements

9.1 Next Regular Board Meeting: Monday, November 5, 2018 at 6:00 PM

9.2 Recommended additions to the agenda can be submitted to the board president or superintendent seven days prior to the next regular meeting date.

10.0 Convene to Closed Session *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5.*

10.1 Collective Bargaining Negotiations (Cal. Gov. Code § 54957)

10.2 Consideration and Possible Approval of Public Employment Appointment (Cal. Gov. Code § 54957):

10.2.1: 7th/8th Girls Basketball Coach

10.2.2: 6th Girls Basketball Coach

11.0 Reconvene to Open Session

11.1 Report Action Taken During Closed Session

12.0 Adjournment

NOTICE: *Any writing, not exempt from public disclosure under the California Public Records Act, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Hydesville Elementary School office.*



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

Board of Trustees Meeting Minutes
Monday, September 10, 2018 • 6:00 PM
Hydesville School Library
3050 Johnson Road Hydesville, CA 95547

1.0 Call to Order - 6:02 PM

1.1 Flag Salute

In attendance: Thomas Valterria, Shiloh Mitten, George Gradassoff, Nicole Genaro, Mandy Marquez, August Deshais, Ryan Rice, Ken Johnston, Clint Victorine, Gesse Genaro, Mark Marquez, Emma Foley, Robb Foley, Kirsten Foley, Mollie Holmgren, Melissa Bartlett, Jackie Carter, Sharron Jones, Laurie Newman, Krissy Mora, David Fisch, Ashlee Byrd, Emerson Byrd, Travis Victorine, Christina Victorine, Keri Anderson, Bridget Chittenden, Nicole Bill

2.0 Approval of Agenda Order - Shiloh moved to approve the agenda order w/ a second from Nicole.
Vote: 5 yay / 0 nay

3.0 Consent Agenda - Shiloh moved to approve the consent agenda and pull for discussion w/ a second from Mandy. Vote: 5 yay / 0 nay

3.1 Approval of Minutes, August 13, 2018 Special and Regular Board Minutes - add Rachael Riggs and Ashley Byrd to the "in attendance" and add an extra R to Thomas Valterria

3.2 Approval of August 2018 Warrants

4.0 Awards and Recognitions

4.1 Sharron Jones - Sharron was recognized for her work during the summer on the school landscaping.

5.0 Reports

5.1 Student Report - no report

5.2 Hydesville Parent Group - Shiloh reported on current and past fundraising and grants.

5.3 Hydesville Sports Booster Club - Clint reported on current sports programs and donations.

Nicole moved to add discussion of Athletic Director and Coaching Positions to the agenda with a second from Thomas. Vote: 5 yay / 0 nay

Ken Johnston explained how the booster club assists with coaches. August explained advice of legal council with regards to spouses of board members in stipend positions. Members of the audience expressed their concerns over the new coaching rules. Shiloh moved to table the Athletic Director and Coaching Positions discussion for a special meeting to be held 9/17/18 at 5:00 PM with a second from Thomas. Vote: 5 yay / 0 nay



Hydesville Elementary School District

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5.4 Athletic Director - Travis reported on the current sports season, the need to have coaching policy clarified and his role as the athletic director.

5.5 Staff Report - Melissa reported that the school year was off to a great start.

5.6 Superintendent-Principal -

6.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to twenty minutes.*

Members of the public commented on parking lot safety, flipping in-service hours and staff.

7.0 Information/Possible Action Items

7.1 Information:

7.1.1 2017-18 Eighth Grade Fundraising Account Balance - August reported on funds from last year's 8th grade class being reallocated to this year's 8th grade class and on changes of handling of funds.

7.1.2 Transitional Kindergarten Board Policy, First Reading - August reported on policy and current numbers.

7.1.3 2019-20 School Calendar - August reported on recommendation to wait for FUHS and HCOE to finalize their calendars prior to board adopting the Hydesville 2019/20 calendar.

7.2 Possible Action Items:

7.2.1 After School Program Director Position - Nicole moved to approve the hiring of an after school program director with a second from Shiloh. Vote: 5 yay / 0 nay. August provided budget projections for the program.

7.2.2 Gann Limit Resolution - Shiloh moved to approve the acceptance of the resolution with a second from Mandy. Vote: 5 yay / 0 nay

7.2.3 2017-18 Unaudited Actuals Report - Shiloh moved to approve the acceptance of the report with a second from Mandy. Vote: 5 yay / 0 nay. August answered questions regarding the report.

7.2.4 Educator Hardship - Thomas moved to approve the application for PIP with a second from Shiloh. Vote: 5 yay / 0 nay. August explained why the application was necessary and the steps he is taking to ensure the school and resource teacher stay compliant.

8.0 Board Member Comments - Mandy asked to add safe routes to school and traffic impact as well as volunteer positions to the next board meeting. Thomas asked to look into alternate emergency access. Nicole asked that staff and public approach her with questions or concerns.

9.0 Announcements



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9.1 Next Regular Board Meeting: Monday, October 8, 2018 at 6:00 PM

9.2 Recommended additions to the next agenda can be submitted to the board president or superintendent seven days prior to the next regular meeting date.

10.0 Convene to Closed Session 8:55 PM

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54945.5.

10.1 Public Employee Evaluation- Superintendent (Cal. Gov. Code § 54957)

10.2 Collective Bargaining Negotiations (Cal. Gov. Code § 54957)

10.3 Consideration and Possible Approval of Public Employment Appointment (Cal. Gov. Code § 54957):

10.2.1: Resource Teacher - Nicole moved to approve the hiring of Mara Ayala with a second from Thomas. Vote: 5 yea / 0 nay

10.2.2: Assistant Principal - Thomas moved to approve the hiring of Karen Rosser with a second from Shiloh. Vote: 5 yea / 0 nay

10.2.3: Custodian - Nicole moved to approve the hiring of Shane Folley with a second from Thomas. Vote: 5 yea / 0 nay

10.2.4: Athletic Director - Mandy moved to defer the approval of Terril Bradford to the special meeting on 9/17/18 with a second from Nicole. Vote: 3 yea (Mandy, Nicole, Thomas) / 2 nay (George, Shiloh)

11.0 Reconvene to Open Session 9:45 PM

11.1 Report Action Taken During Closed Session - no audience to report to

12.0 Adjournment 9:45 PM

NOTICE: Any writing, not exempt from public disclosure under the California Public Records Act, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Hydesville Elementary School office.



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

Board of Trustees Special Meeting Minutes
Monday, September 17, 2018 • 6:00 PM
Hydesville School Library
3050 Johnson Road Hydesville, CA 95547

1.0 Call to Order: 6:02 PM

1.1 Flag Salute

In attendance: Shiloh Mitten, Mandy Marquez, George Gredassoff, Thomas Valterria, August Deshais, Nicole Genaro, Ryan Rice, Jesse Genaro, Clint Victorine, Ken Johnston, Travis Victorine, Krissy Mora, Joe Mora, Mollie Holmgren, Somer Wallan, Veronica Medina, Christina Victorine, Bridget Chittenden, Mark Marquez, David Fisch, Chris Fisch, Laurie Newman, Sarah McWhorter, David Duncan

2.0 Approval of Agenda Order

Mandy moved to approve the agenda order with a second from Thomas. Vote: 5 yay / 0 nay.

3.0 Public Comment *Members of the public may comment on non-agenda matters related to District business. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to twenty minutes.*

Krissy Mora commented on the good start to the school year.

Bridget Chittenden commented on ease of the Class Dojo app.

4.0 Information Items

4.1 Discussion Regarding Stipend Positions: Discussion was held regarding stipend positions. Thomas moved to release the letter from legal counsel regarding stipend positions and board members to the public. Shiloh seconded the motion. Vote: 5 yay / 0 nay. August will discuss dropping non-staff stipends with CBA.

5.0 Board Member Comments

Nicole asked to have a set location for board meetings. The decision was to have all future meetings in the library.

6.0 Announcements

6.1 Next Regular Board Meeting: Monday, October 8, 2018 at 6:00 PM

6.2 Recommended additions to the next agenda can be submitted to the board president or



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superintendent seven days prior to the next regular meeting date.

7.0 Adjournment: 6:48 PM

NOTICE: Any writing, not exempt from public disclosure under the California Public Records Act, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Hydesville Elementary School office.

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HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

#J8259 09/10/2018
PAGE 1

BATCH: 0009

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT OBJ	RATE	USE	TAX	AMT	FLAG
002074-01	APPLE INC.																							1099
	PV-190141	08/29/18	6753314712		01	01-1100-0-1133-1000-4310-000-0000											327.17	N				0.00		N
						TOTAL PAYMENT AMOUNT											327.17	*				0.00	*	
030090-01	AT&T																							
	FV-190144	08/25/18	0824106111-08251		01	01-0000-0-1193-8100-5909-000-0000											928.56	N				0.00		N
						TOTAL PAYMENT AMOUNT											928.56	*				0.00	*	
030097-01	CENGAGE LEARNING																							
	PV-190148	08/28/18	64542022		01	01-6300-0-1110-1000-4110-000-0000											283.57	N				0.00		N
						TOTAL PAYMENT AMOUNT											283.57	*				0.00	*	
002460-01	DAVID L. MOONIE & CO. LLP	941056328																						
	PV-190143	08/29/18	AUDITING 40%		01	01-0000-0-1192-7191-5822-000-0000											1,140.00	N				0.00		Y
						TOTAL PAYMENT AMOUNT											1,140.00	*				0.00	*	
030096-01	EUREKA ACE HARDWARE																							
	PV-190147	09/01/18	048431/3		01	01-0000-0-1193-8100-4374-000-0000											20.46	N				0.00		N
						TOTAL PAYMENT AMOUNT											20.46	*				0.00	*	
000275-01	MENDES SUPPLY CO																							
	PV-190146	09/04/18	M153949-00		01	01-0000-0-1193-8100-4374-000-0000											84.67	N				0.00		N
						TOTAL PAYMENT AMOUNT											84.67	*				0.00	*	
062082-01	WEST COAST PAPER COMPANY																							
	PV-190149	08/24/18	10813941		01	01-0000-0-1110-1000-4310-000-0000											43.64	N				0.00		N
						TOTAL PAYMENT AMOUNT											43.64	*				0.00	*	
	TOTAL FUND PAYMENT																2,828.07	**				0.00	**	

Handwritten signature and date: 9/10/18

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HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE DISTRICT PRELIST
 ALL BATCH TYPES

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BATCH: 0009

<< Held for Audit >>

FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099						
REQ NO	REF NO	INV DATE	INV DESC DTL# LN Fu Rea Y Goal Func Obj Sch Mgmt	AMOUNT	UT	UT OBJ RATE	USE TAX AMT FLAG		
=====									
000275-01	MEADES SUPPLY CO								
	PV-190145	09/04/18	M155026-00	01	13-5310-0-0000-3700-4396-000-0000	21.36	N	0.00	N
	TOTAL PAYMENT AMOUNT						21.36 *	0.00 *	
002500-01	MURRISH'S HYDESVILLE MARKET								
	PV-190142	08/27/18	012915	01	13-5310-0-0000-3700-4710-000-0000	29.90	N	0.00	N
	TOTAL PAYMENT AMOUNT						29.90 *	0.00 *	
002505-01	SYSCO FOODS OF SACRAMENTO								
	PV-190150	09/04/18	131920733	01	13-5310-0-0000-3700-4710-000-0000	453.36	N	0.00	N
	PV-190150	09/04/18	131920733	01	13-5310-0-0000-3700-4396-000-0000	58.99	N	0.00	N
	TOTAL PAYMENT AMOUNT						512.35 *	0.00 *	
TOTAL FUND PAYMENT						563.61 **	0.00 **		
TOTAL BATCH PAYMENT						3,391.68 ***	0.00 ***		
TOTAL ACCOUNTS PAYABLE						3,391.68 ****	0.00 ****		

Handwritten signature: S. M. De... 9/10/18

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HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

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BATCH: 0010

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT OBJ	RATE	USE	TAX	AMT	FLAG
002511-01	AT&T/CALNET 2																							
	PV-190155	09/04/18	000011860240					01		01-0000-0-1193-8100-5909-000-0000							87.90	N				0.00	N	
										TOTAL PAYMENT AMOUNT							87.90	*				0.00	*	
002320-01	HUMBOLDT LOCK & SAFE	546903162																						
	PV-190156	08/08/18	400001					01		01-0230-0-1193-8100-5800-000-0000							3,214.38	N				0.00	Y	
	PV-190157	08/23/18	30306					01		01-8150-0-1193-8100-4381-000-0000							81.68	N				0.00	N	
										TOTAL PAYMENT AMOUNT							3,296.06	*				0.00	*	
000275-01	MENDES SUPPLY CO																							
	PV-190161	08/08/18	M153225					01		01-0000-0-1193-8100-4374-000-0000							873.58	N				0.00	N	
	PV-190162	08/03/18	M151712					01		01-0000-0-1193-8100-4374-000-0000							564.31	N				0.00	N	
										TOTAL PAYMENT AMOUNT							1,437.89	*				0.00	*	
002671-01	NEWSELA																							
	PV-190164	08/14/18	00040956					01		01-0000-0-1110-1000-5884-000-0000							750.00	N				0.00	N	
										TOTAL PAYMENT AMOUNT							750.00	*				0.00	*	
002166-01	P G & E																							
	PV-190154	08/31/18	6428751736-7					01		01-0000-0-1193-8100-5520-000-0000							1,807.15	N				0.00	N	
										TOTAL PAYMENT AMOUNT							1,807.15	*				0.00	*	
030053-01	PRESENCE LEARNING																							
	PV-190153	09/06/18	INV24363					01		01-6500-0-5770-1190-5800-000-0000							31,708.60	N				0.00	N	
										TOTAL PAYMENT AMOUNT							31,708.60	*				0.00	*	
002145-01	RENNER																							
	PV-190160	08/31/18	664489					01		01-0210-0-1194-3600-4365-000-0000							221.47	N				0.00	N	
										TOTAL PAYMENT AMOUNT							221.47	*				0.00	*	

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HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE DISTRICT PRELIST
 ALL BATCH TYPES

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BATCH: 0010

<< Held for Audit >>

FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO										1099										
REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT OBJ	RATE	USE	TAX	AMT	FLAG	
=====																						
002541-01	CRYSTAL CREAMERY																					
	PV-190151	08/24/18	16869792		01	13-5310-0-0000-3700-4710-000-0000								56.90	N			0.00			N	
	PV-190152	08/28/18	16877172		01	13-5310-0-0000-3700-4710-000-0000								137.17	N			0.00			N	
	TOTAL PAYMENT AMOUNT													194.07	*			0.00	*			
001711-01	FRANZ FAMILY BAKERIES																					
	PV-190163	08/29/18	048044224108		01	13-5310-0-0000-3700-4710-000-0000								78.30	N			0.00			N	
	TOTAL PAYMENT AMOUNT													78.30	*			0.00	*			
TOTAL FUND PAYMENT													272.37	**			0.00	**				
TOTAL BATCH PAYMENT													39,751.04	***			0.00	***				
TOTAL ACCOUNTS PAYABLE													39,751.04	****			0.00	****				

Cy M. V. L. 9/19/18

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ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

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BATCH: 0010

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu Res	Y Goal	Func	Obj	Sch Mgmt	AMOUNT	UT	UT OBJ	RATE	USE TAX	AMT	FLAG	
=====																					
030098-01	SCHOOL & COLLEGE LEGAL SERVICE																				
	PV-190165	09/10/18	SPED WORKSHOP					01	01-6500-0-5770-1120-5210-000-0000					50.00	N			0.00		N	
	TOTAL PAYMENT AMOUNT													50.00	*			0.00	*		
=====																					
002411-01	SCOTTY'S CUTTERS EDGE																				
	PV-190158	08/23/18	11768					01	01-8150-0-1193-8100-4381-000-0000					100.08	N			0.00		N	
	PV-190159	08/13/18	11744					01	01-8150-0-1193-8100-4381-000-0000					19.52	N			0.00		N	
	TOTAL PAYMENT AMOUNT													119.60	*			0.00	*		
TOTAL FUND PAYMENT														39,478.67	**			0.00	**		

EJMSH 9/18/18

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HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE DISTRICT PRELIST
 ALL BATCH TYPES

#J1864 09/26/2018

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BATCH: 0011

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu Res	Y Goal	Func Obj	Sch Mgmt	AMOUNT	UT	UT OBJ	RATE	USE TAX	AMT	FLAG		
=====																					
030099-01	AYALA, MARA																			1099	
	PV-190179	09/18/18			SUPPLIES			01	01-1100-0-1110-1000-4310-000-0113				12.14	N				0.00		N	
	TOTAL PAYMENT AMOUNT												12.14	*			0.00	*			
=====																					
030019-01	BARTLETT, MELISSA																				
	PV-190186	09/16/18			CLASS SUPPLIES			01	01-1100-0-1110-1000-4310-000-0118				792.70	N				0.00		N	
	TOTAL PAYMENT AMOUNT												792.70	*			0.00	*			
=====																					
030010-01	BRISENO, KATHERINE																				
	PV-190216	09/13/18			CLASS SUPPLIES			01	01-1100-0-1110-1000-4310-000-0117				212.35	N				0.00		N	
	PV-190216	09/13/18			CLASS SUPPLIES			01	01-1100-0-1110-1000-4310-000-0117				165.20	Y	9560-00	7.750%		12.80		N	
	TOTAL PAYMENT AMOUNT												377.55	*			12.80	*			
=====																					
030039-01	COASTAL BUSINESS SYSTEMS INC																				
	PV-190185	09/10/18			23342185			01	01-0000-0-1110-1000-5637-000-0000				1,180.71	N				0.00		N	
	TOTAL PAYMENT AMOUNT												1,180.71	*			0.00	*			
=====																					
002079-01	DEPARTMENT OF JUSTICE																				
	PV-190172	09/06/18			323877			01	01-0000-0-0000-7200-5861-000-0000				96.00	N				0.00		N	
	TOTAL PAYMENT AMOUNT												96.00	*			0.00	*			
=====																					
030100-01	FERNDALDE TECH																				
	PV-190212	08/22/18			726512			01	01-0228-0-1133-1000-5800-000-0000				185.52	N				0.00		Y	
	PV-190213	08/23/18			726516			01	01-0228-0-1133-1000-5800-000-0000				40.00	N				0.00		Y	
	PV-190214	08/24/18			726522			01	01-0228-0-1133-1000-5800-000-0000				92.91	N				0.00		Y	
	PV-190215	09/14/18			726654			01	01-0228-0-1133-1000-5800-000-0000				535.75	N				0.00		Y	
	TOTAL PAYMENT AMOUNT												854.18	*			0.00	*			
=====																					
002509-01	GRIFFITH, TESSA																				
	PV-190170	09/13/18			CLASS SUPPLIES			01	01-1100-0-1110-1000-4310-000-0112				383.44	N				0.00		N	
	PV-190170	09/13/18			CLASS SUPPLIES			01	01-1100-0-1110-1000-4310-000-0112				36.79	Y	9560-00	7.750%		2.85		N	
	TOTAL PAYMENT AMOUNT												420.23	*			2.85	*			

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HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE DISTRICT PRELIST
ALL BATCH TYPES

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BATCH: 0011

<< Held for Audit >>

FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	FLAG		
=====																											
030034-01	HEINEMANN																									1099	
	PV-190187	08/31/18	6961939				01		01	6300-0-1110-1000-4110-000-0000							10,919.23	N				0.00			N		
	TOTAL PAYMENT AMOUNT																10,919.23	*				0.00	*				
030101-01 LEARNING WITHOUT TEARS																											
	PV-190171	09/10/18	1243000-1				01		01	0000-0-1110-1000-4310-000-0000							201.50	N				0.00			N		
	TOTAL PAYMENT AMOUNT																201.50	*				0.00	*				
000275-01 MENDES SUPPLY CO																											
	PV-190173	09/14/18	M155785-00				01		01	0000-0-1193-8100-4374-000-0000							72.41	N				0.00			N		
	TOTAL PAYMENT AMOUNT																72.41	*				0.00	*				
002516-01 QUILL CORPORATION																											
	PV-190182	09/07/18	1005294				01		01	0000-0-1110-1000-4310-000-0000							58.19	N				0.00			N		
	PV-190183	09/10/18	1047286				01		01	0000-0-1110-1000-4310-000-0000							6.47	N				0.00			N		
	TOTAL PAYMENT AMOUNT																64.66	*				0.00	*				
002639-01 RIVER LODGE CONFERENCE CENTER																											
	PV-190169	09/18/18	12/18/18	EVENT			01		01	0000-0-0000-7200-5628-000-0000							864.00	N				0.00			N		
	TOTAL PAYMENT AMOUNT																864.00	*				0.00	*				
002550-01 SCHOLASTIC BOOK FAIRS																											
	PV-190167	09/19/18	M6502836	7			01		01	0000-0-1110-1000-4310-000-0000							25.05	N				0.00			N		
	TOTAL PAYMENT AMOUNT																25.05	*				0.00	*				
001933-01 SPURR																											
	PV-190181	08/31/18	93124				01		01	0000-0-1193-8100-5511-000-0000							271.52	N				0.00			N		
	TOTAL PAYMENT AMOUNT																271.52	*				0.00	*				

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FUND: 01 GENERAL FUND

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VENDOR NO	VENDOR REMIT NAME	TAX ID NO																	1099			
REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT	OBJ	RATE	USE	TAX	AMT	FLAG

=====

002570-01 SUDDENLINK

PV-190184	09/20/18	9/20-10/19		01		01-0000-0-1193-8100-5909-000-0000								242.33	N					0.00	N	
						TOTAL PAYMENT AMOUNT								242.33	*						0.00	*

030088-01 TCI

CM-190001	08/23/18	CM18857		01		01-6300-0-1110-1000-4310-000-0000								80.81	N					0.00	N	
PV-190168	07/05/18	INV41862		01		01-6300-0-1110-1000-4310-000-0000								417.50	N					0.00	N	
						TOTAL PAYMENT AMOUNT								336.69	*						0.00	*

002690-01 U.S.BANK CORPORATE PAYMENT CTR

PV-190188	08/07/18	USPS		01		01-0000-0-0000-7200-5950-000-0000								7.25	N					0.00	N	
PV-190189	08/08/18	CHEVRON		01		01-0000-0-1193-8100-4364-000-0000								34.06	N					0.00	N	
PV-190190	08/10/18	AMAZON		01		01-0000-0-0000-7200-4351-000-0000								23.99	Y	9560-00	7.750%			1.85	N	
PV-190191	08/10/18	GODADDY		01		01-0000-0-1110-1000-4341-000-0000								15.17	N					0.00	N	
PV-190192	08/14/18	USPS		01		01-0000-0-0000-7200-5950-000-0000								13.40	N					0.00	N	
PV-190193	08/22/18	AMAZON		01		01-0000-0-1110-1000-4310-000-0000								185.28	N					0.00	N	
PV-190194	08/22/18	MOBYMAX LICENSE		01		01-0000-0-1110-1000-5884-000-0000								249.00	N					0.00	N	
PV-190195	08/23/18	STARFALL LICENSE		01		01-0000-0-1110-1000-5884-000-0000								150.00	N					0.00	N	
PV-190196	08/27/18	USPS		01		01-0000-0-0000-7200-5950-000-0000								26.80	N					0.00	N	
PV-190197	08/28/18	MISTERY SCIENCE		01		01-0000-0-1110-1000-4310-000-0000								99.00	N					0.00	N	
PV-190198	08/28/18	MYSTERY SCIENCE		01		01-0000-0-1110-1000-4310-000-0000								99.00	N					0.00	N	
PV-190199	08/29/18	LAMINATOR.COM		01		01-0000-0-1110-1000-4310-000-0000								100.46	Y	9560-00	7.750%			7.79	N	
PV-190200	08/29/18	APPLE INC		01		01-6500-0-5770-1120-4310-000-0000								327.17	N					0.00	N	
PV-190201	09/03/18	USPS		01		01-0000-0-0000-7200-5950-000-0000								12.30	N					0.00	N	
PV-190202	09/03/18	PROMEVO		01		01-0000-0-1110-1000-5884-000-0000								92.91	N					0.00	N	
PV-190203	09/03/18	FERNDALETECH		01		01-1100-0-1110-1000-4310-000-0116								367.35	N					0.00	N	
PV-190204	09/06/18	USPS		01		01-0000-0-0000-7200-5950-000-0000								6.70	N					0.00	N	
PV-190205	08/10/18	U-HAUL OF EUREKA		01		01-0000-0-1193-8110-5618-000-0000								98.60	N					0.00	N	
PV-190206	08/13/18	USPS		01		01-0000-0-0000-7200-5950-000-0000								6.70	N					0.00	N	
PV-190207	08/16/18	AMAZON		01		01-0000-0-0000-7200-4351-000-0000								8.80	N					0.00	N	
PV-190207	08/16/18	AMAZON		01		01-0000-0-0000-7200-4392-000-0000								42.98	N					0.00	N	
PV-190207	08/16/18	AMAZON		01		01-8150-0-1193-8100-4381-000-0000								126.64	N					0.00	N	
PV-190208	08/20/18	AMAZON		01		01-0000-0-0000-7200-4351-000-0000								19.38	N					0.00	N	
PV-190209	08/31/18	COMMITTEE FOR CH		01		01-0000-0-1191-3110-4310-000-0000								2,205.00	N					0.00	N	
PV-190210	08/31/18	AMAZON		01		01-6500-0-5770-1120-4310-000-0000								29.37	N					0.00	N	
PV-190211	09/03/18	AMAZON		01		01-0000-0-0000-7200-4351-000-0000								39.38	N					0.00	N	
						TOTAL PAYMENT AMOUNT								4,386.69	*						9.65	*

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BATCH: 0011

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FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO																	1099
REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu Res	Y Goal	Punc	Obj	Sch Mgmt	AMOUNT	UT	UT OBJ	RATE	USE	TAX	AMT	FLAG	
030092-01	WILLIAMS, SCOTT																		
	PV-190180	09/17/18	CLASSROOM SUPPL		01			01-1100-0-1110-1000-4310-000-0111			250.83	N						0.00	N
								TOTAL PAYMENT AMOUNT			250.83	*						0.00	*
	TOTAL FUND PAYMENT										21,368.42	**						25.30	**

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9/20/18*

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FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu	Res	Y	Goal	Func	Obj	Sch	Mgmt	AMOUNT	UT	UT OBJ	RATE	USE	TAX	AMT	FLAG
002505-01	SYS CO FOODS OF SACRAMENTO																							1099
	PV-190178	09/17/18	131937706					01					13-5310-0-0000-3700-4710-000-0000				483.27	N				0.00		N
													TOTAL PAYMENT AMOUNT				483.27	*					0.00	*
	TOTAL FUND PAYMENT																483.27	**					0.00	**
	TOTAL BATCH PAYMENT																21,851.69	***					25.30	***
	TOTAL ACCOUNTS PAYABLE																21,851.69	****					25.30	****

Signature
9/26/18

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 ACCOUNTS PAYABLE DISTRICT PRELIST
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BATCH: 0012

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FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099												
REQ NO	REF NO	INV DATE	INV DESC	DTL# LN	Fu Res	Y Goal	Func Obj	Sch Mgmt	AMOUNT	UT	UT OBJ	RATE	USE TAX	AMT	FLAG
030018-01	CAPITOL ADVISORS GROUP LLC	455628904													
	PV-190220	05/06/18	6548	01			01-0000-0-0000-7200-5800-000-0000		1,000.00	N				0.00	Y
	PV-190221	07/09/18	6676	01			01-0000-0-0000-7200-5800-000-0000		1,500.00	N				0.00	Y
							TOTAL PAYMENT AMOUNT		2,500.00	*				0.00	*
001081-01	EMPLOYMENT DEVELOPMENT DEPT.														
	PV-190230	09/30/18	3RD QUARTER 2018	01			01-0999-0-0000-0000-9540-000-0000		61.41	N				0.00	N
							TOTAL PAYMENT AMOUNT		61.41	*				0.00	*
001990-01	HOLMES SECURITY	953530196													
	FV-190223	09/06/18	11137	01			01-0000-0-1193-8100-5800-000-0000		90.00	N				0.00	N
							TOTAL PAYMENT AMOUNT		90.00	*				0.00	*
000275-01	MEENDES SUPPLY CO														
	FV-190224	09/06/18	M155247-00	01			01-0000-0-1193-8100-4374-000-0000		450.66	N				0.00	N
	FV-190225	09/19/18	M153567-00	01			01-0000-0-1193-8100-4374-000-0000		144.17	N				0.00	N
							TOTAL PAYMENT AMOUNT		594.83	*				0.00	*
001516-01	RECOLOGY EEL RIVER	942293478													
	FV-190227	09/30/18	110751 SEP	01			01-0000-0-1193-8100-5560-000-0000		386.24	N				0.00	N
							TOTAL PAYMENT AMOUNT		386.24	*				0.00	*
002117-01	REVOLVING CASH FUND														
	PV-190217	09/26/18	1034 TODDY THOMA	01			01-1100-0-1300-4200-5801-000-0000		75.00	N				0.00	N
							TOTAL PAYMENT AMOUNT		75.00	*				0.00	*
002465-01	ROSSER, KAREN														
	PV-190226	09/24/18	CLASS SUPPLIES	01			01-1100-0-1110-1000-4310-000-0106		25.99	Y	9560-00	7.750%		2.01	N
	PV-190226	09/24/18	CLASS SUPPLIES	01			01-1100-0-1110-1000-4310-000-0106		52.10	N				0.00	N
							TOTAL PAYMENT AMOUNT		78.09	*				2.01	*

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BATCH: 0012

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FUND: 01 GENERAL FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO	1099											
REQ NO	REF NO	INV DATE	INV DESC DTL# LN	Fu Res	Y Goal	Func Obj	Sch Mgmt	AMOUNT	UT	UT	CBT RATE	USE TAX	AMT	FLAG
=====														
002437-01	WELLS FARGO FINANCIAL LEASING													
	PV-190229	09/26/18	5005303352	01		01-0000-0-1110-1000-5637-000-5637		382.86	N				0.00	N
						TOTAL PAYMENT AMOUNT		382.86	*				0.00	*
TOTAL FUND PAYMENT								4,168.43	**				2.01	**

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FUND: 13 CAFETERIA FUND

VENDOR NO	VENDOR REMIT NAME	TAX ID NO																1099					
REQ NO	REF NO	INV DATE	INV DESC	DTL#	LN	Fu Res	Y Goal	Func	Obj	Sch	Mgmt	AMOUNT	UF	UT	OBJ	RATE	USE TAX	AMT	PLAC				
=====																							
030058-01	E & H FOODS																						
	PV-190228	09/19/18	11906		01	13-5310-0-0000-3700-4710-000-0000						213.00	N				0.00	N					
	TOTAL PAYMENT AMOUNT											213.00	*							0.00	*		
=====																							
001711-01	FRANZ FAMILY BAKERIES																						
	PV-190218	09/04/18	048044224709		01	13-5310-0-0000-3700-4710-000-0000						67.50	N				0.00	N					
	PV-190219	09/12/18	048044225507		01	13-5310-0-0000-3700-4710-000-0000						22.88	N				0.00	N					
	TOTAL PAYMENT AMOUNT											90.38	*							0.00	*		
=====																							
030102-01	HASELIP, RON																						
	PV-190222	09/20/18	REFUND		01	13-5310-0-0000-3700-8634-000-0000						106.75	N				0.00	N					
	TOTAL PAYMENT AMOUNT											106.75	*							0.00	*		
=====																							
TOTAL FUND PAYMENT												410.13	**									0.00	**
TOTAL BATCH PAYMENT												4,578.56	***									2.01	***
TOTAL ACCOUNTS PAYABLE												4,578.56	****									2.01	****

EW MASH
10/1/18



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

Quarterly Report on Williams Uniform Complaints (Education Code §35186)


Quarterly Reporting Period:

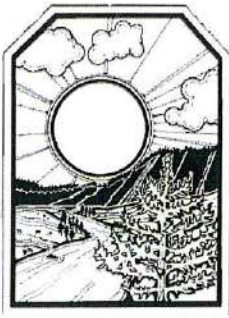
- First Quarter, 2018 January 1 through March 31, 2018
- Second Quarter, 2018 April 1 through June 30, 2018
- Third Quarter, 2018 July 1 through September 30, 2018
- Fourth Quarter, 2018 October 1 through December 31, 2018

Check one:

- No complaints were filed with any school in the district during the quarter indicated above.
- Yes, complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	--	--
Teacher Vacancy or Misassignment	0	--	--
Facilities Conditions	0	--	--
TOTALS	0	--	--


August M. Deshais
Superintendent-Principal



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

ENROLLMENT REPORT

As of September 30, 2018

	2016-17	2017-18	2018-19
Kindergarten	18	20	22
First	25	19	20
Second	21	24	22
Third	22	18	22
Fourth	24	24	21
Fifth	19	24	19
Sixth	23	20	25
Seventh	20	21	21
Eighth	24	22	16
TOTAL	196	194	188



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

DISTRICT NEGOTIATION PROPOSAL 2018-19

The Hydesville Elementary School District proposes the following items for negotiation:

1. Certificated Salaries
2. Certificated Benefits
3. Review of the collective bargaining agreement including:
 - a. Language Clarification
 - b. Article Revision(s)
 - c. Additions to Agreement



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

BP 5117

Interdistrict Attendance

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

(cf. 5111.1 - District Residency)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5118 - Open Enrollment Act Transfers)

The Board may enter into an agreement with any other school district(s), for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48317 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48900 Grounds for suspension or expulsion; definition of bullying



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional occupational center/program, enrollment of students, interdistrict attendance

CALIFORNIA CONSTITUTION

Article 1, Section 31 Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192

Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Guidance on Superintendent Evaluation

The superintendent evaluation is one of the board's most important tasks. It is directly connected to the board's responsibility for oversight and setting direction for the district. It is also one of the primary means by which the governance team establishes and strengthens a high-trust relationship between the superintendent and the board. It is a mistake of leadership to treat the evaluation as nothing more than an annually required procedure that must be fulfilled to meet policy or contract requirements. A high quality evaluation process is at the core of the board's governance work. Establishing a superintendent evaluation process requires the governance team to reach agreement in three general areas: content, instrument design, and process /timeline.

Content

What aspects of the superintendent's performance should the board evaluate? The answer is not simple. The job descriptions for superintendents are pages long. In their research on effective school leadership, Marzano and Waters identified 21 skills of leadership used by principals and superintendents, with 63 sub-skills. The California Professional Standards for Educational Leaders (CPSELs) outline six standards with 43 criteria. One sample instrument from a California district included seven areas for evaluation containing 59 criteria for the board to consider. The challenge is this: board members rarely have opportunity to observe or experience many aspects of the superintendent's work or responsibilities contained in all of these criteria.

In determining how to make the evaluation process most useful, it is important for boards and superintendents to consider the insight offered by Doug Eadie in *Five Habits of High-Impact Boards*: "... the primary objective of the [superintendent evaluation] process is to strengthen superintendent performance and the board-superintendent partnership." This is best achieved by designing an evaluation process and instrument that helps the board and superintendent focus the superintendent's work in the specific areas of board-superintendent relations and performance that are of greatest importance.

Core Content

Annual Goals to Support Long-Range Priorities - The superintendent evaluation is one of the primary means by which the board holds the superintendent *and the district* accountable. For this reason, district goals must figure prominently in the evaluation of the superintendent. However, it's important to note that some board members and superintendents distinguish between district goals and superintendent goals. Some maintain that the superintendent should be judged on goals that are within the superintendent's power to influence or control. If you accept this premise, then the board and superintendent must translate a district goal into the actual activity the superintendent will engage in or the outcome the superintendent will 'guarantee.'

Service to the Board - The superintendent is generally identified in the bylaws as the board's secretary. The relationship between the superintendent and the board is critical to ensuring smooth and efficient governance and administration. The board and superintendent both have a deep interest in maintaining good relations and this should be an important aspect of the superintendent's evaluation process.

Professional Standards – Based on the CPSELs

District Operations – Superintendents do more than lead change, and boards do more than ‘set direction.’ Both must demonstrate that district operations are conducted in an effective and efficient manner. Boards fulfill their oversight responsibility by monitoring district operations to ensure that they conform to the board’s expectations for performance. These areas might include financial operations, budget development and approval, etc.

Focus

Evaluating everything is neither practical nor beneficial. The board and superintendent must use the process to focus on the most important aspects of the superintendent’s work in the current year. This will change over time. A new superintendent might focus part of the evaluation on board service. A superintendent with limited budget experience might focus on finances. A board planning to pass a parcel tax might have the superintendent focus on work in the community necessary to support that effort. The board and superintendent can use the evaluation to support the most important challenges facing the district.

The Structure of the Board’s Written Evaluation

The board and superintendent must reach agreement regarding how the evaluation is structured, including the use of a summary, rating scales or rubrics, and the weighting.

The Summary

The summary can be placed at the opening or closing of the document. Its purpose is to explain how the board balances its judgment in each of the performance areas to support a single, overarching level of performance. This ensures that the board makes a final collective judgment that will support the decision they need to make regarding the superintendent’s contract and salary.

Evaluating Performance Areas

Rating Scales

Sample evaluation tools are available from many sources, and their use of ratings scales vary widely, using 3, 4, 5 and even 10 point scales. This may be a matter of simple preference, but consider that research on student grading has found that as the levels of differentiation increase, grading consistency among teachers decreases. In other words, if ten teachers grade the same piece of student work using a 100 point scale, the variance can be quite large. If they use a 4 point rubric, their individual assessments become much more aligned and consistent. This might be true for boards as well.

Odd numbered scales provide a ‘middle of the road option’: a 5-point scale can often produce a lot of 3s because people default to the average. Even numbered scales eliminate this. Boards and superintendents should agree on whether or not to use ratings scales and if so, how many points should the scale provide.

Rubrics

The alternative is to create clear explanations of the outcomes the board expects in each goal area. Then the board can quickly identify what would *not* meet that expectation as well as what would *exceed* that expectation. This rubric would be developed for each performance goal.

Hybrid

The board could use a rubric for critical content and a rating scale for other content. There is a parallel example for student assessment. Critical content is assessed through performance evaluation. But content that is ‘nice to know’ can be assessed with multiple choice tests. Simply put, the more important the criteria, the more detailed the evaluation process.

Reaching a final decision

Assume you have seven performance areas and you use a four point rating scale. Do some areas matter more than others? What final results would be considered unsatisfactory? What does the ‘GPA’ need to be in order for the superintendent’s performance to be judged satisfactory? This agreement must be established at the beginning of the process so that the superintendent understands the board’s expectations for performance.

Process

After the goals are established, the board and superintendent should check in regularly regarding the superintendent’s performance. Waiting a year for so important a conversation robs the superintendent of the opportunity for constructive input from the board. A cardinal rule of recreational scuba diving is ABC = **a**lways **b**reathe **c**ontinuously. For a good evaluation process, use ABC = **a**lways **b**e **c**ommunicating. The governance team should talk regularly about performance expectations. It is through these conversations that the superintendent and board avoid misunderstanding and confusion.

Process Options

Step 1 Superintendent provides self-assessment

The superintendent presents a written self-evaluation to the board in closed session. The board will have an opportunity to ask clarifying questions.

Step 1A: Optional – Board members respond individually

Each board member could complete an individual evaluation of the superintendent. This can be done either at the meeting, or outside the meeting. Some members prefer to clarify their own judgments before hearing from other members.

Step 1B: Optional – Individual responses are integrated into a single draft evaluation

A member, often the BP but any member could do it, combines individual evaluations into a single document and sends it to all members.

Step 2 The board meets in closed session, without the superintendent, to discuss their reactions to the superintendent's evaluation as a group, at the same or subsequent meeting, with or without individual assessments.

- The board should reach collective judgment; the results should not be a merely a collection of individual comments.
- The board must decide to what extent minority opinions will be reflected in the final document.
- In some instances, the board or individual board members may identify talking points that they wish to share with the superintendent in closed session, which may or may not be reflected in the written evaluation.

Step 3 The board reaches agreement on a single written evaluation of the superintendent's performance and signs it.

Step 4 The board provides the written evaluation to the superintendent several days in advance.

Step 5 The board reviews the evaluation with the superintendent in closed session.

- The superintendent will have an opportunity to ask questions for clarification.
- The Superintendent may either:
 - request an additional closed session meeting to provide additional input; OR
 - sign the instrument if no further discussion or input is desired.

Hydesville Elementary School District Administrator Evaluation

Superintendent/Principal Evaluation

Date:

Standard I- VISION OF LEARNING - A school administrator is an educational leader who promotes the success of all students by facilitating the development, articulation, implementation and stewardship of a vision of learning that is shared and supported by the school.	
Item	Mark
Creates and promotes a school-wide focus on student learning, including instructional and student engagement.	
Creates and promotes a school-wide vision of learning inclusive of all student groups (e.g. special education, English learner, low socioeconomic status).	
Communicates the shared vision of learning to all the stakeholders.	
Directs the school's fiscal, personnel and time resources toward achieving LCAP goals.	
Comments:	

Standard II- School Culture and Instructional Program - A school administrator is an educational leader who promotes the success of all students by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional growth.	
Item	Mark
Actively monitors teaching and learning to ensure student mastery of content standards.	
Creates and promotes a school-wide culture of high expectations for all students.	
Routinely monitors instructional practices with specific and timely feedback for teachers.	
Effectively analyzes and utilizes student data, including the benchmarks and summative assessments.	
Promotes and contributes to intervention and standards based assessments.	

P = Proficient S = Satisfactory E = Emerging NI = Needs Improvement U = Unsatisfactory N/A = Not Applicable

Develops and supports an instructional program for EL students designed to advance them through the CELDT levels, with the ultimate goal of re-designation.	
Provides access to grade level standards and effective instructional practices for special education students designed to accelerate them to grade level and keep them there.	
Grades and supports the long-term professional development of all staff consistent with site and district goals.	
Comments:	

Standard III- LEARNING ENVIRONMENT – A school administrator is an educational leader who promotes the success of all students by ensuring management of the organization, operations and resources for a safe, efficient and effective learning environment.	
Item	Mark
Effectively manages custodial and facility resources.	
Effectively manages the fiscal resources of the site.	
Effectively works with the counselor and secretary to promote high student attendance rates.	
Effective and timely management of site personal, including meaningful evaluations, grade level teacher assignments and when necessary corrective action.	
Comments:	

Standard IV- FAMILIES and COMMUNITY- A school administrator is an educational leader who promotes the success of all students by collaborating with families and community members responding to diverse community interests and needs and mobilizing community resources.	
Item	Mark
Promotes a family friendly school environment that engages families in student learning.	
Demonstrates effective communication with parents through regular newsletters, a current website and public forums such as back to school night and open house.	

Effectively builds partnerships with the community.	
Solicits parent and community input and commitment to district policies and programs.	
Comments:	

Standard V- MODELING LEADERSHIP - A school administrator is an educational leader who promotes the success of all students by modeling a personal code of ethics and developing professional leadership capacity.	
Item	Mark
Serves as the instructional leader of the school, including high visibility in classrooms.	
Motivates and inspires staff to perform at a higher level.	
Develops leadership capacity of staff members at their school site.	
Demonstrates a positive and professional relationship with teachers and staff.	
Comments:	

Standard VI- THE BIG PICTURE - A school administrator is an educational leader who promotes the success of all students by understanding, responding to and influencing the larger political, social, economic, legal and cultural context.	
Item	Mark
Ensures that the school operates consistently within the parameters of federal, state and local laws, policies, regulations and statutory requirements.	
Plans and prioritizes according to district vision and direction.	
Comments:	

Overall Comments:

Overall Evaluation and Employment Recommendation

Satisfactory- Retain **Retain (must show improvement)** **Unsatisfactory**

Certification: I acknowledge that I have seen this evaluation and have been provided with suggestions where improvement in performance is indicated. I understand that a copy of this document will be placed in my personnel file in accord with Paragraph 8(b) of my Employment Contract within ten (10) calendar days and that I have the right to respond in writing and, if I choose, to do so, my response will be attached to the copy placed in my personnel file. I also understand that my signature does not necessarily mean that I agree with this evaluation.

Lisa Jager – Superintendent

Date

Board Member

Date



Hydesville Elementary School District

P.O. Box 551 • Hydesville, California 95547-0551

BP 6170.1

Transitional Kindergarten

Instruction

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

Eligibility

The district's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)



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Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after December 2 of that same school year, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6011 - Academic Standards)

(cf. 6174 - Education for English Learners)

The Board shall establish the length(s) of the school day in the district's TK program. TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours. The Superintendent or designee shall annually report to the California Department of Education as to whether the district's TK programs are offered full day, part day, or both. (Education Code 37202, 46111, 46117, 48003)



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(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

(cf. 4112.2 - Certification)

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

(cf. 4131 - Staff Development)

Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.



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A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

(cf. 5123 - Promotion/Acceleration/Retention)

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE

8973 Extended-day kindergarten

37202 School calendar; equivalency of instructional minutes

44258.9 Assignment monitoring by county superintendent of schools

46111 Kindergarten, hours of attendance

46114-46119 Minimum school day, kindergarten

46300 Computation of ADA, inclusion of kindergarten and transitional kindergarten

48000 Age of admission, kindergarten and transitional kindergarten

48002 Evidence of minimum age required to enter kindergarten or first grade

48003 Kindergarten annual report

48200 Compulsory education, starting at age six



Hydesville Elementary School District

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BP 5117

Interdistrict Attendance

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

(cf. 5111.1 - District Residency)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5118 - Open Enrollment Act Transfers)

The Board may enter into an agreement with any other school district(s), for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48317 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48900 Grounds for suspension or expulsion; definition of bullying



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48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional occupational center/program, enrollment of students, interdistrict attendance

CALIFORNIA CONSTITUTION

Article 1, Section 31 Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275



Hydesville Elementary School District

Governance Handbook 2018-19 - DRAFT

This handbook reflects the governance team's work on creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, trustee roles, commitment to norms, and developing consensus on protocols and formal structures that will enable the governance team to perform its responsibilities in a way that best benefits the children of the Hydesville Elementary School District.

Board of Trustees

George Gredassoff, President
Nicole Genaro, Clerk
Mandy Marquez
Shiloh Mitten
Thomas Valterria

Superintendent-Principal

August Deshais

Adopted _____

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DISTRICT VISION AND MISSION

Empowering students to become lifelong learners and productive members of society.

All students at Hydesville Elementary School will participate in a challenging, problem solving, integrated, multi-modality instructional program to ensure their academic and social success. This child-centered learning environment will empower all participants to become lifelong learners and productive members of society.

At Hydesville we are committed to providing a learning environment that promotes high expectations for academic achievement at appropriate student learning levels, aligned with state standards.

The school shall provide equal educational opportunities for all students through a balanced, stimulating and challenging curriculum.

We value a climate that is safe, consistent, pleasant, and orderly. We promote relationships based on clear communication, mutual respect, trust, and caring. Students, parents, staff, and community work in cooperation to help develop responsible, concerned, confident and productive citizens whose continual self-motivation to learn and grow will greatly contribute to our society.

DISTRICT GOALS

Developed as part of the Local Control Accountability Plan (LCAP), the Hydesville Elementary School District has committed to the following goals as an ongoing focus of our efforts to provide an outstanding education for all our students:

Goal 1

Increase academic success for all students and subgroups.

Goal 2

Provide a safe, contemporary, and healthy learning environment for all students.

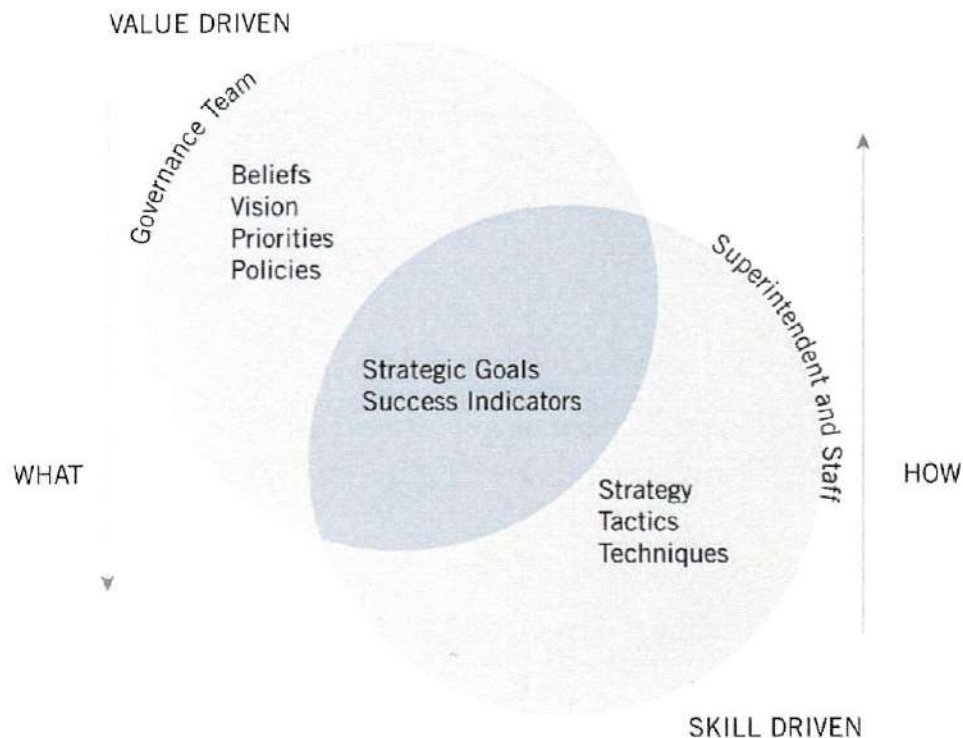
GOVERNANCE ROLES AND RESPONSIBILITIES

Citizen oversight of local government is the cornerstone of democracy in America. The role of the trustees who sit on the board is to ensure school districts are responsive to the values, beliefs, and priorities of their communities. Boards fulfill this role by performing five major responsibilities. These are:

- Set the direction for the school board
- Establishing an effective and efficient structure
- Providing support through behavior and actions
- Ensuring accountability to the public
- Demonstrate community leadership

These responsibilities represent core functions that are so fundamental to a school system's accountability to the community it serves, they can only be performed by an elected governing body. Authority is granted to the board as a whole, not each member individually. Therefore, board members fulfill these responsibilities by working together as a governance team with the superintendent to make decisions that best serve all the students in the community.

The superintendent assists the board in carrying out its responsibilities and leads the staff toward the accomplishment of the agreed upon district vision and goals.



(Image from California School Board Association)

PERFORMING BOARD GOVERNANCE RESPONSIBILITIES

Set the direction for the school district

- Focus on student learning
- Receive needs assessment / baseline data
- Generate, review or revise setting direction documents (beliefs, vision, priorities, strategic goals, success indicators)
- Ensure an appropriate inclusive process is used
- Ensure these documents are the driving force for all district efforts

Establish an effective and efficient structure for the school district

- Employ and support the superintendent-principal; set policy for hiring of other personnel
- Oversee the development of and adopt policies
- Set a direction for and adopt the curriculum
- Establish budget priorities, adopt the budget and oversee facilities issues
- Provide direction for and vote to accept collective bargaining agreements

Provide support through our behavior and actions

- Act with professional demeanor that models the district's beliefs and vision
- Make decisions and provide resources that support mutually agreed upon priorities and goals
- Uphold district policies and all actions the board has approved
- Ensure a positive working climate exists
- Be knowledgeable about district efforts

Ensure accountability to the public

- Evaluate the superintendent-principal
- Monitor, review, and revise policies and serve as a judicial and appeals body
- Monitor student achievement and program effectiveness and require program changes as indicated
- Monitor and adjust district finances
- Monitor the collective bargaining process
- Develop and implement board self-evaluation

Demonstrate Community Leadership

- Speak with a common voice about district policies, goals, and issues
- Engage and involve the community in the school and associated activities
- Communicate clear information about policies, programs, and fiscal condition of the district
- Educate the community and the media about the issues facing students and the district
- Advocate for children and district programs to the general public, key community members, and local, state, and national leaders

PROTOCOLS TO FACILITATE GOVERNANCE LEADERSHIP

Requesting Information from the Superintendent-Principal

- | | |
|------------------|---|
| Principle | <ul style="list-style-type: none">● Critical to the ability of trustees to make informed decisions is timely access to information.● The superintendent-principal wants to be responsive to requests for information, maintain the focus on district priorities and balance the management of staff time.● This will provide clarity about the organizational structure for trustees and staff. |
| <hr/> | |
| Protocol | <ul style="list-style-type: none">● Trustees will always work through the superintendent-principal when asking questions or requesting additional information on board meeting agenda items.● The superintendent-principal will ensure timely responses to requests and will provide the information or direct trustees to the correct source. As appropriate, the superintendent-principal will distribute answers to all trustees.● Board members will self-monitor to ensure one person's request for information does not divert an inappropriate amount of time from staff efforts to achieve district goals. Requests requiring inordinate amounts of time will be brought to the board to decide whether to support the request. |

Meetings as Strategic Leadership

- | | |
|------------------|---|
| Principle | <ul style="list-style-type: none">● The board meeting is a meeting to conduct district business in public. Well-run efficient meetings model leadership, promote trust and confidence and provide opportunities to demonstrate strategically moving the district forward and planning for the future.● The governance team wants to demonstrate to the public that the board maintains the focus on priorities and that deliberation and discussion are conducted with professionalism and respect.● The board meeting provides opportunities to share educational philosophy among the governance team and with the community. |
| <hr/> | |
| Protocol | <ul style="list-style-type: none">● The board will communicate how the agenda topics link to district priorities and how actions link to the goals and strategies.● The superintendent-principal's reports will explicitly demonstrate the relationship to the district goals.● The board members agree to share accountability for board deliberations that demonstrate that the 'right' amount of time is spent on the 'right' things while valuing the input of each member of the governance team.● Board member comments at the board meeting with focus on goals, professional learning, or educational trends.● Annually and as needed the board will schedule study sessions and board conversations linked to the district's strategic priorities. |

Role of the Board President

- Principle**
- The board has an obligation to set an example of good government in action for the community.
 - The board intends for meetings to proceed professionally, efficiently and effectively.
 - The board president sets the tone and shapes the public's perception of the school board.
 - Each board member must have the opportunity to express his or her viewpoint during board deliberation.
-

The role of the board president is to:

- Protocol**
- Confer with the superintendent-principal before the board meeting to prepare, as necessary for the board meeting.
 - Facilitate the board meeting, supporting the effective flow of the discussion and encouraging input from all trustees while staying on task, moving forward, and maintaining proper meeting decorum
 - Model the tone and behavior the board wishes to convey to the community.
 - Following the board meeting, the board president with the superintendent will ensure there is appropriate follow-up and clarification of possible options for the board.
 - The board president serves as the primary spokesperson for the board.

Newly Elected Board Member Resources

- Principle**
- Newly elected members to the Board of Trustees will likely be unfamiliar with state open meeting laws, meeting procedural policies, board bylaws, the district budget, goals, and other district related issues.
 - The governance team wants to provide all the tools necessary to help new board members reach their potential to be a productive and effective member to the team.
 - Having resources related to board meeting procedure and pertinent district information will help prepare new board members for their first board meeting and facilitate integration into the governance team.
-

Newly elected board members will receive the following upon election and prior to their first board meeting:

- Protocol**
- The Brown Act (Schools Legal Service), HESD Governance Handbook and Governance Calendar, Board Bylaws/Policies, and Professional Governance Standards (CSBA)
 - District Budget
 - The opportunity to meet with the superintendent-principal and board president to familiarize themselves with the procedures covered in this handbook

Confidentiality

- Principle**
- The governing board recognizes the importance of maintaining the confidentiality of information acquired as part of a board member's official duties.
-

- Protocol**
- The responsibility of the board includes being privy to closed sessions or confidential information about district litigation, personnel, negotiations, superintendent-principal evaluation, or other issues permitted under the Brown Act.
 - We will work to maintain the public's trust by not breaching confidentiality.
 - If we inadvertently or accidentally violate a confidential issue, we will take immediate responsibility for our action.
 - Confidential items will be reserved for full board discussion.

Handling Community or Staff Concerns and/or Complaints

- Principle**
- Board members want to be accessible, responsive, consistent, and fair in dealings with complaints and concerns from staff and the community.
 - The board values open communication and timely resolution of issues.
 - Board members may take receiving complaints as an opportunity to explain the role of trustees.
 - Board members understand they do not have the authority to resolve complaints as individual members of the governing body.
-

When approached with an issue or concern, trustees agree to:

- Protocol**
- Listen openly, being careful to remain neutral.
 - Remind staff and members of the community that no individual trustee has the authority to solve the issue/concern.
 - Encourage addressing this with the person who can most directly help with their concern, e.g. staff, teacher, superintendent-principal.
 - As appropriate, explain the district complaint or grievance process. Trustees will notify the superintendent-principal of the issue or concern, as appropriate.

Visiting Schools and Attending School Events

Principle

- The board wants to be informed about instructional practices, and the needs of the students and staff with regard to school programs.
 - The board respects the busy schedule of staff and the anxiety that can be created by well-meaning, but unannounced visits to schools.
-

Protocol

- As a professional courtesy, trustees will schedule school visits.
- The superintendent-principal will accompany trustees on classroom visits.
- Trustees requesting a meeting with school staff or administration will schedule this meeting through the superintendent-principal.
- The superintendent-principal will ensure that staff is aware of the process and protocols for trustees visiting the classrooms.
- Board members are encouraged to visit schools and attend school events.



HYDESVILLE ELEMENTARY SCHOOL DISTRICT
 2018-19 Governance Calendar -**DRAFT**

July	August	September	October	November	December
Adopt Budget and Submit LCAP to HCOE (by July 1st)	Review/Revise Superintendent-Principal Performance Tool	Gann Limit Resolution	Williams Quarterly Report	LCAP Annual Update (by Nov 15th)	Seat new board members and elect officers
	Review/Revise Governance Handbook and Calendar	Unaudited Actuals	Report Assessment Results from Previous School Year (if available)		First Interim Report
	Review District Mission/Vision Statement	Sufficiency of Instructional Materials			Superintendent-Principal Mid-year Performance Report

January	February	March	April	May	June
Proposed State Budget Released	Certify Corrective Plan for Audit Findings	Second Interim Report	Williams Quarterly Report	Final LCAP Draft Presented to Board	Approve LCAP
Williams Quarterly Report		Certificated Layoff Notifications (by March 15th)	Board Self Evaluation	Third Interim Report (if Applicable)	CS1 and CS7 Authorizations
Prior Year's Audit Report		Adopt Upcoming School Year Calendar		Classified Layoff Notices Issued	Superintendent-Principal Year-end Performance Report

Adopted _____